# 55B.

PDF UPLOAD

P.2, r.19, P.5, r.1, r.3, r.15 FJ(G)R 2024

## Originating Application Summons for Children Orders (Variation / Rescission)

1. This Form is used to apply for variation or rescission of:

(a) Orders pursuant to the Women’s Charter 1961 (“WC”) or the Guardianship of Infants Act 1934 (“GIA”) for custody, care and control, access of child(ren)

- With or without maintenance for child(ren)

(b) Orders pursuant to the GIA for appointment of guardian of child(ren)

- With or without maintenance for child(ren)

(c) Orders pursuant to the GIA or section 17(1)(d) of the Supreme Court of Judicature Act 1969 (“SCJA”) for maintenance of child(ren).

2. The orders set out in paragraph 1(c) have the following case prefixes: OAG, OAGV, OSG, OSF (with section 17(1)(d) SCJA in the citation).

3. The application for orders set out in paragraph 1 above is to be made by summons if:

(a) there are court proceedings (whether pending or concluded) relating to the same child(ren) with the prefix “OAD”, “OADT”, “OADV”, “OADTV”

(b) there are pending court proceedings relating to the same child(ren) with the prefix “OAG”, “OAGV”.

In all other situations, the application for orders set out in paragraph 1 is to be made by Originating Application.

3. Do NOT use this Form in the following situations:

|  |  |
| --- | --- |
| **If you are seeking for variation or rescission of:** | **Use instead:** |
| 1. Maintenance only   **AND**  the order to be varied or rescinded was made in the Family Justice Courts with the prefix “OAD”, “OADT”, “OADV”, “OADTV”, “D”, “DT”. | Originating Application / Summons for Maintenance (Variation / Rescission) (Form 56B) |
| (b) A maintenance order with the prefix “MO”, “EMO”. | Written Complaint (Maintenance related matters) (Form 23A) |
| (e) Maintenance only  **AND**  The order to be varied or rescinded was made in the Family Justice Courts after a foreign divorce (pursuant to section 121B WC). | Originating Application / Summons for Maintenance (Variation / Rescission) (Form 56B) |

This form contains Notes to help you in the completion of the form. Please note that the Notes are **NOT** to be construed or regarded as a substitute for legal advice. Please seek legal advice if necessary.

This form, when submitted to the Court as an Originating Application, will be generated in accordance with the layout of the generated Originating Application (Form 53). If the form is submitted to the Court as a Summons, it will be generated in accordance with the layout of the generated Summons (Form 67).

|  |
| --- |
| This Notice serves as a reminder to the Applicant and does not appear as part of the issued Originating Application (“OA”).  **IMPORTANT**: **Duty to consider amicable resolution**  Pursuant to the Family Justice (General) Rules 2024 (“FJ(G)R 2024”), you are required to consider amicable resolution of the dispute before and after commencing Court proceedings. This means that you should either:   1. explore alternative ways of settling the dispute without resorting to legal action; or 2. make an offer to the other party to settle the dispute.   For more information on your obligations, please refer to the Information Sheet on Amicable Dispute Resolution and Part 4 of the FJ(G)R 2024. |

### Section 1: My Application

|  |  |  |
| --- | --- | --- |
| If you are filling this Form as a **Summons**, proceed to Question A.  If you are filling this Form as an **Originating Application**, proceed to Question B. | | |
| **The Parties** | | |
| A. | I am   |  |  | | --- | --- | |  | the Applicant in Enter main case number here. | |  | the Respondent in Enter main case number here | |  | Enter name or party type here in Enter main case number here. | | *If you are filing this application as a summons, refer to the main case for your party type.*  *If you are filing as an Originating Application, select “Applicant.” You must also complete the Originating Application: Generic Sections (Form 53B).* |
| B. | This  Originating Application  summons is filed against   |  |  | | --- | --- | |  | the Applicant in Enter main case number here. | |  | the Respondent in Enter main case number here | |  | Enter name or party type here in Enter main case number here. | | *If the application does not involve another party, you do not need to complete question B.*  *If the application is against a person who is not an existing party to the proceedings, you must provide the details of the person in Section B of the Originating Application: Generic Sections (Form 53B).* |

