# Application to be Registered User of the Electronic Filing Service

[Date]

The Registrar Supreme Court

1 Supreme Court Lane Singapore 178879

(Attn: eLitigation Project Director)

Dear Sir

APPLICATION TO BE REGISTERED USER OF THE ELECTRONIC FILING SERVICE

I, [name of managing partner of foreign law practice], am the managing partner of [name of foreign law practice], [foreign law practice UEN], and I am duly authorised to make this application on behalf of [name of foreign law practice].

1. The law practice of [name of foreign law practice] hereby applies to be a registered user of the electronic filing service, eLitigation for causes or matters filed in the Singapore International Commercial Court.
2. I hereby designate (name of appointed administrator), NRIC/FIN/RFL (NRIC/FIN/RFL number of appointed administrator), as an authorised user to administer the service on behalf of my law practice. The SingPass identification code of the said authorised user is his NRIC number/FIN number/ RFL access code.
3. The duly completed application form and subscriber agreement with the designated electronic filing service provider, CrimsonLogic Pte Ltd, for the use of the electronic filing service, eLitigation, and the duly completed application form for interbank GIRO payment facilities for the payment of all fees and charges incurred by my law practice’s use of the electronic filing service are annexed hereto.

Yours faithfully

[Signature of authorised signatory]

[Name and designation of authorised signatory]