

IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF SINGAPORE

(Title as in action)

APPLICANT'S / RESPONDENT'S* STATEMENT

SECTION A: PARTICULARS

Age (birth date in brackets)	
Date of Marriage	
Date of Interim Judgement - including period of separation (if applicable)	
Occupation & educational /professional qualifications (where applicable)	
Monthly Income (based on average annual income of SGD ____ including bonuses based on latest Notice of Assessment)	

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SECTION B: DIVISION OF MATRIMONIAL ASSETS

Note:

- *The full address of each immovable property (including the matrimonial home and all other properties) is to be listed. The date of purchase and purchase price, and if sold, the date of sale and sale price should be listed in the applicable "Remarks" column.*
- *A liability which is related to an asset must be reflected together with the asset. An example is the mortgage loan.*
- *A standalone liability must be stated as a negative value. An example is a personal loan.*
- *An asset/liability should only be stated once in Section B and should not be duplicated in multiple sections. For example, a mortgage loan related to the matrimonial home should not be reflected separately as a standalone liability.*
- *State only quantifiable assets in Section B2. Quantifiable assets include assets where a party asserts/claims to be of an ascertainable value. Please refer to examples in Section B2(b).*

(B1) Applicant's / Respondent's* Position

- State what party wants in respect of the matrimonial home, and how sale proceeds, if any, are to be split between parties:
[to specify]
- If there are other real property, state what party wants in respect of it and how sale proceeds, if any, are to be split between parties:
[to specify]
- State what party wants in respect of the other matrimonial assets:
[to specify]

(B2) List of Matrimonial Assets

a. Joint Assets (Quantifiable)

S/n	Asset (with related liability, if any)	Value	As At	Remarks (if any)
1	<i>For e.g. Property ABC (with outstanding mortgage)</i>	<i>Gross value (-liability) NET VALUE</i>	<i>DDMMYY</i>	
2	<i>For e.g. Company XYZ</i>		<i>DDMMYY</i>	
	Sub-total			

b. Assets under own name (Quantifiable)

S/n	Asset (with related liability, if any)	Value	As At	Remarks (if any)
1	<i>For e.g. CPF accounts</i>		<i>DDMMYY</i>	
2	<i>For e.g. Bank Account 123</i>			
3	<i>For e.g. Car</i>	<i>Gross value (-liability) NET VALUE</i>		
	Sub-total			

c. **Assets under other party's name (Quantifiable)**

S/n	Asset (with related liability, if any)	Estimated Value	As At	Remarks (if any)
1	<i>For e.g. CPF accounts</i>	<i>unknown</i>	<i>DDMMYY</i>	
2	<i>For e.g. Bank Account 123</i>	<i>unknown</i>		
3	<i>For e.g. Car</i>	<i>unknown</i>		
	Sub-total			

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(B3) Contribution towards Matrimonial Assets

a. Direct Financial Contributions

Note: State party's direct financial contributions to the assets stated in Section B2 above.

S/n	Item (in accordance with 3a-3c)	Amount
1	For e.g. Property ABC - CPF	
	For e.g. Property ABC - Cash downpayment	
	For e.g. Property ABC - Renovations	
2	For e.g. Company XYZ	
3	For e.g. H's CPF accounts	
4	For e.g. H's Bank Account	
5	For e.g. Car	
6	For e.g. W's CPF accounts	
7	For e.g. W's Bank Account	
	Sub- total	

b. Indirect Contributions

	Applicant	Respondent
State party's position on ratio for indirect contribution		

i. Indirect Financial Contributions

Note: State payments made other than the Direct Financial Contributions set out above (for example, towards household bills, groceries, children's expenses, etc)

S/N	Description	Estimated amount / frequency	Remarks (if any)
	Sub-Total		

ii. Indirect Non-Financial Contributions

Note: State in point form the indirect non-financial contributions made towards the family (for example, caring for the children, etc). The summary should not exceed 1 page.