|  |  |  |
| --- | --- | --- |
| **Part A** | | |
|  |  |  |
|  | I am applying for: |  |
| 1. | The order of court dated [Enter date here] is to be varied as set out below.  (a) Paragraph(s) [Enter paragraph no. here] is replaced as follows:  State new order(s) here.  (b) A new clause is inserted as paragraph [Enter paragraph no. here] after paragraph [Enter paragraph no. here] as follows:  State new order(s) here.  (c) Paragraph(s) [Enter paragraph no. here] is / are to be rescinded.  (d) [State the changes] | *Options 1 and 2 are provided for use as required in your application.*  *Options 1(a), (b) and (c) are provided for use as required in your application. You may use the same option more than once, or use your own wordings (option (d)) if these options are not suitable.* |
| 2. | The order of court dated [Enter date here] is rescinded. |  |
|  |  | |

|  |  |  |
| --- | --- | --- |
| **Part B: Costs** | | |
| 3. | **Costs of this application**  Costs in the cause.  No orders as to costs.  Each party to bear own costs.  Costs to be paid by   |  | | --- | | Enter name or party type here. |   Costs to be reserved to   |  | | --- | | Enter event here. |   Others:   |  | | --- | | Enter details here. | | *Costs in the cause means the costs of this application will be decided at and will depend on the outcome of the main proceedings. This option is applicable only if you are filing a summons.*  *If you opt to reserve costs, please state the event at which costs is to be decided e.g. reserved to the final hearing.* |
| **The reasons for this Originating Application / Summons are stated in the supporting affidavit.** | | |

|  |
| --- |
| **[[1]](#footnote-1)If this is filed as a summons, the information below will be generated:** |
| *If you wish to contest the application, you must:*   1. *file an affidavit in reply if you also wish to introduce evidence in this application within 14 days of being served this application and supporting affidavit(s); and* 2. *attend at the Family Justice Courts on the date and time shown above (if any). If you do not attend personally or by lawyer, the Court may make appropriate orders.* |

**Affidavit in support of**  **Originating Application  Summons for Children Orders (Variation / Rescission)**

This Form is used to provide evidence in support of your Originating Application / Summons for Children orders (Variation / Rescission) (Form 55B).

Please delete the inapplicable references / sentences / sections when using this Form, and renumber the paragraphs if necessary. For example, if your application does not include variation or rescission of child(ren) maintenance, you may delete Section 7.

This form contains Notes to help you in the completion of the form. Please note that the Notes are **NOT** to be construed or regarded as a substitute for legal advice. Please seek legal advice if necessary.

**The Form for completion is from the next page onwards. This cover note need not be included in the filed affidavit.**

[Enter party type here]: [Enter name of maker here]: [Enter ordinal number of affidavit (in relation to previous affidavits filed by the same party) here]: [Enter date of affidavit filed here]: [Enter hearing type and summons no. (if applicable) here][[2]](#footnote-2)

**IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF SINGAPORE**

|  |  |
| --- | --- |
| Originating Application  No. FC/OA [number]/[year]  Sub Case No. [number]/[year][[3]](#footnote-3) | Between  [Applicant’s name]  [ID No.]  … Applicant(s)  And  [Respondent’s name]  [ID No.]  … Respondent(s) |

**AFFIDAVIT IN SUPPORT OF**

**THE APPLICATION FOR CHILDREN ORDERS (VARIATION / RESCISSION)**

**Section 1: Introduction**

|  |  |  |
| --- | --- | --- |
| Name of maker: | | Enter full name as per NRIC/ Passport here. |
| Identity No.: | | Enter NRIC/ FIN/ Passport no. here. |
| Address: | | Enter address here. |
| Occupation: | | Enter occupation here. |
|  | | |
|  | I am the [enter party type i.e. Applicant or Respondent / witness for [party type] here] in [enter main case number here].[[4]](#footnote-4) | |
|  | This affidavit is in support of the Originating Application / summons. | |
|  | Where the facts in this affidavit are within my personal knowledge, they are true. Where they are not within my personal knowledge, they are true to the best of my knowledge, information and belief. | |
|  | I am seeking orders stated in the  Originating Application  summons for the following child(ren)[[5]](#footnote-5):   |  |  |  | | --- | --- | --- | | **Name** | **ID Number** | **Date of Birth** | | Enter name here | Enter ID no. here. | Enter date of birth here. | | Enter name here | Enter ID no. here. | Enter date of birth here. | | |

