

State Courts, Singapore

ICMS – Training Guide - Counsel

Prepared by Ecquaria Technologies Pte Ltd

1.1.000



About this Document

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General Information

This is a managed document. For identification of amendments each page contains a version number, section identification and a page number within the section. Changes will only be issued as complete replacement sections along with a new release notice. All replaced sections shall be destroyed immediately and copies of any obsolete forms destroyed.

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Chapter 1 - Overview

Section 1.1 Overview

E-filing is mandatory. The State Courts Integrated Filing and Case Management System (ICMS) uses the convenience of the Internet to enable you to file documents with the court, to file applications and to serve the Case for the Defense. You may e-file at any time of the day or night.

E-filing website: <https://icms.statecourts.gov.sg>

Section 1.2 What you need to get started

1. To use the E-filing system, you need a personal computer or tablet with an Internet connection and an Internet Browser – Chrome, Firefox, Internet Explorer (version 11 or greater), or Safari.
2. To view case documents, you need to download and install Adobe Reader.
3. To file documents, you need to convert them to PDF format. You may generate documents in different ways (MS-Word, Scanner), but you will need to convert them to PDF format for e-file.
4. If you need to file paper documents, you will need a scanner to convert them to electronic format.

Section 1.3 Registration and Login

Your firm and you will not be required to register as a registered user or authorized user. The State Courts will automate your registration based on your information obtained from the Supreme Court.

The administrator of the law firm must deactivate your account if you were to leave the law firm or cease to practice.

You must also ensure that the administrator updates the address of the firm in the event of any change.

If you were to change law firm, a new account will be created for you. However, if there is a lag time in receiving the information and the account has yet to be registered, the administrator of your new law firm will have the capability to create an account for you.

Section 1.4 Access to e-Case File

Access to an e-Case file will only be granted after you have appeared in court on a scheduled court event and submitted the completed attendance slip to the court officer indicating the accused that you have been appointed to act for. Thereafter, you will have immediate access to the e-Case file.

At subsequent court appearances, you will not be required to fill in the attendance slip.

Access will cease immediately if you are discharged as counsel.

If you were to change law firm, access granted to any e-Case file will cease upon the administrator of the law firm deactivating your account, as access is tied to both counsel and a law firm. You must therefore notify the State Courts of the changes to continue access to the e-Case file.

Section 1.5 Accounts of Paralegals and Secretaries

The accounts of paralegals and secretaries will be managed by the administrator(s) designated by your law firm.

Section 1.6 How to Get Help

Customer Service Contact Information

If you are having technical difficulties with the site, such as uploading or viewing documents or with applications, you can get help by calling – **67563874** or by sending an email to icms_helpdesk@ecquaria.com.

If you have non-technical questions about your filing, call the State Courts Crime Registry's office at **64355095**.

Chapter 2 - Step-by-Step Screenshots

Section 2.1 Login

Step 1: Click on “Counsel”.

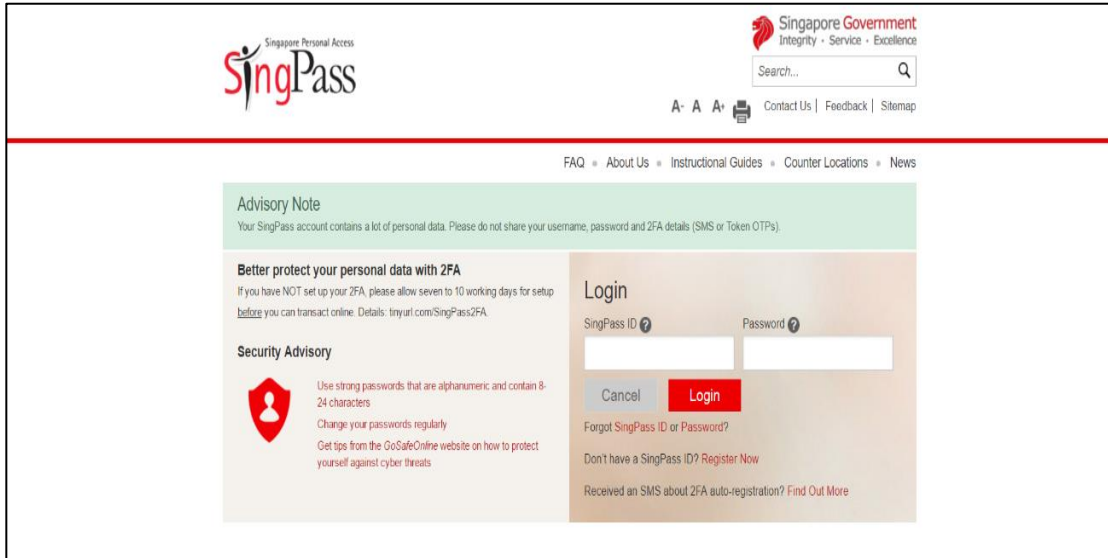


Step 2: Click on “SingPass” or “CorpPass” for login in using Singpass or CorpPass respectively.

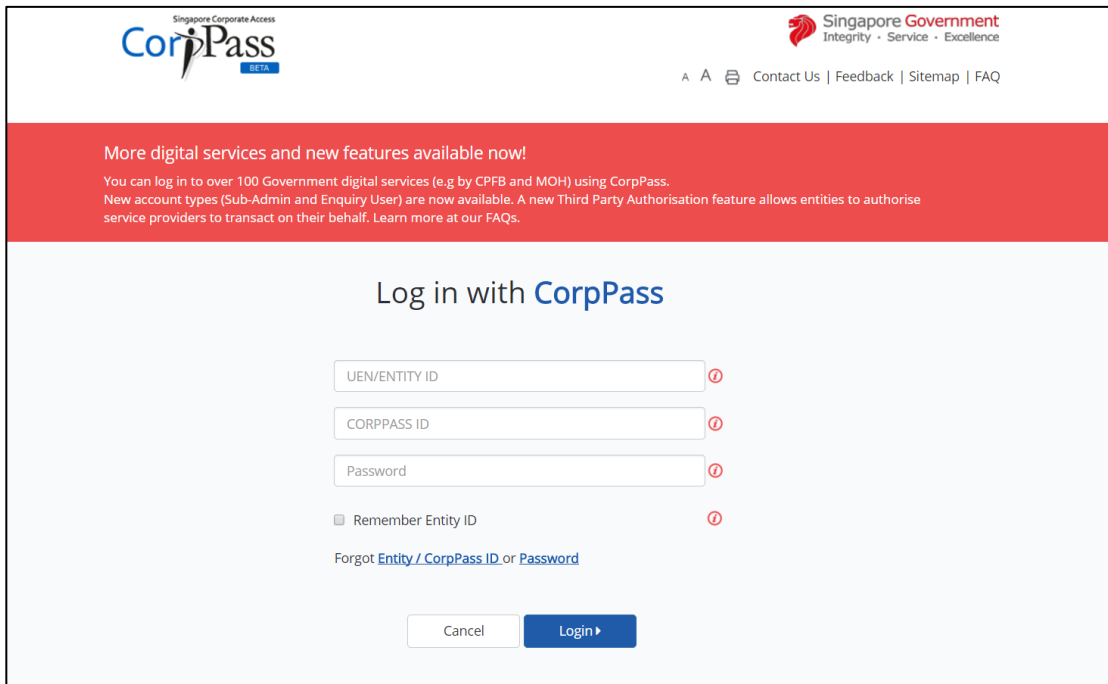


Note: From now till 31 December 2017, you will be able to choose to login with either SingPass or CorpPass. From January 2018 onwards, you must login using CorpPass.

