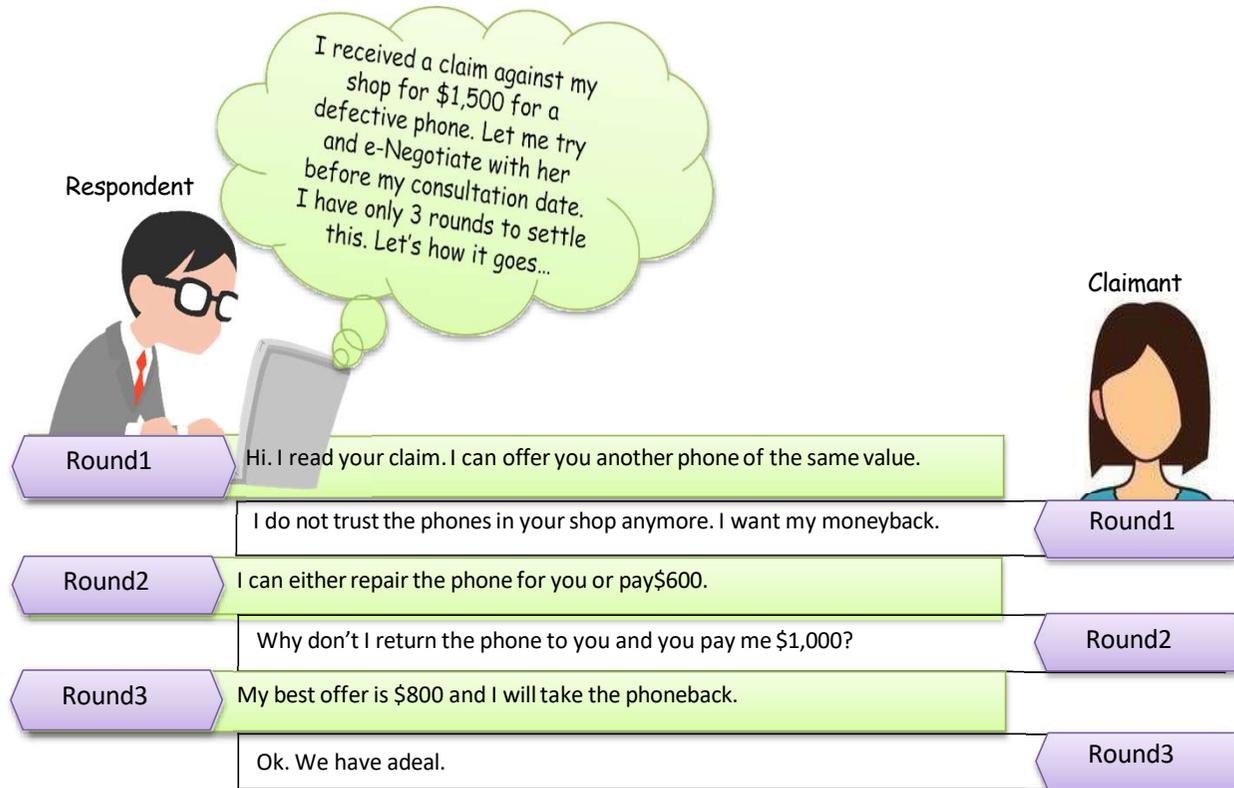


eNegotiation in CJTS

**Community Courts & Tribunals
State Courts, Singapore**

A decorative graphic at the bottom of the slide, consisting of a red curved shape on the left, a grey curved shape in the middle, and a red curved shape on the right, all set against a white background.