**Section 2: Applicant’s Relationship with the Child(ren)**

Select the applicable option from either the orange, green or yellow rows (ie. the 3 options numbered as paragraph 5) and delete the inapplicable options.

|  |  |
| --- | --- |
| 5. | I am the  parent  court-appointed guardian of the child(ren). |
| 5. | 1. The details of death of the parent(s) of the child(ren) are as follows:      |  |  |  | | --- | --- | --- | |  | Father | Mother | | Name | Enter name here | Enter name here | | Date of death | Enter date here. | Enter date here. |   Select the applicable option from (b), (c) and (d), and complete (e)   1. \*I am the guardian appointed by the deceased parent and the child(ren) has a surviving parent. The deceased parent appointed me through [state the document of appointment]. Only 1 of the parents is deceased. I would like to explain the reason why the surviving parent is not filing this application:  |  | | --- | | Enter details here. |  1. \*There are no surviving parents of the child(ren) and no guardian has been appointed by the child(ren)’s deceased parent(s). 2. \*I am the guardian appointed by the deceased parent(s) and the child(ren) has no surviving parents. The deceased parent(s) appointed me through [state the document of appointment]. 3. This is my relationship with the child(ren):   Explain if you are related to the child(ren) by blood or marriage.   |  | | --- | | Enter details here. | |
|  |  |
| 5. | 1. This is how I am related to the child(ren):   Select the applicable option from (b), (c) and (d).   1. \*This is not an application for return of child to the lawful guardian, nor to remove or substitute a guardian. These are the special circumstances which will allow me to make this application:   Under the law, you may not have the required connection with the child(ren) to make this application. Explain the special circumstances which will allow you to make this application.   |  | | --- | | Enter details here. |  1. \*I am applying for return of child to the lawful guardian. I am considered the lawful guardian for these reasons:  |  | | --- | | Enter details here. |  1. \*I am applying to remove or substitute a guardian. This is my relationship with the children:  |  | | --- | | Enter details here. | |

**Section 3: Connection with Syariah Court Divorce**

Select an applicable option from either the orange or green rows (ie. the 2 options numbered as paragraph 6).

|  |  |
| --- | --- |
| 6. | The child(ren) is/are not born of a marriage under Islamic law. |
| 6. | 1. The child(ren) is/are born of a marriage under Islamic law. 2. There are no ongoing or concluded divorce proceedings between the parties in Syariah Court. 3. There are ongoing or concluded divorce proceedings between the parties in Syariah Court[[6]](#footnote-6). |

**Section 4: Details of Child(ren) and Care Arrangements**

|  |  |
| --- | --- |
| 7. | The details of the children are in Annex A. |
| 8. | The living arrangements below apply to all children / child: Enter name here.  If the arrangement for each child is different, complete the table for each child.   |  |  |  | | --- | --- | --- | | **Present arrangements** | | | | (a) | State who is the child(ren) living with presently: | Enter details here. | | (b) | Provide brief details of this arrangement: | Enter details here. | | (c) | State all other adults who are living with the child(ren) and how they are related to the child(ren): | Enter details here. | | (d) | State when this arrangement started: | Enter details here. | | (e) | Is this arrangement due to an existing court order?  State the date of the court order. | Enter details here.  Date of Court Order: Enter date here. | | (f) | If the child(ren) are not living with either parent, state if the child(ren) have contact with the parent(s) who is not living with the child(ren):  Provide details such as frequency and length of contact, if this is a regular arrangement. | Enter details here. | | (g) | Provide details of the most recent contact:    E.g. date, time, manner of contact | Enter details here. | | (h) | Provide details of the financial support for the child(ren).  E.g. the person(s) who maintain the child, how the person maintains the child, when did this arrangement start. | Enter details here. | | **Proposed future arrangements** | | | | (i) | State who the child(ren) will live with in future: | Enter details here. | | (j) | Provide brief details of this arrangement: | Enter details here. | | (k) | State the contact which the child(ren) will have with the parent who is not living with the child(ren):  Provide details such as frequency and length of contact. | Enter details here. | | (l) | Provide details of the financial support for the child(ren).  E.g. the person(s) who maintain the child, how the person maintains the child, whether the person is an undischarged bankrupt.  If the person is an undischarged bankrupt, how would the person support the child financially. | Enter details here. | | (m) | I would like to provide additional information on the care and contact arrangements:  State if there are any significant issues relevant to care and contact arrangements for the children / this child (e.g. health issues, circumstances of either parent); and / or the reasons for the proposed future arrangements. Provide brief details to support your statement(s).   |  | | --- | | Enter details here. | | | |