Step 3: If you have clicked on SingPass, you will see the screenshot below.

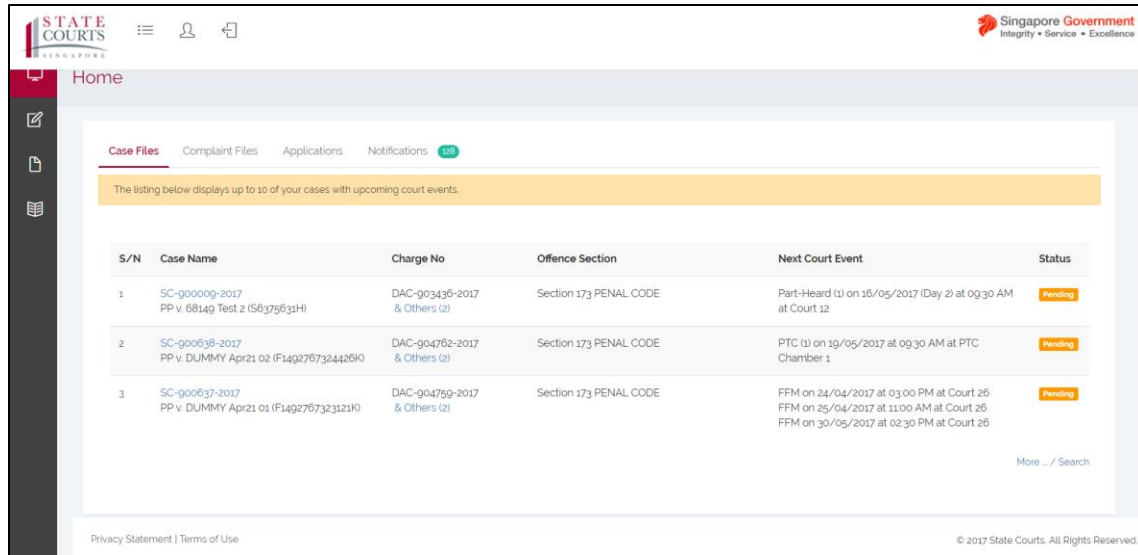


Step 4: If you have clicked on CorpPass, you will see the screenshot below.



Section 2.2 Homepage

Once your SingPass account is authenticated, you will be redirected to the homepage.

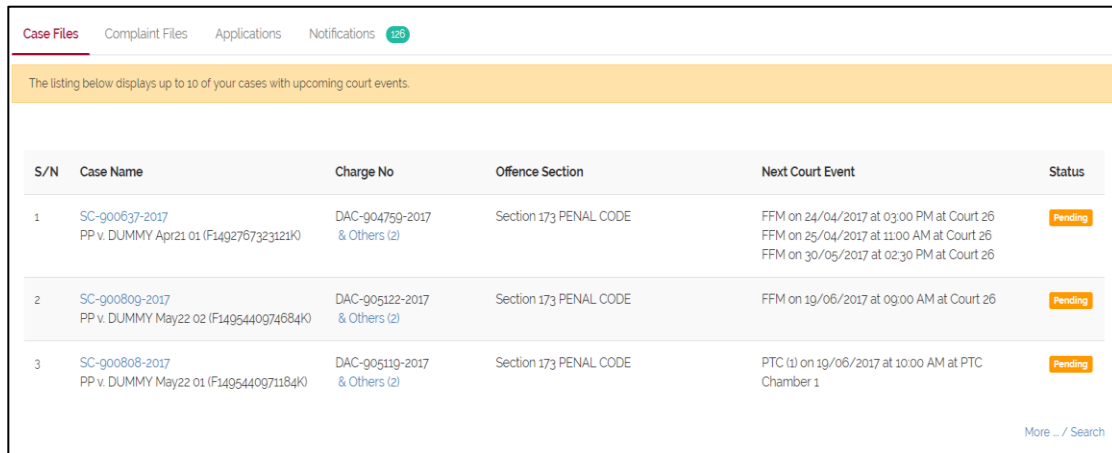


Section 2.2.1 Understanding your Home Page

The following will aid you in navigating around the website:

1. Case Files

1.1. Displays up to ten of your upcoming court events.



2. Complaint Files

2.1. Displays Private Dispute cases.

S/N	Complaint No.	Complainant	Respondent	Court Event	Outcome
1	MAG-900010-2017	gfsfg DSD Bengali Lawyer Alpha ALPHA LAW CORPORATION 24 PECK SEAH STREET #02-12 NEHSONS BUILDING SINGAPORE 079314	gff (Unknown) -	Examination of complainant on 11/05/2017 at 03:57 PM at Crime Registry	Police to ascertain particulars of respondent(s) and thereafter to fix mediation before a Justice of the Peace/volunteer mediator at SCCDR. Note to Registry: View Details ✓ Order to Police sent to Ang Mo Kio Police Division (F Division) on 11/05/2017

3. Applications

3.1. Displays Applications (i.e. reschedule of court event) that are subjected to judge approval.

S/N	Application ID	Date of Filing	Nature of Application	Status	Order of Court	Action
1	APP-2017-0512-000515 S35-2017-0512-0003	12/05/2017	Release of Property under s. 35(7) CPC	Pending		
2	APP-2017-0512-000514 SC-900005-2017	12/05/2017	Request for Court Records	Pending upfront payment		
3	APP-2017-0512-000513 SC-900002-2017	12/05/2017	Request for Court Records	Pending upfront payment		
4	APP-2017-0512-000512 SC-900485-2017	12/05/2017	Request for Court Records	Pending calculation of upfront payment		
5	APP-2017-0511-000511 TDR-2014-0117-0051	11/05/2017	Request to reschedule court event	Pending		

4. Notifications

4.1. Displays all messages (i.e. application and other filings).

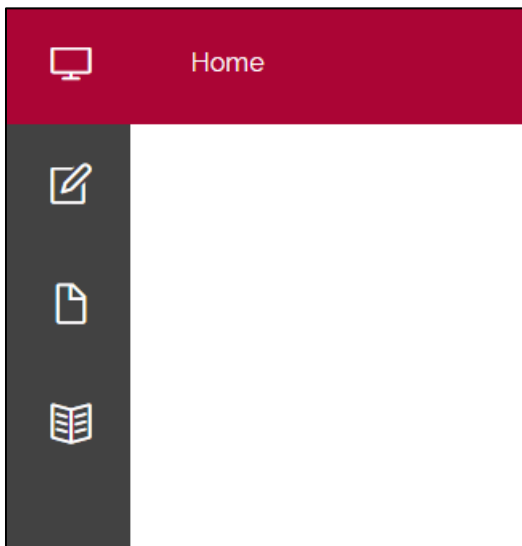
4.2. The numbered bubble besides Notification is used to indicate the number of unread notifications.

