



**Integrated Criminal Case Filing  
And Management System**

**Quick Start Guide for Accused Persons**

# ICMS Portal

**STATE COURTS SINGAPORE**  
**Integrated Criminal Case Filing And Management System**

**Counsel**      **Paralegals**      **Law Firm Admin**      **Accused Person**

[Privacy Statement | Terms of Use](#)

This website is best viewed in Mozilla Firefox, Google Chrome, Safari and Internet Explorer 9 and above with resolution of 1024x768.

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Open a browser and enter the URL  
<https://icms.statecourts.gov.sg>  
to access ICMS Portal

Click on "Accused Person" link  
to login with SingPass

# SingPass Login

The screenshot shows the SingPass login interface. At the top left is the SingPass logo with the tagline 'Singapore Personal Access'. At the top right is the Singapore Government logo with the tagline 'Integrity · Service · Excellence' and a search bar. Below the logo is a navigation menu with links for 'A-', 'A', 'A+', a printer icon, 'Contact Us', 'Feedback', and 'Sitemap'. A secondary navigation menu includes 'FAQ', 'About Us', 'Video Guides', 'Counter Locations', and 'News'. A green announcement banner states: 'Announcement for Upcoming Scheduled Maintenance. SingPass will be undergoing scheduled maintenance from 12am to 6am on 1 Jan 2017, and will not be available during this period. [Note: Your SingPass account contains a lot of personal data. Please do not share your username, password and 2FA details (SMS or Token OTPs)].' Below this are two sections: 'Haven't set up your 2FA?' and 'Security Advisory'. The main login area is titled 'Login' and contains two input fields: 'SingPass ID' and 'Password'. Below these fields are 'Cancel' and 'Login' buttons. There are also links for 'Forgot SingPass ID or Password?', 'Don't have a SingPass ID? Register Now', and 'Received an SMS about 2FA auto-registration? Find Out More'. At the bottom right of the login area, it says 'Last updated on 05 July 2015'. The footer contains 'Privacy Statement | Terms of Use | Rate This Website' and '© 2015 Government of Singapore'.

Singapore Personal Access  
**SingPass**

Singapore Government  
Integrity · Service · Excellence

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**Announcement for Upcoming Scheduled Maintenance**  
SingPass will be undergoing scheduled maintenance from 12am to 6am on 1 Jan 2017, and will not be available during this period. [Note: Your SingPass account contains a lot of personal data. Please do not share your username, password and 2FA details (SMS or Token OTPs)].

**Haven't set up your 2FA?**  
Log in to your SingPass account **by 15 Jan 2017** to enjoy a one-time grace period of 30 days to complete your 2FA setup.  
Note: The grace period provision will end on 15 Jan.

**Security Advisory**

Use strong passwords that are alphanumeric and contain 8-24 characters  
Change your passwords regularly  
Get tips from the [GoSafeOnline](#) website on how to protect yourself against cyber threats

**Login**

SingPass ID Password

[Forgot SingPass ID or Password?](#)

Don't have a SingPass ID? [Register Now](#)

Received an SMS about 2FA auto-registration? [Find Out More](#)

Last updated on 05 July 2015

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Enter your SingPass ID and Password

Click Login button to log in

# No Case with State Courts



## Public Login

No records found.(For cases filed in ICMS only)

[Back](#)

Click on Back button to return to the main page

If you do not have any case with State Courts, you may not proceed further.

# First Time Login to ICMS Portal

Please fill in your Email Address and Contact Number.

## Profile Info:

User ID: S3224340A

Full Name: John Tan

\* Email: JohnTan@testemailacct.com

Enter your email address

\* Contact No: 61234567

Enter your contact number

\* denotes required field

Save

Click on Save button to save the profile information

If you have one or more case records with State Courts and this is the first time you login to ICMS, you will be brought to the Profile page.

You are required to fill in Email and Contact Number before you can proceed further.

\* denotes required fields

# Home Page

The screenshot shows the State Courts Singapore Home Page. At the top left is the State Courts Singapore logo. To its right are navigation icons: a hamburger menu, a user profile, a document, and a question mark. Further right is the Singapore Government logo with the tagline 'Integrity • Service • Excellence'. Below the logo is a 'Download Quick Guide' button. A 'Logout' button is positioned below the user profile icon. Below the document icon is an 'Update Profile Information' button. Below the question mark icon is an 'Expand / Collapse Left Menu' button. A 'Dashboard' button is located below the 'Update Profile Information' button. On the left side, there is a vertical 'Left Menu' with a 'Home Icon' at the top, an 'eFiling Icon' below it, and a 'Request for Court Records Icon' at the bottom. The main content area features a header with 'Case Files 1', 'Applications 3', and 'Notifications 1'. Below this is a table with the following data:

S/N	Case Name	Charge No	Offence Section	Next Court Event	Status
1	SC-900101-2017 PP v. John Tan Ah Kow (S3224340A)	DAC-903658-2017 & Others (2)	Section 173 PENAL CODE	FFM on 08/03/2017 at 09:00 AM at Court 26	Pending

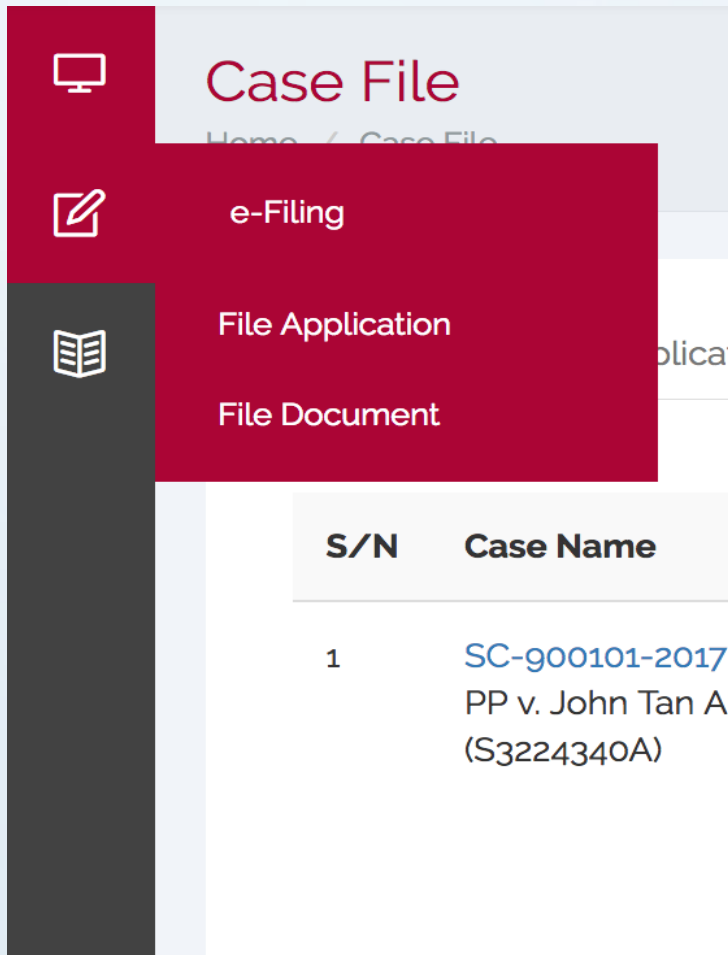
At the bottom of the table is a 'More ... / Search' link. Below the table is a 'Click for more Case Files and Advanced Search' button. At the bottom left is a 'Privacy Statement | Term of Use' link. At the bottom right is the copyright notice '© 2017 State Courts. All Rights Reserved.'.

After you have been successfully authenticated by SingPass, you will be brought to the Home Page.

The Home Page contains:

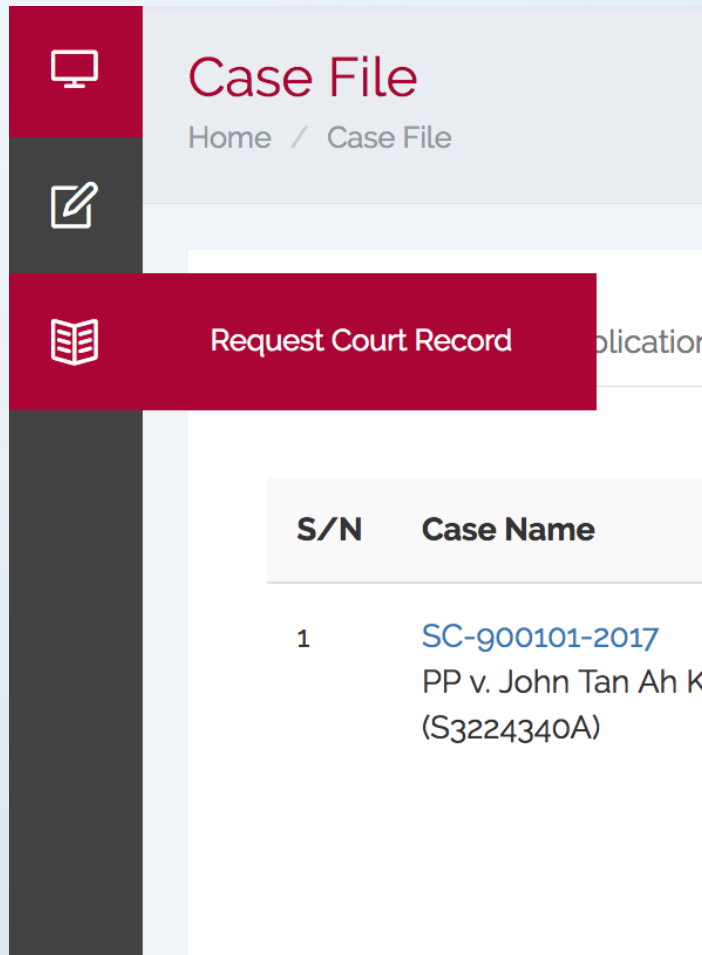
- Page Header
- Left Menu
- Page Footer
- Dashboard – List of Case Files, Applications and Notifications