**Section 5: Past Variation(s)**

Select an applicable option from either the orange or green rows (ie. the 2 options numbered as paragraph 9) and delete the inapplicable option.

|  |  |
| --- | --- |
| 9. | This is the first variation of the orders for the child(ren). |
| 9. | The orders for the child(ren) have been varied in the past.  Complete the table beginning with the latest variation application (if there were multiple applications). Add additional rows if required.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **S/N** | **Case number** | **Applying party** | **Outcome**  **(E.g. variation granted or application dismissed)** | **Date of order** | | 1. | Enter case number here | Enter party type here | Enter details here | Enter date here | | 2. | Enter case number here | Enter party type here | Enter details here | Enter date here | | 3. | Enter case number here | Enter party type here | Enter details here | Enter date here | |

*Proceed to Section 6 if you wish to vary or rescind the order for maintenance.*

*Otherwise, proceed to Section 8.*

**Section 6: Employment Details**

|  |  |
| --- | --- |
| Select an applicable option from either the orange, green or yellow rows (ie. the 3 options numbered as paragraphs 10 to 12 or 13) and delete the inapplicable options. Then complete paragraph 14. | |
| 10.  11.  12. | I am unemployed.  I have never been employed.  The details of my lack of employment are:   |  | | --- | | Enter details here. | |
| 10.  11. | I am an employee / self-employed.  ^My current job details are as follows:   |  |  |  | | --- | --- | --- | | (a) | Name of organisation | Enter details here. | | (b) | Address of organisation | Enter details here. | | (c) | Designation (if you are an employee) | Enter details here. | | (d) | Nature of business (if you are self-employed) | Enter details here. | | (e) | Nature of employment | Full-time  Part-time  Ad-hoc/casual | | (f) | State your working hours | Enter details here. |   ^I hold more than 1 job. The details of my other job are as follows:   |  |  |  | | --- | --- | --- | | (a) | Name of organisation | Enter details here. | | (b) | Address of organisation | Enter details here. | | (c) | Designation (if you are an employee) | Enter details here. | | (d) | Nature of business (if you are self-employed) | Enter details here. | | (e) | Nature of employment | Full-time  Part-time  Ad-hoc/casual | | (f) | State your working hours | Enter details here. | |
| 12. | I provide the additional information on my employment:  Include additional information if any.   |  | | --- | | Enter details here. | |
| 10.  11. | I am unemployed.  My previous job details are as follows:   |  |  |  | | --- | --- | --- | | (a) | Name of organisation | Enter details here. | | (b) | Address of organisation | Enter details here. | | (c) | Designation (if you are an employee) | Enter details here. | | (d) | Nature of business (if you are self-employed) | Enter details here. | | (e) | Nature of employment | Full-time  Part-time  Ad-hoc/casual | | (f) | State your working hours | Enter details here. | |
| 12.  13. | |  |  | | --- | --- | | (a) | When did you stop working? | | Enter details here. | | (b) | Why did you stop working? | | Enter details here. | | (c) | What is your last drawn salary? | | Enter details here. |   I provide the additional information on my lack of employment:  Include additional information if any.   |  | | --- | | Enter details here. | |
|  |  |
| 14. | I am not a director, partner or sole proprietor of any company in Singapore or overseas. / I am a director, partner or sole proprietor of the following companies[[7]](#footnote-7):   |  |  |  |  | | --- | --- | --- | --- | | S/N | Name of Company | Country of incorporation | I receive remuneration from my position | | (a) | Enter details here. | Enter details here. | Yes  No | | (b) |  |  | Yes  No | | (c) |  |  | Yes  No | |