<input type="checkbox"/>	S/N	Reference No.	Date of Filing	Description	Outcome
<input type="checkbox"/>	1	APP-2017-0421-000492	21/04/2017	Application - Application to leave jurisdiction 125	See Court Order
<input type="checkbox"/>	2	APP-2017-0421-000493	21/04/2017	Application - Application to leave jurisdiction 125	See Court Order
<input type="checkbox"/>	3	APP-2017-0421-000491	21/04/2017	Application - Application to leave jurisdiction 125	See Court Order
<input type="checkbox"/>	4	APP-2017-0421-000490	21/04/2017	Application - Application to leave jurisdiction 125	See Court Order
<input type="checkbox"/>	5	TDR-2017-0320-0015	20/03/2017	Other Filings - Return of Travel Document 125	See Court Order
<input type="checkbox"/>	6	APP-2017-0307-000368	07/03/2017	Application - Request for a mention date for bail application 125	See Court Order
<input type="checkbox"/>	7	APP-2017-0307-000367	07/03/2017	Application - Application to leave jurisdiction 125	See Court Order

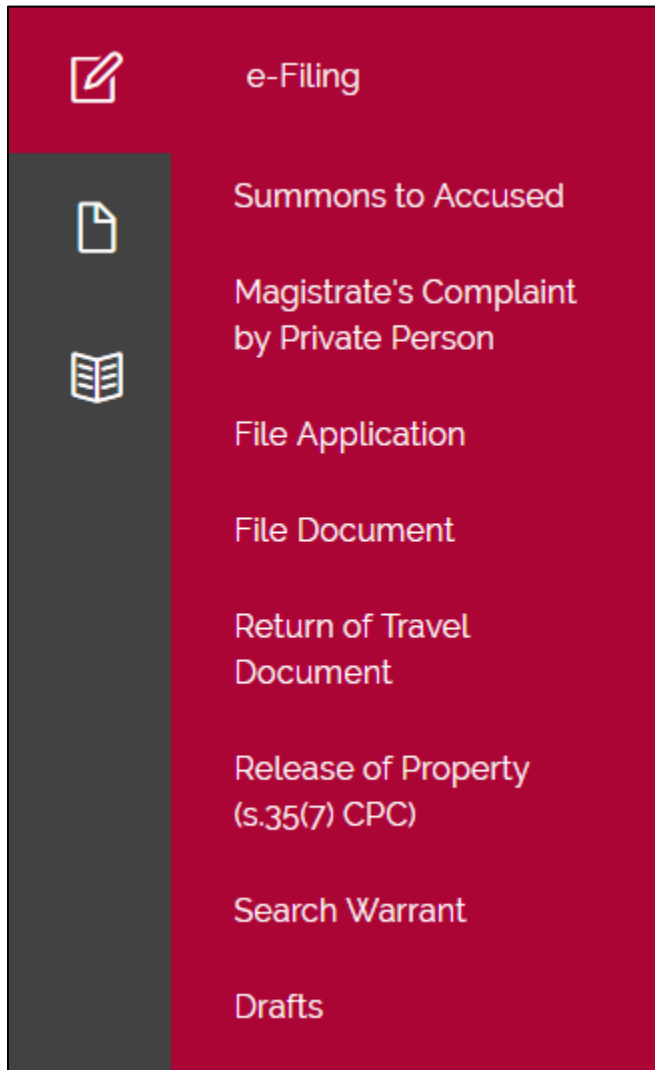
5. Navigation bar

Provides quick access to some features, namely, Home, e-Filing, Court Lists and Request Court Record, of the website.

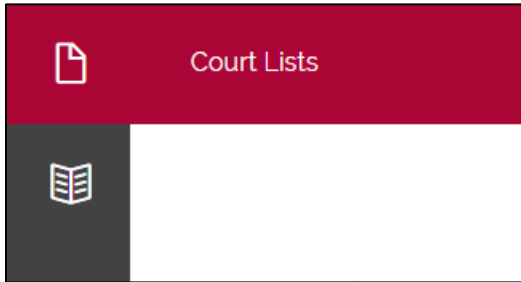
5.1.Home: to access homepage



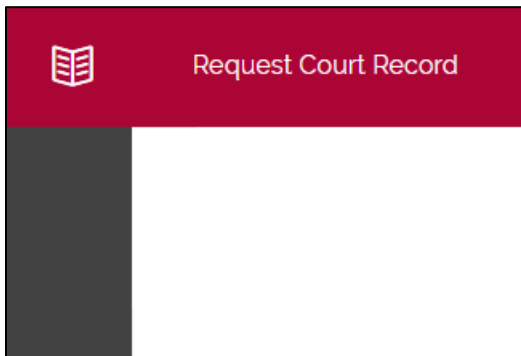
5.2.e-Filing: To access 'Summons to Accused', 'Magistrate's Complaint by Private Person', 'File Application', 'File Document', 'Return of Travel Document', 'Release of Property (S.35(7) CPC)', 'Search Warrant' and 'Draft' under e-Filing.



5.3.Court List: provides time and court venue of current cases before the courts or a specific case.



5.4.Request Court Record: To submit application of request for court records.



Section 2.3 File Document

There are two methods to file a document to a case.

1. Document tab of an e-Case file.
2. File Document under e-Filing.

Section 2.3.1 Document tab of an e-Case file.

Step 1: Click on the desired case under Case Name.

S/N	Case Name	Charge No	Offence Section	Next Court Event	Status
1	SC-900035-2017 PP v. Test 28 (S8801448J)	DAC-903502-2017	Section 109 Penal Code (Cap 224, Rev Ed 2008)	FFM on 24/01/2017 at 09:00 AM at Court 26 FFM on 25/05/2017 at 10:00 AM at Court 26	Pending
2	SC-900637-2017 PP v. DUMMY Apr21 01 (F1492767323121K)	DAC-904759-2017 & Others (2)	Section 173 PENAL CODE	FFM on 24/04/2017 at 03:00 PM at Court 26 FFM on 25/04/2017 at 11:00 AM at Court 26 FFM on 30/05/2017 at 02:30 PM at Court 26	Pending
3	SC-900809-2017 PP v. DUMMY May22 02 (F1495440974684K)	DAC-905122-2017 & Others (2)	Section 173 PENAL CODE	FFM on 19/06/2017 at 09:00 AM at Court 26	Pending
4	SC-900808-2017 PP v. DUMMY May22 01 (F1495440971184K)	DAC-905119-2017 & Others (2)	Section 173 PENAL CODE	PTC (1) on 19/06/2017 at 10:00 AM at PTC Chamber 1	Pending

Step 2: Click on “Document”, and click “Add”.