# Left Menu



The screenshot shows the 'Case File' page with a breadcrumb trail 'Home / Case File'. The left sidebar menu is open, displaying three options: 'e-Filing', 'File Application', and 'File Document'. The 'e-Filing' option is highlighted. Below the menu, a table lists case information.

S/N	Case Name
1	SC-900101-2017 PP v. John Tan Al (S3224340A)



The screenshot shows the 'Case File' page with a breadcrumb trail 'Home / Case File'. The left sidebar menu is open, displaying three options: 'e-Filing', 'File Application', and 'Request Court Record'. The 'Request Court Record' option is highlighted. Below the menu, a table lists case information.

S/N	Case Name
1	SC-900101-2017 PP v. John Tan Ah K (S3224340A)

When you mouse over the Left Menu icons, it will display more functions.

For e-Filing, you will be able to perform the following functions:

- File Application
- File Document

For Request Court Record, you will be able to request for court records related to your case.

# Home Page : Case Files

Home

Click on Case Files Tab to view a listing of your cases

Number of your cases

Case Files **1**

Applications **3**

Notifications **1**

S/N	Case Name	Charge No	Offence Section	Next Court Event	Status
1	<a href="#">SC-900101-2017</a> PP v. John Tan Ah Kow (S3224340A)	DAC-903658-2017 & Others (2)	Section 173 PENAL CODE	FFM on 08/03/2017 at 09:00 AM at Court 26	Pending

[More ... / Search](#)

Click on the Case Number hyperlink to view this case file

If there are more than 10 case files, click to view more records or to search for a case file.

On the Home Page, by clicking on the Case Files tab, you will be able to view a listing of your existing case files with State Courts.

The Case Files tab will display a maximum of 10 cases. If you have more than 10 cases, you can click on the "More ..." link to view more records or search for a particular record.

You can click on the Case Number hyper link to view your case file.



# Case Files : More Case Files

## Case File

Home / Case File

Enter Case Number, Accused Name or NRIC

Click to perform Simple Search

SEARCH:



Advanced Search

Click for Advanced Search options

(e.g. SC-900111-2016 or John)

The listing below displays your cases that are pending or have not been disposed beyond 6 month.

You can search for your cases that have been disposed (beyond 6 months) using the 'Advanced Search' function.

Use the Navigation Widget to move between case listings if you have more than 10 records

### Case Files Listing

Records: 1/1 < First < Previous 1 Next > Last >

S/N	Case Name	Charge No.	Offence Section	Next Court Event
1	<a href="#">SC-900101-2017</a> PP v. John Tan Ah Kow (S3224340A)	DAC-903658-2017 & Others (2)	Section 173 PENAL CODE	FFM on 08/03/2017 at 09:00 AM at Court 26

Click the Case Number hyperlink to view this case file

Clicking on the “More ... / Search” link on bottom right corner of Case Files Tab will lead you to the Case Files Listing page.

On this page, if you have more than 10 case file records, you can view other case file records by using the Navigation Widget.

On this page, you can also perform Simple Search or Advanced Search for your case files.

# Case Files : Advanced Search

SEARCH:   **Advanced Search**  
(e.g. SC-900111-2016 or John)

**Advanced Search**

Case No.:	- - -	← Enter Case Number e.g. SC-900001-2016
Court No.:	-	← Select a Court Number e.g. 26
Hearing Date:	On - To -	← Select Hearing Date
Status:	All	← Select Case Status
Click to perform Advanced Search → <b>Search</b> <b>Clear</b> ←		Click to clear the Advanced Search fields

The listing below displays your cases that are pending or have not been disposed beyond 6 month.  
You can search for your cases that have been disposed (beyond 6 months) using the 'Advanced Search' function.