*Proceed to Section 7.*

**Section 7: Variation of maintenance: Reasons**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | | | |
| 15. | There are changes in my income from the time when the Court Order was issued.[[8]](#footnote-8)  There are no changes in my income from the time when the Court Order was issued.[[9]](#footnote-9) | | | | |
|  | | | | | | | | |
| **Income** | | | | | | | | |
|  | | | | Previous | Current | | Previous | Current |
| S/N | | Source of income | | Provide details of the source of income, e.g. name of of employer / property / business. | Provide details of the source of income, e.g. name of of employer / property / business. | | Previous income  Amount per month  (in SGD) | Current income  Amount per month  (in SGD) |
| (a) | | ☐ Salary  ☐ Rental  ☐ Business profits  ☐ Endowment / CPF payouts  ☐ Financial Assistance  ☐ Others:   |  | | --- | | Enter details here. | | | Enter details here. | Enter details here. | | Gross: Enter amount here.  Nett: Enter amount here. | Gross: Enter amount here.  Nett: Enter amount here. |
| **Monthly TOTAL** | | | | | | | Gross: Enter amount here.  Nett: Enter amount here. | Gross: Enter amount here.  Nett: Enter amount here. |

|  |  |  |
| --- | --- | --- |
| 16. | There are changes in my personal expenses from the time when the Court Order was issued.[[10]](#footnote-10)  There are no changes in my personal expenses from the time when the Court Order was issued.[[11]](#footnote-11) | |
|  | | | |
| **Personal expenses[[12]](#footnote-12)** | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | S/No. | Items | Previous expense (per month) | Currrent expense (per month) | *Notes*  *If an expense is not incurred monthly, please state the amount as a monthly average.*  *Eg. if the expense is $60 every 3 months, you should state it as $20 per month.*  *Item (k) refers to the support you give to persons besides the child(ren), e.g. extended family or ex-spouse.* | | (a) | Food | **$** Enter amount here. | **$** Enter amount here. | | (b) | Transport / Fuel expenses | **$** Enter amount here. | **$** Enter amount here. | | (c) | Utilities | **$** Enter amount here. | **$** Enter amount here. | | (d) | Telephone, Internet, Cable TV charges | **$** Enter amount here. | **$** Enter amount here. | | (e) | Medical expenses | **$** Enter amount here. | **$** Enter amount here. | | (f) | Rent | **$** Enter amount here. | **$** Enter amount here. | | (g) | Insurance premiums | **$** Enter amount here. | **$** Enter amount here. | | (h) | Payment of debts  *Complete question 16a in this Section.* | **$** Enter amount here. | **$** Enter amount here. | | (i) | Maintenance | **$** Enter amount here. | **$** Enter amount here. | | (j) | Tax payments | **$** Enter amount here. | **$** Enter amount here. | | (k) | Financial provision for:   |  | | --- | | Enter name of person here. |   *Complete question 16b in this Section.* | **$** Enter amount here. | **$** Enter amount here. | | (l) | Enter details here. | **$** Enter amount here. | **$** Enter amount here. | | (m) | Enter details here. | **$** Enter amount here. | **$** Enter amount here. | | (n) | Enter details here. | **$** Enter amount here. | **$** Enter amount here. | |  | **Monthly TOTAL** | **$** Enter amount here. | **$** Enter amount here. | | | | |
|  | | | |
| 16a. | | The debts in item (h) in the Personal Expenses table are: | |
| |  |  |  |  | | --- | --- | --- | --- | | S/N | Name of creditor  and  Account number | Nature of debt / loan (eg. personal loan, credit card / credit line) | Amount outstanding (in SGD) | | (a) | Enter name of creditor and account number here. | Enter nature of debt/loan here. | Enter amount here.  As of: enter date here. | | (b) | Enter name of creditor and account number here. | Enter nature of debt/loan here. | Enter amount here.  As of: enter date here. | |  |  | **TOTAL** | **$** Enter amount here. | | | | |