Case Name: PP v. Test 28 (Male/ Age:Unknown)

Case No: SC-900035-2017 Case Status: Pending Bail Amount: \$10,000 Date of 1st Mention: 10/01/2017 (4 months and 16 days) ⚠️ Remanded From: 10/01/2017 (4 months and 16 days)

[Court Event](#) [Case Info](#) [Bail](#) [Charge](#) [Application](#) **[Document](#)** [Exhibits](#) [Court Notices](#) [Court Orders](#) [Disposition of Case](#) [Appeal](#) [CM & CR](#)

SEARCH: [Advanced Search](#)

Document List

To file a new document in this case, please click [Add](#)

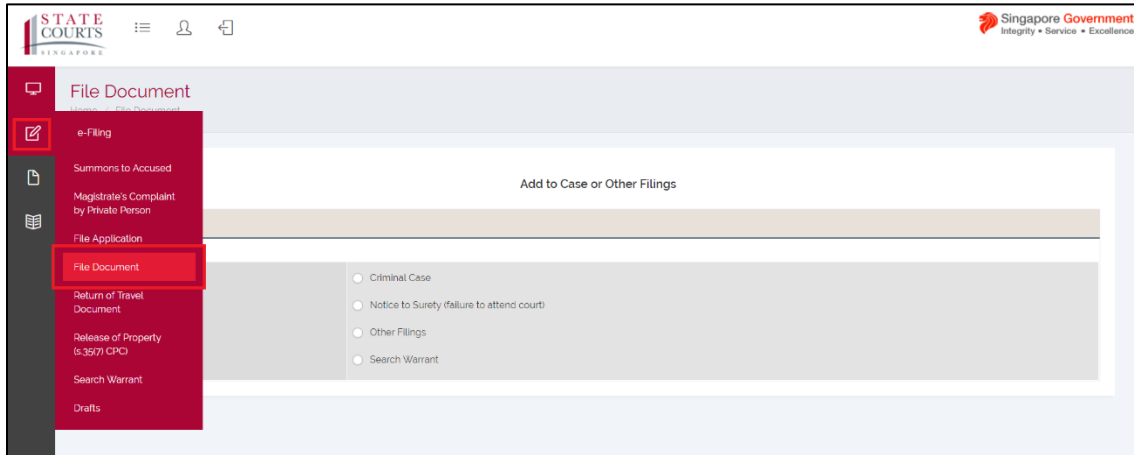
To file an amendment of a document that already exists in the case file, please use the [refile icon](#) beside the document in the list below.

S/N	Document Type	Document Title	Filed By	File Name	Action
Prosecution's Documents					
1	Mention Slip (Original) Open	Mention Slip (Original)	Statecourts JO One (Support) Filed on: 10/01/2017 at 02:10 PM	MS-900021-2017-01.pdf	Refile
Defence's Documents					
1	Mitigation Plea 2 (Amended(1)) Open	Mitigation Plea 2 (Amended(1))	Test 28 Filed on: 24/01/2017 at 11:10 AM	New 2.docx	Refile Download Delete

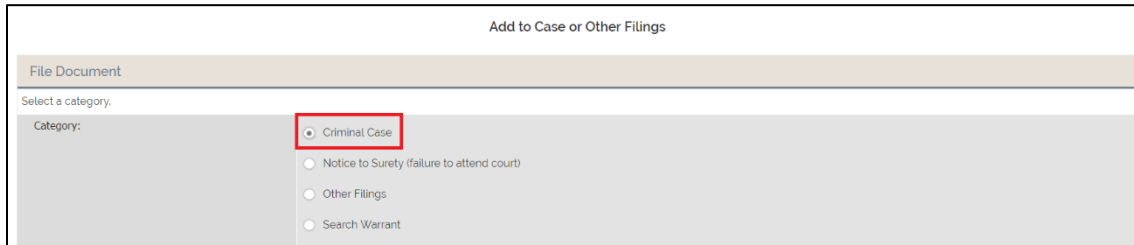
Refer to Step 6 under “File Document under e-Filing” (on the next page) to proceed.

Section 2.3.2 File Document under e-Filing

Step 1: Mouse over “e-Filing” of the navigation bar, then select "File Document".



Step 2: Select a Category. *(Criminal Case is used for this example)*



Step 3: Select a Search Type.

Step 4: Enter the required field, click on “Retrieve”. The case matches the requirement is displayed. *(Search by Case Number is used for this example)*



Step 5: Select the case and one of the following – Filing a new document and Filing of an amended document – before clicking on “Next”. *(Filing a new document is used for this example)*

Select the case into which the document is to be filed.

Case No	Case Name	Charge No. (s)	Next Court Event
SC-900638-2017	PP v. DUMMY Apr21 02 (F1492767324426K)	DAC-904762-2017 & Others (2)	PTC (I) on 19/05/2017 at 09:30 AM at PTC Chamber 1

Document Details:

Filing a new document.
 Filing of an amended document.

Step 6: Select a Category and Document Type under Document Information. *(Category: Plead Guilty (PG) related and Document Type: Mitigation Plea is used for this example)*

Filing Party Information

Name of Filer: Lawyer Alpha

Designation/Rank of Filer:

If you are filing on behalf of counsel, please click [here](#) to enter his/her particulars.

Law Firm: ALPHA LAW CORPORATION

UEN: 200910207N

Document Information

Select a category followed by the document title

Category	Document Type
Preliminaries	Mitigation Plea
Criminal Case Disclosure Conference (CCDC)	Medical Report
Plead Guilty (PG) related	Psychiatric Report
Submissions	Others
Sentence	
Others	

< Back Cancel Next >

Note: To ensure a clear and accurate e-Case file, a proper Document Type and Document Title must be selected and entered, respectively. Do not abbreviate the Document Title.

Step 7: Click on “Next”.

Step 8: Click on “Upload” under Upload Document.

Add to Case - File Document

File Document
 Upload Document
 Confirmation Receipt

Upload Document

Select the document to upload.
The document size cannot exceed 50 MB.

* Document:

S/N	Category	Document Title	File Name	Action
No record found				

< Back Cancel

Step 9: Upload Document window is displayed. To add a document, click “Add files”, to upload the file, click “Start Upload”. Click “Save” to save the document.

Upload Documents ✕

Category:	Plead Guilty (PG) related ▾
Document Type:	Mitigation Plea ▾
Document Title:	Mitigation Plea

To upload a file, please click on [Start upload] followed by [Save].