S/N	Description

SECTION C: MAINTENANCE OF WIFE/INCAPACITATED HUSBAND*

Description	Amount	Remarks (if any)
Existing maintenance order/existing voluntary payment for spouse* (if any)		
Existing maintenance order/existing voluntary payment for household* (if any)		

(C1) Applicant's / Respondent's* Position

- State quantum of spousal maintenance claimed/offered* and how the amount is calculated (i.e. Lumpsum (Multiplier x Multiplicand) (or) Monthly periodic sum):

(C2) Paying spouse's / Receiving spouse's* estimated expenses

S/n	Item	Amount	Remarks (if any)
1	Mortgage Loan	Cash	
		CPF	
2	Rental		
3	Telephone (Residence & Mobile)		
4	Electricity / Water / Gas		
5	Conservancy Charges		
6	Cable TV / Internet		
7	Food / Groceries		
8	Eating Out		
9	Clothing		
10	Personal Insurance		
11	Medical		
12	Cigarette / Alcohol		
13	Vehicle Loan		
14	Motor Insurance and Road Tax		
15	Public Transport		
16	Domestic Servant	Levy \$	
		Salary \$	
17	Allowance for Parents		
18	Entertainment		
19	Hobbies and Sports		
20	Tour and Family Outings		
21	Others		
	Total		

SECTION D: MAINTENANCE OF CHILDREN

Description	Amount	Remarks (if any)
Existing maintenance order/existing voluntary payment for children* (if any)		
Existing maintenance order/existing voluntary payment for household* (if any)		

Applicant's / Respondent's* Position

- *State quantum of maintenance of children claimed / offered*:*

- *State how the children's total expenses should be divided (i.e. whether parties are to bear them equally, whether one party is to bear all the expenses, whether the expenses are to be divided 70:30, etc.):*

(D2) Position on the children's estimated expenses

S/n	Item	Amount	Remarks (if any)
1	Food / Groceries		
2	Clothing / Diaper		
3	Medical		
4	Personal Insurance		
5	School Expenses (Books/Stationery)		
6	Transport		
7	Pocket Money		
8	School Fees		
9	Childcare		
10	Enrichment / Tuition		
11	Entertainment		
12	Hobbies and Sports		
13	Tour and Family Outings		
14	Others		
	Total		

CONFIRMATION

I confirm that the information set out above is correct and accurate. I understand that the Evaluator will be relying on the information set out above for the Family Neutral Evaluation.

Signed by: the Applicant's / Respondent

Dated:

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INDEX TO SUPPORTING DOCUMENTS⁴

S/N	Description	Page No
1	Pay-slips for [state time frame]	
2	Contract of employment/Letter from employer confirming salary	
3	Notices of Assessment from the Inland Revenue Authority of Singapore (IRAS) dated [to state date]	
4	ACRA search dated [to state date] (in respect of the business(es) I own)	
5	Valuation report(s) for immovable property/properties	
6	Tenancy agreement(s)	
7	Hire purchase agreement(s)	
8	Insurance policies/letters from insurance companies showing the surrender values of the insurance policies	
9	Central Depository (Pte) Ltd (CDP) statement(s) dated [to state date]	
10	Central Provident Fund (CPF) Investment account statement(s) dated [to state date]	
11	Bank statement(s) for [state time frame]	
12	CPF statement(s) dated [to state date(s)] on contribution to purchase of immovable property	
13	CPF statement(s) dated [to state date(s)] on balances in Special, Medisave and Ordinary Accounts	
14	Renovation receipt(s)	
15	Receipt(s) evidencing payment for furnishings Receipts supporting expenses, e.g. utilities bills, telephone bills, conservancy charges, school fees, etc.	
16	Others (please specify)	

⁴ Please note that the list of documents in this section is intended as a guide only. It is not intended to set a minimum standard, nor to be an exhaustive list, in relation to each party's duty to disclose all relevant information and documents for the purposes of the neutral evaluation. The extent of disclosure which must be made in each case will depend on the facts of that case. Parties must exercise their own minds regarding the extent of disclosure to be made in the light of these facts, and in accordance with their duty of disclosure under Part 9 of the Family Justice (General) Rules 2023]