|  | | | |
| 16b. | | The financial provision in item (k) in the Personal Expenses table is: | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S/N | | | Name of person and/or your relationship with the person | How are the monies paid? | How often are the monies paid? | Amount per month (in SGD) |
| (a) | | | Enter full name as per NRIC/Passport and/or your relationship with the person here. | In cash to the person  Bank transfer to the person  Direct payment to relevant agency  Others:   |  | | --- | | Enter details here. | | Monthly  Others: Enter details here. | Enter amount here. |
| (b) | | | Enter full name as per NRIC/Passport and/or your relationship with the person here. | In cash to the person  Bank transfer to the person  Direct payment to relevant agency  Others:   |  | | --- | | Enter details here. | | Monthly  Others: Enter details here. | Enter amount here. |
| (c) | | | Enter full name as per NRIC/Passport and/or your relationship with the person here. | In cash to the person  Bank transfer to the person  Direct payment to relevant agency  Others:   |  | | --- | | Enter details here. | | Monthly  Others: Enter details here. | Enter amount here. |
|  | | |  | **Monthly TOTAL**  Write this TOTAL in Item 16(k) above. | Enter amount here. | |
| 17. | There are changes in the child(ren) expenses from the time when the Court Order was issued.[[13]](#footnote-13)  There are no changes in the child(ren) expenses from the time when the Court Order was issued.[[14]](#footnote-14) | | | | | |
|  | | | | | | |
| **Child(ren) expenses[[15]](#footnote-15)** | | | | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name of child:  Enter name of child here. | | Previous expense  (per month) | Current expense  (per month) | *Notes*  *If an expense is not incurred monthly, please state the amount as a monthly average.*  *Eg. if the expense is $60 every 3 months, you should state it as $20 per month.* | | S/No. | Items | Amount in S$ (per month) | | | 1 | Food  (including milk) | **$** Enter amount here. | **$** Enter amount here. | | 2 | Transport | **$** Enter amount here. | **$** Enter amount here. | | 3 | Mobile phone charges | **$** Enter amount here. | **$** Enter amount here. | | 4 | Pocket money | **$** Enter amount here. | **$** Enter amount here. | | 5 | School fees | **$** Enter amount here. | **$** Enter amount here. | | 6 | Enrichment fees | **$** Enter amount here. | **$** Enter amount here. | | 7 | Extracurricular expenses | **$** Enter amount here. | **$** Enter amount here. | | 8 | Schoolbooks, school uniform | **$** Enter amount here. | **$** Enter amount here. | | 9 | Insurance premiums | **$** Enter amount here. | **$** Enter amount here. | | 10 | Enter details here. | **$** Enter amount here. | **$** Enter amount here. | | 11 |  | **$** Enter amount here. | **$** Enter amount here. | |  | **Monthly TOTAL** | **$** Enter amount here. | **$** Enter amount here. | | | | | | | |

**Section 8: Reasons for the Application**

|  |  |  |
| --- | --- | --- |
| 18. | State in detail the reasons for your application and why your application is in the best interests of the child(ren). You should state clearly the matters which show either (a) material change in circumstances since the grant of the order, or (b) that the previous court order was granted due to misrepresentation or mistake of fact.   |  | | --- | | Enter details here. | |

**Section 9: Summary of Claim**

|  |  |
| --- | --- |
| 19. | I am asking that the Court grants the  Originating Application  summons. |