Filename	Size	Status
Drag files here.		
 + Add files ↑ Start upload 	0 b	0%

Close
Save

Note: The default name of the Document Title is retrieved from the Document Type. If there is a need be, you can amend it.

The saved document will appear under Upload Document.

Add to Case - File Document

File Document
 Upload Document
 Confirmation Receipt

Upload Document

Select the document to upload.
The document size cannot exceed 50 MB.

* Document: Upload

S/N	Category	Document Title	File Name	Action
1	Plead Guilty (PG) related	Mitigation Plea	Sample Document.pdf	📄 + ✕

← Back
Cancel
Submit →

Step 10: Click “Submit” to view the Confirmation Receipt.

Section 2.3.3 Confirmation Receipt


Add to Case - File Document Print


✓ File Document ✓ Document Information ✓ Upload Document ✗ Confirmation Receipt

Confirmation Receipt

Your document(s) were received by the State Courts on 25/05/2017 at 04:03 PM.

Case No.:	SC-g00638-2017
Case Name:	PP v. DUMMY Apr21 02 (F1492767324426K)
Next Court Event:	PTC (I) on 19/05/2017 at 09:30 AM at PTC Chamber 1
Filed by:	Lawyer Alpha
Law Firm:	ALPHA LAW CORPORATION
Filing Date:	25/05/2017




S/N	Category	Document Title	File Name	Action
1	Plead Guilty (PG) related	Mitigation Plea	Sample Document.pdf	

If there is any amendment to be made, click on this icon  under Action to resubmit a document.

Section 2.4 Upload Document

When a file is uploaded, there are additional options available under Action.

The following table explains the functions of the icons in the table:

Icon	Description
	Displays preview of uploaded document
	Displays Upload Documents window for re-filing
	Deletes uploaded document. The system will prompt for confirmation to delete the uploaded document. Clicking on the "OK" button will delete the uploaded document. Clicking the "Cancel" button will stop the delete operation.




Add to Case - File Document

File Document
 Upload Document
 Confirmation Receipt

Upload Document

Select the document to upload.
The document size cannot exceed 50 MB.

* Document:

S/N	Category	Document Title	File Name	Action
1	Plead Guilty (PG) related	Mitigation Plea	Sample Document.pdf	  

Section 2.5 File Application

There are two methods to file an application to a case.

1. Application tab of an e-Case file.
2. File Application under e-Filing.

Section 2.5.1 Application tab of an e-Case file

Step 1: Click on the desired case under Case Name.

S/N	Case Name	Charge No	Offence Section	Next Court Event	Status
1	SC-900035-2017 PP v. Test 28 (S8801448J)	DAC-903502-2017	Section 109 Penal Code (Cap 224, Rev Ed 2008)	FFM on 24/01/2017 at 09:00 AM at Court 26 FFM on 25/05/2017 at 10:00 AM at Court 26	Pending
2	SC-900637-2017 PP v. DUMMY Apr21 01 (F1492767323121K)	DAC-904759-2017 & Others (2)	Section 173 PENAL CODE	FFM on 24/04/2017 at 03:00 PM at Court 26 FFM on 25/04/2017 at 11:00 AM at Court 26 FFM on 30/05/2017 at 02:30 PM at Court 26	Pending
3	SC-900809-2017 PP v. DUMMY May22 02 (F1495440974684K)	DAC-905122-2017 & Others (2)	Section 173 PENAL CODE	FFM on 19/06/2017 at 09:00 AM at Court 26	Pending
4	SC-900808-2017 PP v. DUMMY May22 01 (F1495440971184K)	DAC-905119-2017 & Others (2)	Section 173 PENAL CODE	PTC (1) on 19/06/2017 at 10:00 AM at PTC Chamber 1	Pending

Step 2: Click on “Application”, and click “Add”.

Case Name: PP v. dfasfads (Male/ Age:18)

Case No.: SC-900838-2017 Case Status: Pending Bail Amount: - Date of 1st Mention: 25/05/2017 (1 day) Remanded From: -

[Court Event](#)
 [Case Info](#)
 [Bail](#)
 [Charge](#)
 Application
 [Document](#)
 [Exhibits](#)
 [Court Notices](#)
 [Court Orders](#)
 [Disposition of Case](#)
 [Appeal](#)
 [CM & CR](#)

SEARCH: [Advanced Search](#)

Application Listing

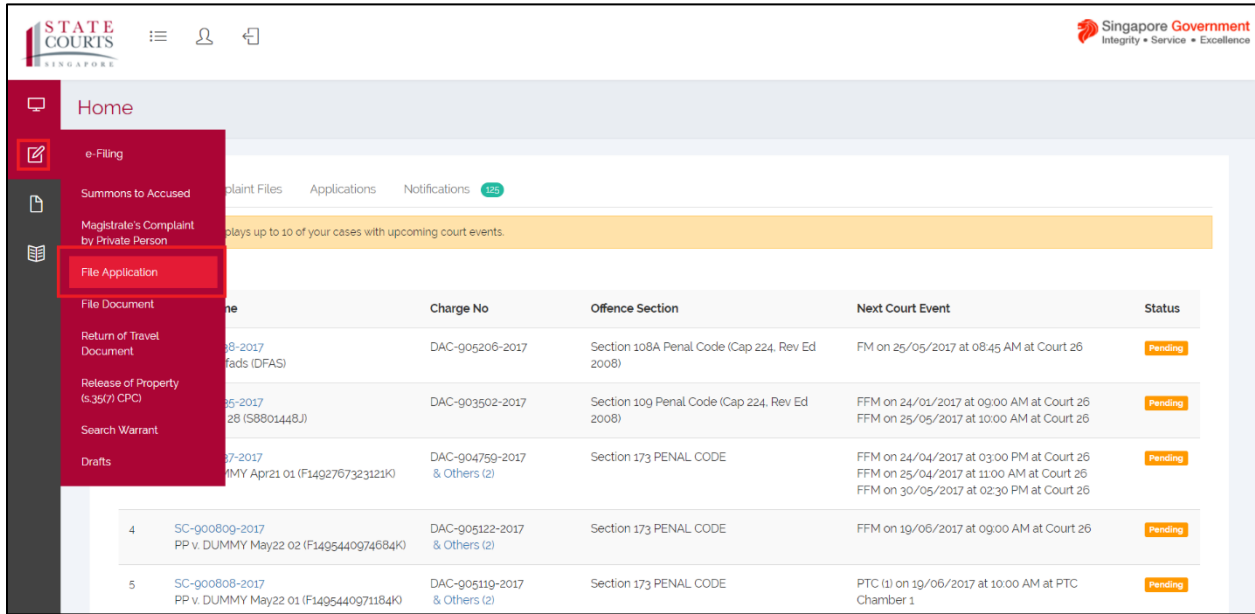
To file an application for this case, please click [Add](#)

S/N	Application No.	Nature of Application	Filing Party	Status	Outcome
No record found.					

