State Courts, Singapore

ICMS - Training Guide - File Charge to Case

Prepared by Ecquaria Technologies Pte Ltd

1.1.000





About this document

Section 1-1 Contacts

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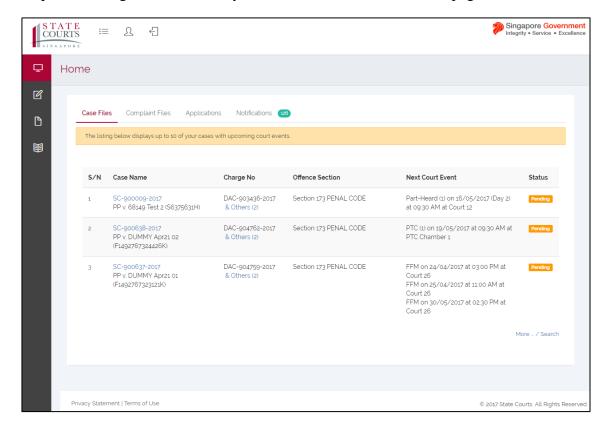
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Chapter 2 Step by Step - Screenshots

Section 2-1 Login

Refer to TRG-Login for Counsel login

Step 1: Once login is successful, you will be redirected to the homepage.

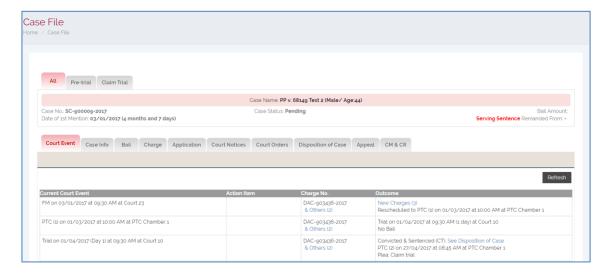


Section 2-2 Retrieve and List Charges

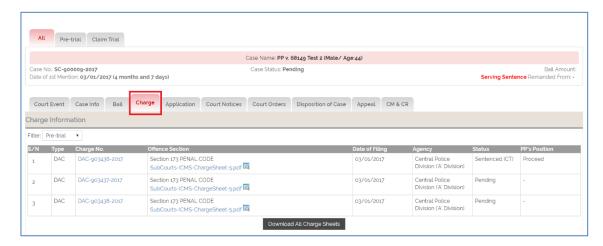
Step 1: Click on the hyperlink (as shown in the screenshot) under Case Name.



Step 2: You will be redirected to Case File.



Step 2a: Click on "Charge" tab to view Charge Details



Section 2-3 Sorting of Charges

Charges No. are sorted in an ascending order.