**Annex A: Details of Child(ren)**

Complete Annex A for each child.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | Enter full name as per NRIC/Passport here. | | | |
| **NRIC / FIN/**  **Passport number** | Enter NRIC/ FIN/ Passport no. here. | | **Gender** | Female  Male |
| **Date of Birth** (DD/MM/YYYY) | Enter date here. | | **Age** | Enter age here. |
| **Any health condition or disability which affect the child’s living expenses or care arrangements?** | Enter details here. | | | |
| **Court orders / Proceedings relating to this Child** | | | | |
| **Is the child protected by an existing Personal Protection Order?** | Yes  No | | | |
| Case number (if issued by this Court): | Enter case number here. | | |
| Date of order: | Enter date here. | | |
| State the brief details of the order: | | | |
| Enter details here. | | | |
| **Are there existing Youth Court order(s) or ongoing Youth Court proceedings?** | Yes  No | | | |
| Case number: | Enter case number here. | | |
| Date of order: | Enter date here. | | |
| Nature of order / proceedings: | Enter details here. | | |
| State the person against whom the order was made: | | | |
| Enter full name as per NRIC/Passport here. | | | |
| **Is there an existing voluntary arrangement with the Child Protection Services under the Ministry of Social and Family Development?** | Yes  No | | | |
| Case number: | Enter case number here. | | |
| Date of arrangement: | Enter date here. | | |
| Expiry date of the arrangement: | Enter date here. | | |
| **Is there an existing court order for this child’s maintenance?** | Yes  No | | | |
| Case number (if issued by this Court): | Enter case number here. | | |
| Date of order: | Enter date here. | | |
| State the brief details of the order: | | | |
| Enter details here. | | | |
| Country in which the order was made (if issued outside of Singapore): | Enter country here. | | |
| **Is there an existing court order for this child’s living and contact arrangements?** | Yes  No | | | |
| Case number (if issued by this Court): | Enter case number here. | | |
| Date of order: | Enter date here. | | |
| State the brief details of the order: | | | |
| Enter details here. | | | |
| Country in which the order was made  (if issued outside of Singapore): | Enter country here. | | |
| **Are there other court orders such as adoption orders or orders under the Mental Capacity Act 2008?** | Enter details here. | | | |

**Section 10: Affirmation**

The affidavit is to be sworn / affirmed in accordance with the Form of Attestation (Form 106) of the Family Justice (General) Rules 2024.

**Section 11: Exhibit Content Page**

You must attach, with your application, a copy of the documents listed in Table 11-1 (where applicable) and all documents which you intend to rely on to support your position (collectively “Required Documents”).

If you are unable to provide the Required Documents, you must explain the lack of documents in Table 11-2.

You may wish to refer to Part 9, Rule 16 of the Family Justice (General) Rules 2024 for the consequences of not providing the Required Documents.