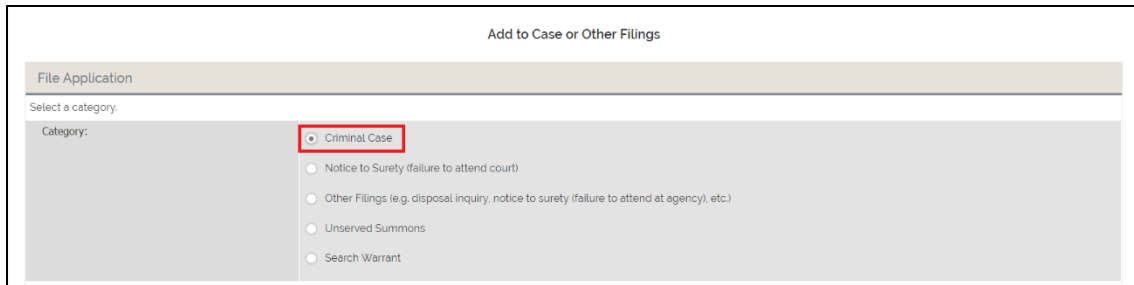
Refer to Step 6 under “File Application under e-Filing” (on the next page) to proceed.

Section 2.5.2 File Application under e-Filing.

Step 1: Mouse over “e-Filing” of the navigation bar, then select "File Application".



Step 2: Select a Category. (*Criminal Case is used for this example*)



Step 3: Select a Search Type.

Step 4: Enter the required field, click on “Retrieve”. The case matches the requirement is displayed. *(Search by Case Number is used for this example)*

Select a category.

Category:

- Criminal Case
- Notice to Surety (failure to attend court)
- Other Filings (e.g. disposal inquiry, notice to surety (failure to attend at agency), etc.)
- Unserved Summons
- Search Warrant

Search for a case by the accused's name or UIN/UEN or the case number.

Search Type:

- Search by Accused's Name
- Search by Accused's UIN/UEN
- Search by Case Number

Enter the case number. Any pending cases of co-accused represented by you will also be displayed.

Case:

SC ▾ 900638 - 2017

Select only the case(s) into which you are filing the application.

Step 5: Select Type of Application *(Application to leave jurisdiction is used for this example)*

Note: Applications displayed under Type of Application is dependent on the status – pending or has been disposed of – of the case. If the application you want is not listed, click “Other” to proceed.

The following table shows the applications available under two different status:

Status	Applications available
Pending Case	<ul style="list-style-type: none"> • Application to leave Jurisdiction • Request to reschedule court event • Online Selection of PG dates • Application for hearing date (One or Two days) • Request for a mention date for bail application • Request for vacation of mention/hearing • Request for a mention date for bail variation • Order to bring up prisonerSummons to witness to attend court • Order to take evidence from a witness before trial • Others
Disposed Case	<ul style="list-style-type: none"> • Application for a stay of order • Request for a mention date for bail pending appeal • Permission to leave jurisdiction • Other

Step 6: Click “Next”.

Step 7: If you are filing on behalf of counsel, click “Here” under Counsel Information, then enter the name of the counsel.

Counsel Information	
Name of Filer:	Lawyer Alpha
Designation/Rank of Filer:	
If you are filing on behalf of counsel, please click here to enter his/her particulars.	
* Name:	<input type="text"/> <input type="button" value="Cancel"/>
Law Firm:	ALPHA LAW CORPORATION
UEN:	200910207N

Step 8: Click on “Add” under Details of Application.

If it is an urgent application, Check “This is an urgent application”.

Details of Application	
State the details of place, duration and purpose of travel.	
* Itinerary:	<input type="button" value="Add"/>
Please indicate if the application is urgent.	
<input type="checkbox"/> This is an urgent application.	

Step 9: Select the appropriate Trip, and enter all fields; pertaining to the Trip type, Place and Purpose. *(Single trip is used for this example)*

LEJUR
✕

Trip:	<input type="checkbox"/> Single <input type="checkbox"/> Multiple <input type="checkbox"/> Unlimited
Place:	<div style="border: 1px solid #ccc; height: 30px; width: 100%;"></div>
* Purpose:	<div style="border: 1px solid #ccc; height: 30px; width: 100%;"></div>

Close
Done

After clicking “Done”, the itinerary will be shown under Details of Application.

Details of Application

State the details of place, duration and purpose of travel.

* Itinerary:	S/N Period/Specify the length of travel	Trip	Place	Purpose	Action
1	24/05/2017 - 27/05/2017	Single	Malaysia	Leisure	
<div style="border: 1px solid #ccc; padding: 2px 5px; background-color: #d9534f; color: white; display: inline-block;">Add</div>					

Step 10: Click “Upload” to upload supporting document.

Step 11: Click “Submit”.

Once the document is submitted, you will be able to view the Confirmation Receipt.

Section 2.5.3 Confirmation Receipt

Add to Case - Application to Leave Jurisdiction
Print

Application Information

Confirmation Receipt

Confirmation Receipt

Your Application to Leave Jurisdiction was received by the State Courts on 26/05/2017 at 10:00 AM.
Please monitor the outcome of your request by checking the application status.

Application No.:	APP-2017-0526-000545
Nature of Application:	Permission to leave jurisdiction
Case No.:	SC-900638-2017
Case Name:	PP v. DUMMY Apr21 02 (F1492767324426K)
Next Court Event:	PTC (1) on 19/05/2017 at 09:30 AM at PTC Chamber 1
Filed by:	Lawyer Alpha
Law Firm:	ALPHA LAW CORPORATION

Section 2.6 Notice to Surety Case

Access to a ‘Notice to Surety’ e-Case file will only be granted after you have appeared in court on a scheduled court event and submitted the completed attendance slip to the court officer indicating the surety that you have been appointed to act for. Thereafter, you will have immediate access to the e-Case file.

The case number for a Notice to Surety case is displayed at the bottom left of the Notice to Surety which your client would have received by mail. The format of the number is ‘NS-XXXXXX-YYYY’.

Note: The respective methods used earlier in File Document can be used here.

(Document tab of an e-Case file will be used in this example)

Step 1: Click on the desired NS case.

S/N	Case Name	Charge No.	Offence Section	Next Court Event
1	NS-900011-2016 Sri surety 2607		-	-

Step 2: Click “Document” then “Add”

NS No: NS-900011-2016
Issued Date: 26/07/2016

Surety Name: Sri surety 2607
Case Name: PP v. Sri test 26071 (S72075261)


Bail Amount: \$5,000
NS Status: Pending

[Court Event](#)
[Case Info](#)
[Application](#)
[Document](#)
[Court Notices](#)
[Court Orders](#)
[Disposition of Case](#)
[Appeal](#)
[CM & CR](#)

SEARCH: [Advanced Search](#)

Document List

To file a new document in this case, please click [Add](#)

To file an amendment of a document that already exists in the case file, please use the refine icon  beside the document in the list below.