**Case Files Listing**

Records: 1/1 < First < Previous **1** Next > Last >

S/N	Case Name	Charge No.	Offence Section	Next Court Event
1	SC-900101-2017 PP v. John Tan Ah Kow (S3224340A)	DAC-903658-2017 & Others (2)	Section 173 PENAL CODE	FFM on 08/03/2017 at 09:00 AM at Court 26

The Advanced Search for Case Files Listing allows you to search for case files by one or more of the following criteria:

- Case Number
- Court Number
- Hearing Date
- Status of Case

# Home Page : Applications

Home

Click on Applications Tab to view a listing of your applications

Number of your applications

Case Files **2** **Applications 3** Notifications **0**

S/N	Application ID	Date of Filing	Nature of Application	Status	Order of Court	Action
1	<a href="#">APP-2017-0222-000290</a> <a href="#">SC-900236-2017</a>	22/02/2017	Request for Court Records	Pending calculation of upfront payment		
2	<a href="#">APP-2017-0222-000289</a> <a href="#">SC-900236-2017</a>	22/02/2017	Application to leave jurisdiction	Pending		

Click on the Application Number hyperlink to view this application

Click on the Case Number hyperlink to view this case file

If there are more than 10 applications, click to view more records or to search for application.

→ [More ... / Search](#)

Clicking on the Applications Tab on the Home page, you will be able to view a listing of your applications.

The Applications Tab will display a maximum of 10 application records. If you have more than 10 applications, you can click on the “More ... / Search” link on the bottom right to view more records or to search for the application.

You can click on the Application Number to view the application made.

# Applications: More...

## Applications

Home / Applications

Simple Search - Enter Application Number or Case Number

Click to perform Simple Search

Click for Advanced Search options

SEARCH:



Advanced Search

(e.g. APP-2017-0001-0001 or SC-000001-2017)

Use the Navigation Widget to move between case listings if you have more than 10 records

Records: 1/1 < First < Previous 1 Next > Last >

S/N	Application ID	Date of Filing	Nature of Application	Status	Order of Court	Action
1	<a href="#">APP-2017-0208-000128</a> <a href="#">SC-900101-2017</a>	08/02/2017	Application to leave jurisdiction	Order Made	Application to be heard at next court event. FFM on 13/02/2017 at 03:00 PM at Court 26.	


Click on the Application Number hyperlink to view this application

Click on the Case Number hyperlink to view this case file

On this page, if you have more than 10 applications, you will be able to view the other applications by using the Navigation Widget.

On this page, you can also perform Simple Search or Advanced Search on your applications.

# Applications : Advanced Search

SEARCH:   Advanced Search

(e.g. APP-2017-0001-0001 or SC-000001-2017)

## Advanced Search

Application No.:   Enter Application Number e.g. APP-2016-0102-0001

Case No.:   Enter Case Number e.g. SC-900001-2016





Date of Filing: From   To    Select Date of Filing


 Click to perform Advanced Search

Search

Clear

 Click to clear the Advanced Search fields

Records: 1/1   Previous **1** Next  Last 

S/N	Application ID	Date of Filing	Nature of Application	Status	Order of Court	Action
1	<a href="#">APP-2017-0208-000128</a> <a href="#">SC-900101-2017</a>	08/02/2017	Application to leave jurisdiction 	Order Made	Application to be heard at next court event. FFM on 13/02/2017 at 03:00 PM at Court 26.	

The Advanced Search for Applications allows you to search for your applications by one or more of the following criteria:

- Application Number
- Case Number
- Date of Filing

# Home Page : Notifications

Home

Click on Notifications Tab to view a listing of notifications for you

Count of notifications

Case Files **1** Applications **1** **Notifications 1**

Select this box to select all notifications on this page

Click the view the Court Order for the application.

<input type="checkbox"/>	S/N	Reference No.	Date of Filing	Description	Outcome
<input type="checkbox"/>	1	APP-2017-0208-000128	08/02/2017	Application - Application to leave jurisdiction	See Court Order

Select this box to select this notification only

If there are more than 10 notifications, click to view for more notifications. → More ...

Click this button to mark all the selected notifications as read → **Mark as read** **Delete** ← Click this button to delete all the selected notifications from the list.

Clicking on the Notifications Tab on the Home page, a listing of notifications for you will be displayed.

The Notifications Tab will display a maximum of 10 notification records. If there are more than 10 notifications, you can click on the "More ..." link on the bottom right to view more notifications.

**Note:**  
Once a notification is deleted, it will no longer appear in Notifications Listing

# e-Filing : File Application

## File Application

Home / File Application

Select only the case into which you are filing the application.

Use the Navigation Widget to move between case listings if you have more than 10 records

Records: 1/1 < Previous 1 Next >

	Case No.	Case Name	Charge No.(s)	Next Court Event
<input type="radio"/>	SC-900531-2016	PP v. Test 3 (S8065653Z)	DAC-903586-2016	-

Select the case to file an application

From Left Menu, select eFiling → File Application.

System will display a list of your cases that you can file an application.

Select the case that you wish to file for application by clicking the radio button.

If there are more than 10 cases, you can use the Navigation Widget to navigate to the case.

