**2024**



**SINGAPORE JUDICIAL COLLEGE**

**EMPIRICAL JUDICIAL RESEARCH**

**CALL FOR PROPOSALS: SUBMISSION**

# Section 1: Administrative Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Host Institute: |  | | | |
| Title of Research Proposal: |  | | | |
| Research Area(s) of Focus  *(Please indicate areas that are relevant to the proposal. Multiple selections are allowed.)*  **A. Justice and the Courts**  Access to Justice  Impact of technology on the Courts  Judicial Ethics  Perception of Justice in Singapore  **B. Judgecraft and Bench Skills**  Case Management  Courtroom Communications  Judgment Writing  Management of Litigants-in-Person  Mediation  Witness Credibility  **C.**  **Judicial Education**  **D. Any other Proposed Research Topic** (to state in full)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| **Project Period** | Start Date | [mm/yyyy] | End Date | [mm/yyyy] |
| **Project Duration** | \_\_\_\_ year \_\_\_\_ months | | | |
| **Proposed Budget** | S$ | | | |

Section 2: Project Team

**2a) Project Team Summary**

*(Please specify additional roles in the table below, if any)*

|  |  |
| --- | --- |
| **Roles** | **Names** |
| Principal Researcher |  |
| Co-principal Researcher |  |

*\*At least one of the team members must be a Singapore Citizen or Permanent Resident.*

**2b) Details of Principal Researcher and Co-principal Researcher**

*(1 table for each role)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Role\*** | *e.g. Principal Researcher* | | |
| **Salutation** |  | | |
| **First Name** |  | **Last Name** |  |
| **Institution** |  | | |
| **Department** |  | | |
| **Faculty/School** |  | | |
| **Designation** |  | | |
| **Address** |  | | |
| **Email address** |  | **Tel No.** |  |
| **Attached CV** | *Your CV should include the following:*  * Personal Particulars*  * Academic qualifications (Indicate when and where the degree is awarded)*  * Current and past employment history*  * List of awards / grants*  * List of applied research*  * List of all publications (the publications should be segregated by published journals, in press and conference proceedings, starting from the most recent)* | | |

# Section 3: Abstract of Research Proposal

Researchers **must** submit the following:

**3a) Abstract of Research Proposal**

Abstract should not exceed 300 words and should cover the following:

1. Objectives of the proposal
2. Research design and methodology
3. Rationale and significance of the research to the area(s) of focus identified ([Section 1: Administrative Details](#_Section_1:_Administrative))
4. Ethics, risks and clearance required (if any)
5. Data management

**3b) Value Proposition of Research Proposal**

Brief not exceeding 300 words and should cover the following:

1. Relevance of the research to the Judiciary
2. Applicability of the research to Judicial Training, i.e. pedagogical value and transferability of other disciplines to law (if applicable)

# Section 4: Project Implementation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Quarters **Key Activities** | Year 1 | | | |
| Q1 | Q2 | Q3 | Q4 |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |

Section 5: Proposed Budget

Please refer to Administrative Guidelines, Annex A, on the list of fundable cost items. The budget is inclusive of applicable Goods and Services Tax (GST).

**Proposed Budget**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Quantity** | **Unit Cost** | **Total ($)** |
| Manpower Costs |  |  |  |
| Survey-related Expenses [if any] |  |  |  |
| Any other costs (subject to approval) |  |  |  |
| **Grand Total ($)** |  |  |  |

SJC reserves the right to amend the proposed budget to ensure prudence in the administration of grants.

# Section 6: Undertaking by Principal Researcher, Co-Principal Researcher

**UNDERTAKING by PRINCIPAL RESEARCHER AND Co-Principal RESEARCHER**

In submitting the Grant Application, the Principal Researcher and Co-principal Researcher UNDERTAKES to:

Ensure that the information provided is complete and accurate at the point of submission;

Ensure that this proposal with similar research aims has not been submitted and/or awarded research funding by another funding agency; and

Ensure that all data generated from research funded by the SJC shall be made available to user communities at the earliest feasible opportunity, subject to restrictions related to confidentiality and intellectual property.

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Name and Signature of Principal Researcher

Date:

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Name and Signature of Co-Principal Researcher

Date:

**Annex A**

**List of Fundable Cost Items**

The list of fundable cost items includes the following:

|  |  |  |
| --- | --- | --- |
| **S/n** | **Category** | **Details** |
|  | Manpower Costs | Hiring of Research Assistants at the following rates:   |  |  |  | | --- | --- | --- | | **S/n** | **Rate per Hour** | **Qualifications** | |  | S$7.50 | GCE ‘O’ or ‘A’ level holders | |  | S$9.00 | Diploma holders | |  | S$13.00 | SMU undergraduates | |  | S$12.00 | Study grant students | |  | S$14.50 | Graduates | |
|  | Survey-related Expenses | This includes:  Cost related to survey administration (e.g. printing of questionnaires) and logistics  Purchase of survey or administration database  Purchase of data |