

**APPLICATION FOR ADJOURNMENT (NIGHT COURT CASES ONLY)**

**Notes to applicants:**

1. Please note that your application **DOES NOT** operate as a stay of the court proceedings.
2. All applications are subject to the **JUDGE'S APPROVAL**.
3. Applications are to be faxed **THREE** days or posted **TWO** weeks before court mention date. Applications containing incomplete fax numbers and addresses will be **REJECTED**.
4. A Letter of Authorization is to be attached to the application, failing which the application will be **REJECTED**.
5. Cases will be fixed in a **DAY COURT**, after **TWO** adjournments have been granted. No further adjournments will be granted.

**PART 1: APPLICATION**

Summons No. : \_\_\_\_\_

Date of Hearing : \_\_\_\_\_

- Reasons for application for adjournment

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Defendant : \_\_\_\_\_

I/C / Passport No. of Defendant : \_\_\_\_\_

Name of Applicant : \_\_\_\_\_

Tel No. : \_\_\_\_\_

Mailing Address : \_\_\_\_\_

Fax No. : \_\_\_\_\_

\_\_\_\_\_

E-mail : \_\_\_\_\_

Singapore (            )

**PART 2: NOTIFICATION TO APPLICANT**

To : \_\_\_\_\_

Your application is :

Approved    →    I am directed to inform you that your case is now fixed for mention on \_\_\_\_\_ in Court \_\_\_\_\_ at \_\_\_\_\_ pm. You are required to attend court **PUNCTUALLY**, failing which a Warrant To Arrest will be issued against you.

Not Approved    →    I am directed to inform you that the hearing date is to stand. You are required to attend court **PUNCTUALLY** in Court \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ pm, failing which a Warrant To Arrest will be issued against you.

Date : \_\_\_\_\_

**Court Officer (Night Courts)**

For REGISTRAR, STATE COURTS

1 Havelock Square, Singapore 059724 (Tel: 6435 5156; Fax: 6435 5122)