S/N	Document	Filed By	File Name	Action
No record found				

Step 3: Select the Category and Document Type under Document Information.

Step 4: Click “Next”.

The subsequent steps to proceed are identical to Step 8 (onwards) of “File Document under e-Filing”

Section 2.7 Report of Seizure under Section 370

Please note that applications for the release of property held in an account or a safe deposit box in a financial institution on behalf of a person who is prevented from dealing with it must be made under section 35(7) of the Criminal Procedure Code (Cap 68) (‘CPC’). If such an application is made under section 370 CPC, it will be rejected.

If you are instructed by a claimant where a seizure of property has been reported under section 370 Criminal Procedure Code (Cap 68) (‘CPC’) and the application is outside the scope of s. 35(7) CPC, you can assess the e-Case file in ICMS for filing purposes. For issue relating to the granting of access rights to the e-case file or the ICMS , please contact StateCourts_Crime_Registry@statecourts.gov.sg.

To file an Application or Document under 370 CPC, select the category of “Other Filings”. Currently, under ‘Type’, only ‘Report of Seizure under s, 370 CPC’ is displayed. Next, enter the Court Reference Number. Thereafter, the steps for filing is the same as filing for a Criminal Case or Notice to Surety Case.

Add to Case or Other Filings

File Document

Select a category.

Category:

Criminal Case
 Notice to Surety (failure to attend court)
 Other Filings
 Search Warrant

Select the type of process for Other Filings.

Type: Release of Property under s. 35(7) CPC

Search by entering the Court Reference Number.

Court Reference No.: S35 - - - Retrieve

Section 2.8 Checklists

For every Mention (FM/FFM), Pre-Trial Conference (PTC) and Criminal Case Disclosure Conference (CCDC), there will be a corresponding checklist in the e-Case file.

Except for the first appearance in court where you have no access to the e-Case file, you are required to submit the Mentions or PTC checklist indicating the defense affirmative position. The submission may be made at any time prior to the hearing of the scheduled court event.

Step 1: Click on the desired case under Case Name.

Case Files Complaint Files Applications Notifications 126

The listing below displays up to 10 of your cases with upcoming court events.

S/N	Case Name	Charge No	Offence Section	Next Court Event	Status
1	SC-900035-2017 PP v. Test 28 (S8801448J)	DAC-903502-2017	Section 109 Penal Code (Cap 224, Rev Ed 2008)	FFM on 24/01/2017 at 09:00 AM at Court 26 FFM on 25/05/2017 at 10:00 AM at Court 26	Pending
2	SC-900637-2017 PP v. DUMMY Apr21 01 (F1492767323121K)	DAC-904759-2017 & Others (2)	Section 173 PENAL CODE	FFM on 24/04/2017 at 03:00 PM at Court 26 FFM on 25/04/2017 at 11:00 AM at Court 26 FFM on 30/05/2017 at 02:30 PM at Court 26	Pending
3	SC-900809-2017 PP v. DUMMY May22 02 (F1495440974684K)	DAC-905122-2017 & Others (2)	Section 173 PENAL CODE	FFM on 19/06/2017 at 09:00 AM at Court 26	Pending
4	SC-900808-2017 PP v. DUMMY May22 01 (F1495440971184K)	DAC-905119-2017 & Others (2)	Section 173 PENAL CODE	PTC (1) on 19/06/2017 at 10:00 AM at PTC Chamber 1	Pending

Step 2: Click on the hyperlink under Action Item.

Case Name: **PP v. DUMMY Apr21 01 (Male/ Age:Unknown)**

Case No: **SC-900637-2017** Case Status: **Pending** Bail Amount: **\$10,000** Date of 1st Mention: **21/04/2017 (1 month and 6 days)** Remanded From: **-**

Court Event Case Info Bail Charge Application Document Exhibits Court Notices Court Orders Disposition of Case Appeal CM & CR

Refresh

Current Court Event	Action Item	Charge No.	Outcome
FM on 21/04/2017 at 09:30 AM at Court 26	View checklist D	DAC-904759-2017 & Others (2)	FFM on 30/05/2017 at 02:30 PM at Court 26 ADJ: For MDA report BO: \$10,000 W1S
FFM on 24/04/2017 at 03:00 PM at Court 26	Mentions Checklist	DAC-904759-2017 & Others (2)	Application No.: APP-2017-0421-000491 - Application to leave jurisdiction.
FFM on 25/04/2017 at 11:00 AM at Court 26	Mentions Checklist	DAC-904759-2017 & Others (2)	Application No.: APP-2017-0421-000492 - Application to leave jurisdiction.
FFM on 30/05/2017 at 02:30 PM at Court 26	Mentions Checklist	DAC-904759-2017 & Others (2)	

At the same time, checklist submitted by the prosecution is also viewable.

Section 2.8.1 Mention Checklist

Case No: SC-900637-2017	Case Status: Pending	Bail Amount: \$10,000	Date of 1st Mention: 21/04/2017 (1 month and 6 days)	Remanded From: -
Court Event Case Info Bail Charge Application Document Exhibits Court Notices Court Orders Disposition of Case Appeal CM & CR				
Mentions Checklist				
Case Information				
Court Event:	FFM on 24/04/2017 at 03:00 PM at Court 26			
Bail Status:	Bail Offered			
Amount:	\$10,000			
Remanded From:	-			
Counsel Information				
For Defence:	Lawyer Alpha(ALPHA LAW CORPORATION)			
Defence's Application				
Please select the application(s) that you intend to make:				
Application:	<input type="radio"/> Adjournment <input type="radio"/> PG (adjournment) <input type="radio"/> PG <input type="radio"/> Claim Trial <input type="radio"/> PTC <input type="radio"/> 1st CCDC <input type="radio"/> To be discharged as counsel			
	<input type="checkbox"/> Permission to leave jurisdiction			
	<input type="checkbox"/> Bail Application <input type="checkbox"/> Bail Variation			
	<input type="checkbox"/> Others			