# eFiling : File Application

## File Application

Home / File Application

Select only the case into which you are filing the application.

Records: 1/1 < Previous 1 Next >

Case No.	Case Name	Charge No.(s)	Next Court Event
<input checked="" type="radio"/> SC-900101-2017	PP v. John Tan Ah Kow (S3224340A)	DAC-903658-2017 & Others (2)	FFM on 08/03/2017 at 09:00 AM at Court 26

All applications made are subject to approval.

Select the type of application.

### Type of Application

Application to leave jurisdiction  
Request to reschedule court event  
Request for vacation of mention/hearing  
Request for a mention date for bail variation  
Application for Cancellation of Arrest Warrant  
Others

- This is the list of application that you can apply for.
- Select one of the application that you wish to apply.

Click <Cancel> button to cancel the file application operation.

Cancel Next >

Click <Next> button to proceed. Follow the instructions on the page to file for different type of application.

The type of application that you can file for a case are as follows:

- Permission to leave jurisdiction
- Request to reschedule court event
- Request for vacation of mention/hearing
- Request for a mention date for bail variation
- Application for Cancellation of Arrest Warrant
- Others

### Note:

You will not be able to proceed with File Application if the selected case is already represented by a Counsel.



# eFiling : File Document

## File Document

Home / File Document

Select the case into which the document is to be filed.

Case No.	Case Name	Charge No.(s)	Next Court Event
<input checked="" type="radio"/> SC-g00101-2017	PP v. John Tan (S3224340A)	DAC-g03658-2017 & Ors (2)	FFM on 13/02/2017 at 03:00 PM at Court 26

Select the case to file document for

Document Details:

Filing a new document. ← Select this to File a New Document for the case

Filing of an amended document. ← Select this to File an Amended Document for the case

Click <Cancel> button to cancel the file document operation.

Cancel

Next >

Click <Next> button to proceed with File Document

From Left Menu, select eFiling → File Document.

System will display a list of your cases that you can file document.

Select the case that you wish to file document for by clicking the radio button.

Select whether if you are

- Filing a New Document
- Filing of an Amended Document

**Note:**

You will not be able to proceed with File Document if the selected case is already represented by a Counsel.

# eFiling : File Document

## File Document

Home / File Document

File Document Document Information Upload Document Confirmation Receipt

### Case Information

Case No.:	SC-900015-2017
Case Name:	PP v. Johnny Carter (S1089388G)
Next Court Event:	FFM on 20/02/2017 at 10:00 AM at Court 10

### Filing Party Information

Name of Filer:	Test 35
----------------	---------

### Document Information

Select a category followed by the document title.

#### Category

Criminal Case Disclosure Conference (CCDC)  
Plead Guilty (PG) related  
Submissions  
Sentence  
Others

#### Document Type

Mitigation Plea  
Medical Report  
Psychiatric Report  
Others

Click <Cancel> button to cancel the file document operation.

Click <Back> button to go back to previous step.

< Back Cancel Next >

Click <Next> button to proceed to Upload Document

The type of documents that can be filed are as follows:

- Criminal Case Disclosure Conference (CCDC)
  - Case for the Defence
- Plead Guilty (PG) related
  - Mitigation Plea
  - Medical Report
  - Psychiatric Report
  - Others
- Submissions
  - Reply of Defence
  - Submissions of Defence
  - Others
- Sentence
  - Reply to Address on Sentence
  - Sentencing Precedents
  - Others
- Others
  - Affidavit
  - Opening Statement of Defence
  - Statutory Declaration
  - Others

# Request for Court Records

## Request for Court Records

Home / Request for Court Records

 Case Search  Document Request  Confirmation Receipt

### Case Search

Search for the case for which you are applying for the court records by using one or more of the search criteria below.

Case No.:	SC - [ ] - [ ] (Sample format: SC-002490-2012)	← Enter the Case Number to search for
Charge No.:	[ ] (Sample format: DAC-004477-2012)	← Enter the Charge Number to search for

Click to clear the search criteria

Clear

Search

← Click to perform search

### Search Results

If there is more than one record displayed, please select the applicable case by clicking on the case number.

S/N	Case No.	Case Name	Charge No.	Last Hearing Date & Court
1	<a href="#">SC-900101-2017</a>	PP v. John Tan Ah Kow (S***340A)	DAC-903658-2017 & Others (2)	08/03/2017 at Court 26

Click to apply for the court records request for the case

From Left Menu, click Request for Court Records icon

System will display a list of your cases. You can also perform a case search by Case Number or Charge Number.

Click on the Case Number hyperlink in the Search Results section to request for Court Records for that case.

# Request for Court Records

✓ Case Search 📄 Document Request 📄 Confirmation Receipt

---

**Case Details**

Case No.:	SC-g00101-2017
Case Name:	PP v. John Tan
Next Court Event:	FFM on 13/02/2017 at 03:00 PM at Court 26
Charge No.(s):	DAC-g03658-2017 to DAC-g03660-2017.

