

MEMORANDUM

(Pursuant to Section 5(4) of the Small Claims Tribunals Act, Cap 308)

Date : \_\_\_\_\_  
Claim\*/Counterclaim\* No. : \_\_\_\_\_

BY HAND

The Registrar  
Small Claims Tribunals

IN THE MATTER OF CLAIM\*/COUNTERCLAIM\*

BETWEEN

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AND

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We, the undersigned agree that the proceedings of this claim\*/counterclaim\*, which exceeds the prescribed limit of the Small Claims Tribunals but does not exceed \$30,000.00, be convened in the Small Claims Tribunals, and agree that the Small Claims Tribunals shall have the jurisdiction to hear and determine the claim\*/counterclaim\*.

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**SIGNATURE OF CLAIMANT(S)\*/COUNTERCLAIMANT\***

NAME	:	
NRIC NO.	:	
DESIGNATION	:	
DATE	:	

**COMPANY'S STAMP (IF APPLICABLE)**

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**SIGNATURE OF RESPONDENT(S)\***

NAME	:	
NRIC NO.	:	
DESIGNATION	:	
DATE	:	

**COMPANY'S STAMP (IF APPLICABLE)**

\*delete where applicable