Section 2.8.2 PTC/CCDC Checklist

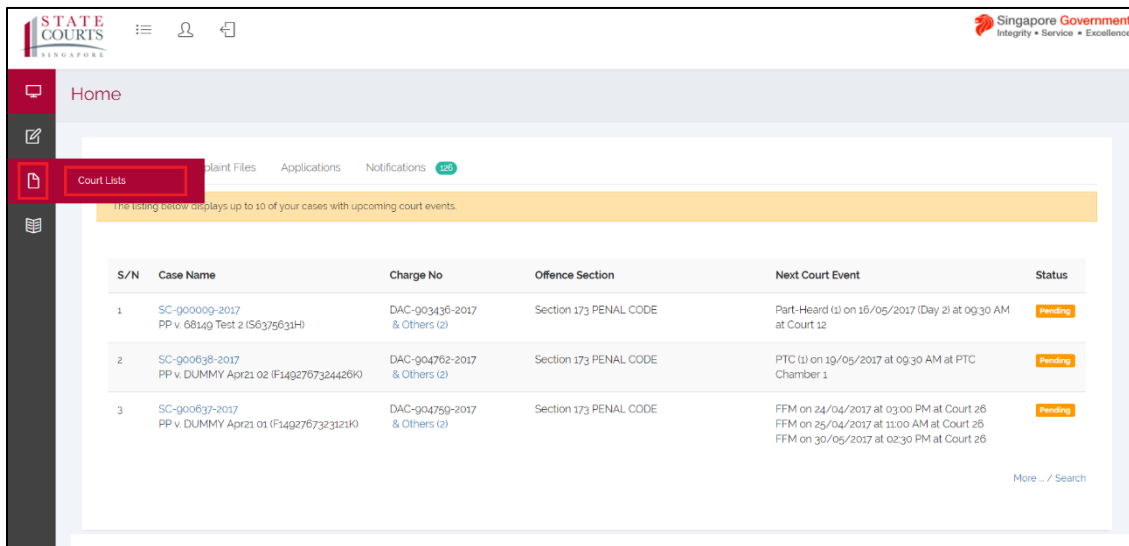
For CCDCs, the checklist is only required to be submitted before the scheduled court event by the party applying for an adjournment.

Case No: SC-900808-2017	Case Status: Pending	Bail Amount:	Date of 1st Mention: 22/05/2017 (5 days)	Remanded From: -
Court Event Case Info Bail Charge Application Document Exhibits Court Notices Court Orders Disposition of Case Appeal CM & CR				
PTC/CCDC Checklist				
Case Information				
Court Event:	PTC (1) on 19/06/2017 at 10:00 AM at PTC Chamber 1			
Bail Status:	-			
Amount:	-			
Remanded From:	-			
Defence's Information				
For Defence:	Lawyer Alpha(ALPHA LAW CORPORATION)			
Defence's Application				
Please select the application(s) that the defence will be making				
	<input type="checkbox"/> Adjournment <input type="checkbox"/> To take PG date <input type="checkbox"/> To take trial dates <input type="checkbox"/> To take CCR date <input type="checkbox"/> Permission to leave jurisdiction <input type="checkbox"/> Bail review <input type="checkbox"/> To be discharged as counsel <input type="checkbox"/> Others			

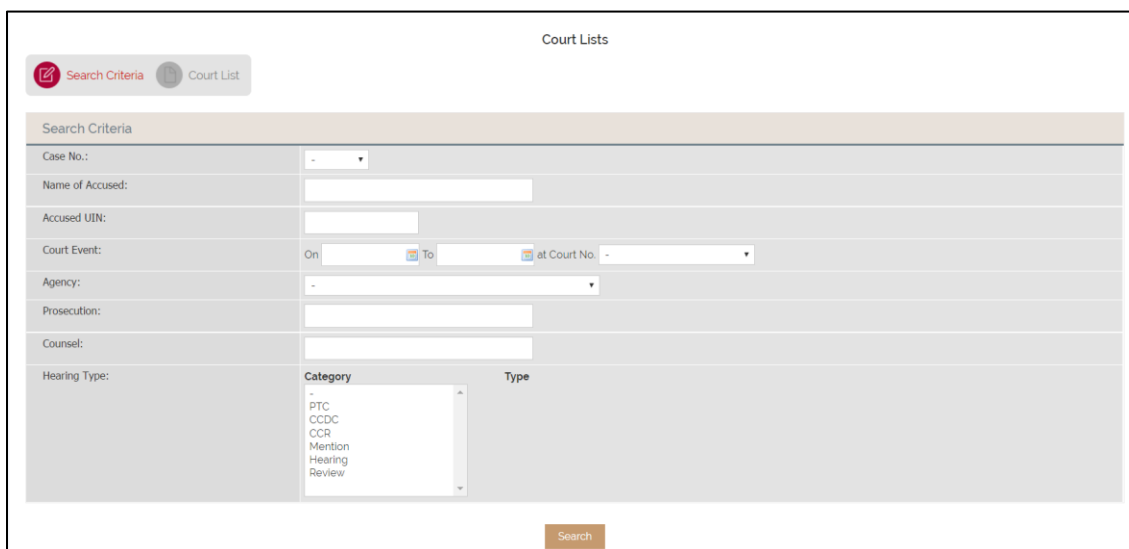
Section 2.9 Court Lists

Use Court Lists to find the time and court venue of cases before the courts or a specific case. At the same time, it allows you to search for a case by name, case number, identification of accused, date, court venue, enforcement agency, prosecutor (It will be added to the search screen), counsel or type of hearing (i.e. Mention, PTC, etc.). The Court Lists is updated several times a day.

Step 1: Mouse over “Court Lists”.



Step 2: Enter any of the search criteria and click “Search” to search for a specific case.



The system will retrieve and display the cases matching the search criteria.

Court Lists

Search Criteria  Court Lists

Court List

Records: 10/27 < Previous 1 2 3 Next >

S/N	Case	Agency	Prosecution	Counsel	Charge No.	Offence	Next Court Event
1	SC-g00009-2017 PP v. 68149 Test 2 (S6375631H)	Central Police Division (A Division)		Lawyer Alpha (ALPHA LAW CORPORATION)	DAC-g03438-2017 & Others (2)	Section 249 PENAL CODE	Part-Heard (1) on 16/05/2017 at 09:30 AM at Court 12
2	SC-g00174-2017 PP v. Name of Sg245154B (Sg245154B)	Tanglin Police Division (E Division)			DAC-g03831-2017	Section 117 Penal Code (Cap 224, Rev Ed 2008)	FFM on 12/05/2017 at 02:30 PM at Court 23
3	SC-g00238-2017 PP v. DUMMY Feb21 02 (F1487660970828K)	Central Police Division (A Division)			DAC-g03997-2017 & Others (2)	Section 249 PENAL CODE	Part-Heard (2) on 16/05/2017 at 09:30 AM at Court 1
4	SC-g00307-2017 PP v. 66368 Test (S0987420H)	Singapore Customs			DAC-g04151-2017	Section 108B Penal Code (Cap 224, Rev Ed 2008)	FM (Breach) on 26/05/2017 at 09:00 AM at Court 12
5	SC-g00348-2017 PP v. IMH Test Case 8 (S6140673E)	Central Police Division (A Division)			DAC-g04225-2017	Section 380 Penal Code (Cap 224, Rev Ed 2008)	FM (Sentencing) on 08/05/2017 at 09:00 AM at Court 2
6	SC-g00348-2017 PP v. IMH Test Case 8 (S6140673E)	Central Police Division (A Division)			DAC-g04225-2017	Section 380 Penal Code (Cap 224, Rev Ed 2008)	FM (Breach) on 17/05/2017 at 09:00 AM at Court 2

If you wish to print the court listing, click on the “Print”.

< Back
Print