---

**Applicant's Information**

Please enter the particulars of the applicant.

* Application By:	Individual
UIN:	<input type="text" value="S3224340A"/> ← Auto populated from the case file. Read only
Name:	<input type="text" value="John Tan"/> ← Auto populated from the case file. Read only
* Email Address:	<input type="text" value="JohnTan@testemailacct.com"/> ← Auto populated from your profile. Modify as required
* Telephone No.:	+ 065 <input type="text" value="61234567"/> ← Auto populated from your profile. Modify as required

Clicking on the Case Number hyperlink will proceed to Document Request page.

You will need to fill in the necessary information in following sections:

- Applicant's Information
- Requested Documents
- Reasons for Request
- Other Information

\* denotes required fields

# Request for Court Records

## Requested documents

Please identify the requested document(s).

Document type	Fee
Any document(Except Registrar Certificate)	A fee of \$5 is payable for each type of document requested (non-refundable) and 50 cents per page thereof, subject to a minimum fee of \$15 for each type of document requested.
Registrar Certificate	\$20

\* Select Documents:

Select the one or more of the court documents that you wish to request for

- Charge(s)
- Statement of Facts
- IMH (Institute of Mental Health) Report
- Registrar's Certificate
- Notes of Evidence
- Judgment/Grounds of Decision
- Other (please add each requested document separately)

Enter the reason for your request of the documents

## Reason(s) for Request

\* Reason(s) for Request:

Supporting Documents:

S/N	Document Title	File Name	Action
Add	Click to upload any supporting document.		

Documents required by:

  Specify the date when the document is required if applicable

\* denotes required fields

# Request for Court Records

Requested documents

Please identify the requested documents. A fee of \$5 is payable for each type of Certificate where the total minimum fee is \$10. A sum of \$10 (\$15 for Registrar's Office) is required for the Registrar's Office. Message to be shown to AIP

\*Select Documents:

Reason(s) for Request

\*Reason(s) for Request:

Supporting Documents:

Documents required by:

### Upload Documents

Document Type: Others

\*Document Title:

To upload a file, please click on [Start upload] followed by [Save].

Filename	Size	Status
Drag files here.	0 b	0%

Click <Add files> to select a file from local storage for upload

Click <Start upload> to upload the selected file from local storage to server

Drag and drop a file to be uploaded from local storage or use <Add Files> button to select a file from local storage

Click <Save> to close dialog and proceed

Close Save

Clicking on the <Add> button will bring up the Upload Document dialog.

Enter a Document Title for the document to be uploaded.

Click <Add Files> to select the file from your local storage to be uploaded.

Click <Start Upload> to upload the selected file to system.

Click <Save> to close the dialog and proceed.

# Request for Court Records

Other Information	
* Preferred Payment Mode:	<input type="radio"/> E-Payment <input type="radio"/> Over the Counter
* Preferred Delivery Mode:	<input type="radio"/> Online Download <input type="radio"/> Collect in Person <input type="radio"/> Courier Service (to be arranged by applicant)

Click <Back> button to go back to previous step.



Click <Submit> button to submit the application

Click <Cancel> button to cancel the application.

## Preferred Payment Mode:

- E-Payment → To make electronic payment online.
- Over the Counter → To make payment over the counter at State Courts


## Preferred Delivery Mode:

- Online Download → Download the requested documents through ICMS Portal.
- Collect in Person → Collect the requested documents at State Courts
- Courier Service → Applicant need to arrange the courier service to collect and deliver the documents.

# Request for Court Records

## Request for Court Records

Home / Request for Court Records

✓ Case Search ✓ Document Request  Confirmation Receipt

### Confirmation Receipt

Your request for court records was received on 10/02/2017 at 06:48 PM.

The amount payable upfront for the requested documents is pending verification by the Crime Registry, State Courts.

Please proceed to make the payment when the application status is updated to Pending Upfront Payment. Your application will be processed only upon payment being received.

Application No.:	APP-2017-0210-000152	<a href="#">Click to view the application details</a>
Case No.:	SC-900101-2017	
Case Name:	PP v. John Tan	
Documents Requested:	1. Charge	
Payment Mode:	E-Payment	
Delivery Mode:	Online Download	

Home

Once the Request for Court Records application is successfully submitted, system will display the Confirmation Receipt depicting:

- Application Number
- Case Number
- Case Name
- Document Requested
- Payment Mode
- Delivery Mode

Click <Home> to return to Home page.









You can monitor the Applications Tab for the outcome of the application



# Request for Court Records

Case Files 1 **Applications** 5 Notifications 2

Click Application Tab to view the status of your requests.