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| **Table 11-1** | *Notes*  *Use this content page if you have documents as exhibits.*  *The page numbers for the exhibits should run consecutively from the last page of the affidavit or numbered differently for identification, eg. E1, E2, if the exhibit page starts as page 1.* |
| |  |  |  | | --- | --- | --- | | **Exhibit number** | **Document Name /**  **Reference in Affidavit to the exhibit**  *(e.g. Paragraph 1 of Section 5)* | **Page numbers** | | **Section 2** | | | | E1 | Copy of Order of Court | Enter page no. here. | | E2 | Document evidencing appointment of guardian by deceased parent (e.g. a copy of parent’s will or Order of Court) | Enter page no. here. | | E3 | Translated copy of document evidencing appointment of guardian by deceased parent (e.g. a copy of parent’s will or Order of Court), if not in English  *The translation must be done by either a Court interpreter or a certified translator with proof of the translator’s certification*. | Enter page no. here. | | E4 | Death certificate(s) of parent(s) | Enter page no. here. | | E5 | Translated copy of death certificate(s) of parent(s), if not in English  *The translation must be done by either a Court interpreter or a certified translator with proof of the translator’s certification*. | Enter page no. here. | | **Section 3** | | | | E6 | Completed Notice of Syariah Court proceedings (Form 58) | Enter page no. here. | | E7 | Syariah Court commencement certificate (referred to in paragraph 3a of the Notice of Syariah Court Proceedings Form) | Enter page no. here. | | E8 | Syariah Court continuation certificate (referred to in paragraph 3b of the Notice of Syariah Court Proceedings Form) | Enter page no. here. | | E9 | Consent and Syariah Court certificate of attendance (referred to in paragraph 3c of the Notice of Syariah Court Proceedings Form) | Enter page no. here. | | **Section 4** | | | | E10 | Copy of child(ren)’s birth certificate(s) | Enter page no. here. | | E11 | Translated copy of child(ren)’s birth certificate(s), if not in English  *The translation must be done by either a Court interpreter or a certified translator with proof of the translator’s certification*. | Enter page no. here. | | E12 | Relevant Order of Court / document relating to child(ren), if applicable (e.g. Personal Protection Order, Youth Court order, voluntary arrangement with MSF, existing order for child(ren)’s maintenance, existing order for child(ren)’s living and contact arrangements or any other related orders). | Enter page no. here. | | **Section 5** | | | | E13 | Copy(ies) of Order of Court for past variation(s) | Enter page no. here. | | **Section 7** | | | | E14 | Payslips or similar documents to show evidence of income for the past 6 months | Enter page no. here. | | E15 | Current employment contract OR similar evidence showing the current terms of my employment | Enter page no. here. | | E16 | Tax assessment notices or similar documents for the past 3 years | Enter page no. here. | | E17 | Updated ACRA search results or similar documents to show ownership of my businesses | Enter page no. here. | | E18 | Current tenancy agreement or similar evidence showing the rental I receive | Enter page no. here. | | E19 | Updated search results on my bankruptcy status (if the filing party is an undischarged bankrupt) | Enter page no. here. | | E20 | Documents to prove change in my monthly expenses | Enter page no. here. | | E21 | Evidence of debt(s) owed | Enter page no. here. | | E22 | Evidence on financial provision for dependents | Enter page no. here. | | E23 | Documents to prove the change child(ren)’s monthly expenses | Enter page no. here. | | E24 | Enter details of paragraph/section in which the exhibit relates to here. | Enter page no. here. | | E25 | Enter details of paragraph/section in which the exhibit relates to here. | Enter page no. here. | | E26 | Enter details of paragraph/section in which the exhibit relates to here. | Enter page no. here. | | E27 | Enter details of paragraph/section in which the exhibit relates to here. | Enter page no. here. | | E28 | Enter details of paragraph/section in which the exhibit relates to here. | Enter page no. here. |     **Table 11-2**  *If any of the Required Document(s) listed in Table 11-1 is not provided, state your reasons below.*   |  |  | | --- | --- | | **State the name of Required Document not provided** | 1. **State the reasons for lack of document** 2. **If alternative document is provided instead, state the alternative document.** | | Enter details here. | Enter details here. | | Enter details here. | Enter details here. | | Enter details here. | Enter details here. | | Enter details here. | Enter details here. | | Enter details here. | Enter details here. | |

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| *Please ensure that you have completed all relevant fields and attached all required documents. If there are missing information or documents, the Court may subsequently require you to provide these information or documents. You may incur additional fees as a result.* |
| *The exhibits are to be attached from this page onwards.*  *The exhibit cover page in accordance with the Generic Affidavit (Form 54) of the Family Justice (General) Rules 2024 to be placed between each distinct exhibit.* |

1. Not applicable if the summons/application is without notice, ie. there is no responding party. [↑](#footnote-ref-1)
2. Refer to paragraph 133(5) of the Family Justice Courts Practice Directions 2024 if required. [↑](#footnote-ref-2)
3. To insert sub-case details if relevant. [↑](#footnote-ref-3)
4. You may refer to the Originating Application for your party type.

   Please state the OA case number i.e. FC/OAD 1/2022 and not the sub-case number. [↑](#footnote-ref-4)
5. Add additional rows if required. [↑](#footnote-ref-5)
6. If there are ongoing or concluded divorce proceedings between the parties in Syariah Court, complete the Notice of Syariah Court proceedings (Form 58) and include as an exhibit to this affidavit. [↑](#footnote-ref-6)
7. Add additional rows if required. [↑](#footnote-ref-7)
8. Complete the columns titled “Previous” and “Current” in the table. [↑](#footnote-ref-8)
9. Complete the columns titled “Current” in the table. [↑](#footnote-ref-9)
10. Complete the columns titled “Previous” and “Current” in the table. [↑](#footnote-ref-10)
11. Complete the columns titled “Current” in the table. [↑](#footnote-ref-11)
12. Use additional rows for items not listed. [↑](#footnote-ref-12)
13. Complete the columns titled “Previous” and “Current” in the table. [↑](#footnote-ref-13)
14. Complete the columns titled “Current” in the table. [↑](#footnote-ref-14)
15. You must use a separate table for each child. Use additional rows for items not listed. [↑](#footnote-ref-15)