Availability of Divorce eService

The Judiciary has provided an electronic service which can be used both by lawyers and litigants in person.
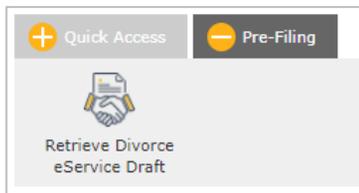
If a lay-person uses the eService, s/he is able to fill in details relevant to an intended divorce application, but s/he is also able to stop and "handover" the in-progress application for a lawyer to "take over". This may be appropriate where the intended applicant feels that s/he needs the services of a lawyer to deal with various aspects of the application.

The rest of this brief document sets out what a lawyer should do, if an individual approaches you with information about a partially-filled divorce application, and asks that you "take over" the electronic application.

Retrieval of Divorce eService Application Details by Lawyers

Step 1

Lawyer clicks "Retrieve Divorce eService Draft" to navigate to new screen in eLitigation system.

Step 2

Enter the access code received from applicant.

Step 3

Click on "Search", basic details of the application for the lawyer to preview and confirm will be shown.

Step 4

If the details are from the intended application, lawyer may click 'Retrieve' to fetch the application details.

Step 5

eLitigation will retrieve the details from Divorce eService and display the Retrieval Status as 'In Progress'.

Note: *The retrieval process may take up to 1 hour.*

Step 6

Once Retrieval Status shows "Completed", lawyer may proceed to update the application draft and complete the filing process.

Note: *Depending on the stage the application is in, there may be documents retrieved from Divorce eService. Lawyer has the discretion to either use the documents or create them afresh. Documents in word format may be downloaded for use and uploaded as __PDF__ in eLitigation system.*