S/N	Application	Date of Filing	Nature of Application	Status	Order of Court	Action
1	APP-2017-0224-000328 SC-900098-2017	24/02/2017	Request for Court Records 	Pending calculation of upfront payment	State Courts is calculating the amount of the upfront payment for the request	
2	APP-2017-0224-000327 SC-900098-2017	24/02/2017	Request for Court Records 	Pending upfront payment	Click to view the upfront amount payable and to make payment	
3	APP-2017-0224-000320 SC-900098-2017	24/02/2017	Request for Court Records 	Payment received receipt No.:900000000002172 Pending	Payment received by State Courts. Pending approval and preparation of documents	
4	APP-2017-0224-000319 SC-900098-2017	24/02/2017	Request for Court Records 	Pending Payment	Click to view the final amount payable and to make payment	
5	APP-2017-0224-000318 SC-900098-2017	24/02/2017	Request for Court Records 	Payment received receipt No.:900000000002162 Pending download	Click to download the document online	

# Request for Court Records - Make Payment

## Request for Court Records - Make Payment (Confirmation)

APP-2017-0222-000278

A minimum fee is payable upfront for each type of document requested. The fee must be paid at the time of the application. If you wish to make e-payment, click on the 'Confirm Payment' button. If you wish to change the mode of payment to 'Over the Counter', click on the 'Back' button. If you wish to terminate the application, click the 'Cancel' button.

### Case Details

Case No.:	SC-900073-2017
Case Name:	PP v. Test 35
Next Court Event:	
Charge No.(s):	DAC-903591-2017.

### Requested Documents

Requested documents:	S/N	Document Name	Cost
	1	Charge(s) - All	15.00

### Other Information

Preferred Payment Mode:	E-Payment
Preferred Collection Mode:	Online Download
Upfront payment:	\$15.00
* Actual Payment Mode:	<input type="radio"/> E-Payment <input type="radio"/> Over the Counter

You can choose to make online E-Payment or Over the Counter Payment.

Click <Confirm Payment> and follow the instruction on next page to make payment

Back Cancel Confirm Payment

When you click on the Edit icon in the Action column, you will be brought to the Make Payment page.

On this page, for the Actual Payment Mode, you can choose to pay through E-Payment or Over the Counter.

If you choose to make E-Payment, follow the instructions on next page to complete the E-Payment. Once completed the E-Payment, the application status will become payment received. It is now pending State Courts approval and preparation of the documents requested.

# Request for Court Records

## Request for Court Records



### Confirmation Receipt

Your payment has been processed on 24/02/2017 at 09:49 AM and the payment details are displayed below.  
Please monitor the outcome of your request by checking the application status.

Application No.:	<a href="#">APP-2017-0224-000318</a>
Case No.:	SC-900098-2017
Case Name:	PP v. A
Documents Requested:	1. Charge 2. Statement of Facts
Payment Mode:	E-Payment
Delivery Mode:	Online Download
Amount Paid:	<b>\$30</b>
Receipt No.:	900000000002162

[Back to Application Worklist](#)

Click to return to  
Application tab.

If your e-payment is successful, then you will be brought to the Confirmation Receipt page informing you that your payment has been processed successfully.

On this page, you will see:

- Application Number
- Case Number
- Case Name
- Document Requested
- Payment Mode
- Delivery Mode
- Amount Paid
- Receipt Number

# Request for Court Records

## Request for Court Records

Home / Request for Court Records

### Request for Court Records

You can only download the document once.

#### Documents for Downloading

Application No.:	APP-2017-0224-000318		
Documents for Downloading:	S/N	Document Type	Action
	1	Charge(s) - DAC-903651-2017	Download
	2	Charge(s) - DAC-903713-2017	Download
	3	Charge(s) - DAC-903714-2017	Download
	4	Statement of Facts	Download

Click to download document

Back to Worklist Done

Once State Courts has processed your request and prepared the document and you have opt to download the document online, you can click on Download icon on the Application Tab to download the document requested.

On the Download, you can click on the Download button to download the document you requested.

**Note:**  
You can only download the document once. If you have problem downloading the document, please contact State Courts for help.

# Appeal

## File Document

Home / File Document

Select the case into which the document is to be filed.

	Case No.	Case Name	Charge No.(s)	Next Court Event
<input checked="" type="radio"/>	SC-900098-2017	PP v. A	DAC-903651-2017 & Others (2)	

Select the case to file for Appeal.

Document Details:

Filing a new document.

Select "Filing a new document".

Filing of an amended document.

Click <Cancel> button to cancel the filing.

Cancel

Next >

Click <Next> button to proceed

To file an Appeal for your case, go to Left Menu → e-Filing, then select File Document.

Select your case that is valid for appeal.

Select Filing a new document option.

Click <Next> button to continue and fill all the necessary information on the screen before submitting the appeal.

# Appeal

## File Document

Home / File Document

- File Document
- Document Information
- Upload Document
- Confirmation Receipt

### Case Information

Case No.:	SC-900098-2017
Case Name:	PP v. A ( [REDACTED] )
Disposition Date:	27/01/2017

### Filing Party Information

Name of Filer:	A
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### Document Information

Select a category followed by the document title.

#### Category

- Appeal
- Post-trial related
- Others

Select 'Appeal' category.

#### Document Type

- Notice of Appeal
- Notice of Discontinuance
- Petition of Appeal
- Others

Select the Appeal document type to file. To file appeal for a case, select 'Notice of Appeal'

Click <Cancel> button to cancel the filing.

Click <Back> button to go back to previous page.

< Back Cancel Next >

Click <Next> button to proceed

# Appeal

## Appeal Information

Enter the name of the judicial officer whose decision is being appealed against.

\*Coram:

Enter name of the Judicial Officer

\*Court:

Enter Court Number

Select the judgment, sentence or order appealed against.

If an extension of time to file the appeal has been obtained, please specify the details of the extension of time granted.

Nature of Appeal:

- Please Select -

Select the Nature of Appeal (judgement, sentence or order) to appeal against

< Back Cancel Save Next >

Click <Next> button to proceed

Click <Back> button to go back to previous page.

Click <Cancel> button to cancel the filing.

# Appeal

## File Document

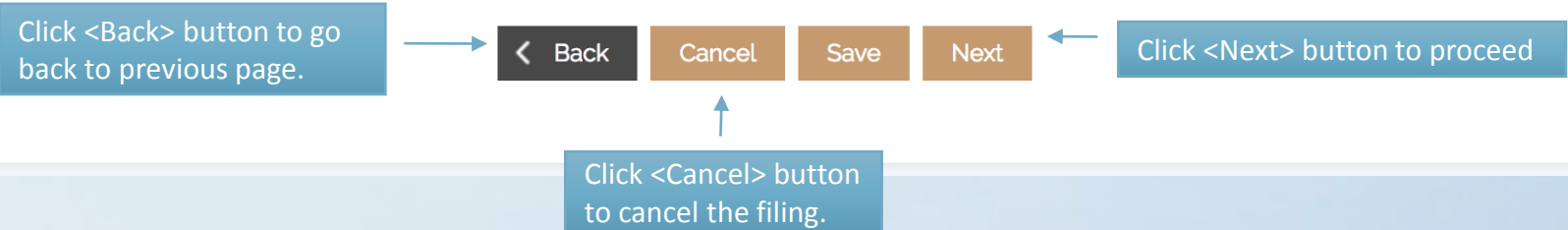
Home / File Document

- File Document
- Document Information
- Appeal Information**
- Payment Information
- Confirmation Receipt

### Appeal Information

Select the charge(s) to which the appeal relates.

* Notice of Appeal:	Upload
Letter of Authority:	Upload
PP's Fiat under s. 376(2) CPC:	Upload





# Appeal

## File Document

Home / File Document

- File Document
- Document Information
- Appeal Information
- Payment Information**
- Confirmation Receipt

### Payment Information

Select the payment option.

Case No.:	SC-900098-2017
Case Name:	PP v. A (Male/ Age:48)
Amount Payable:	\$50 <span>You need to pay \$50 upfront for filing the appeal.</span>
Mode of Payment:	<input type="radio"/> e-Payment <input type="radio"/> Over the counter at State Courts <span>You can choose to make payment for the appeal via e-Payment or pay Over the counter at State Courts</span>

Click <Back> button to go back to previous page.

< Back Cancel Save Submit >

Click to submit your appeal. If you choose e-Payment, then you will be redirected to e-Payment page.

Click <Cancel> button to cancel the filing.

# Appeal

File Document  Document Information  Appeal Information  Confirmation Receipt

Click to print this receipt page.



Confirmation Receipt

If ePayment made successfully, you will be brought to the Confirmation Receipt page

Your payment has been processed and the payment details are displayed [below](#). The Notice of Appeal has been lodged with the Registrar, State Courts on 08/03/2017 at 11:18 AM.

Fullscreen Snip

MA No.:	MA-9007-2017-01
Case No.:	<a href="#">SC-900043-2017</a>
Case Name:	PP v. AP TEST 3 (S9984457D)
Appellant:	AP TEST 3
Date of Filing:	08/03/2017
Amount Paid:	\$50
Transaction Reference No.:	CC17030811173054

S/N	Charge No.	Offence	Appeal Against
1	DAC-900098-2017	Section 173 Penal Code (Cap 224, Rev Ed 2008)	Sentence Order

Home

Click to go back to Home page.