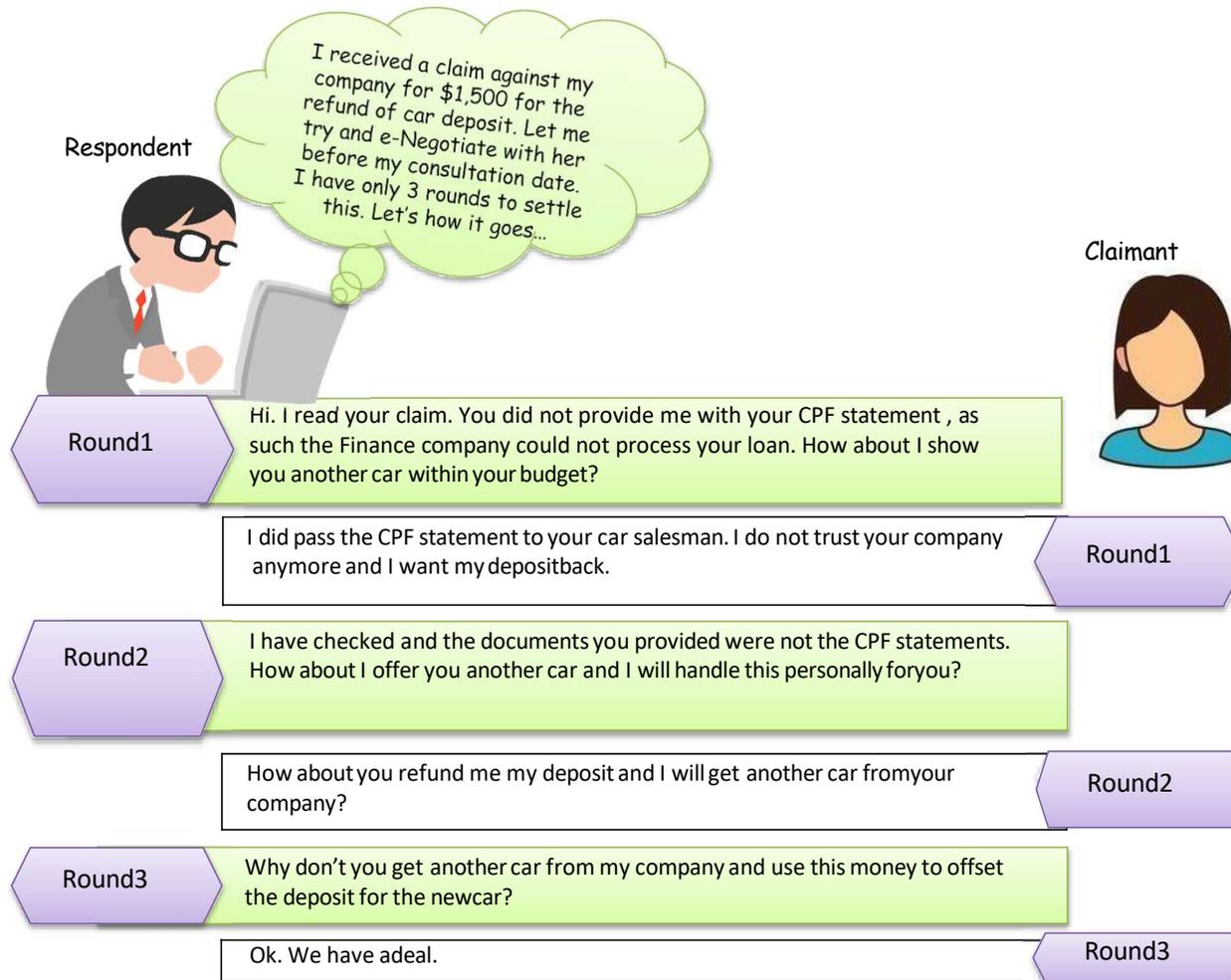
eNegotiation Example 1



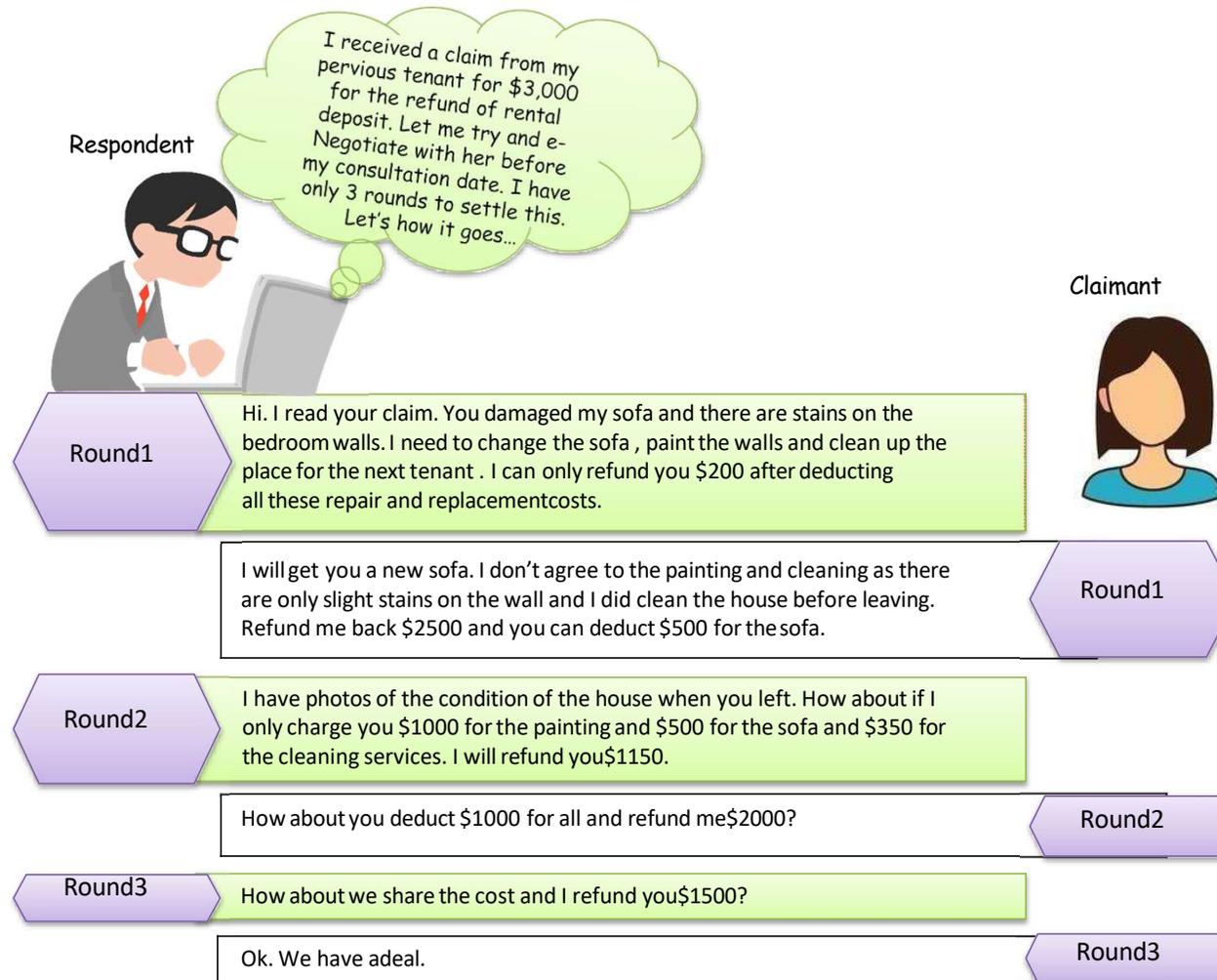
eNegotiation Example 2



eNegotiation Example 3



eNegotiation Example 4



Accessing the Case by the Respondent

The screenshot shows the CJTS (Community Justice and Tribunals System) portal. At the top, there is a navigation bar with the CJTS logo, a search icon, and links for 'Contact info', 'Feedback', and 'Sitemap'. Below the navigation bar, the page title is 'ACCESS CASE WITH ONE-TIME REFERENCE NUMBER'. The main content area is titled 'Case Access' and contains a form with the following fields: 'Case No.' (with the value 'SCT/2451/2019'), 'One-time Reference Number' (with a masked value '*****'), and a checkbox labeled 'I declare that'. A 'Submit' button is located at the bottom left of the form. A green success message box is overlaid on the form, containing the text: 'Success', 'You are now able to access the Claim.', 'You are encouraged to discuss the dispute with the other party using the eNegotiation platform to try to reach a settlement so as to minimise court attendances.', and 'You may click the 'eNegotiate' button to start the eNegotiation with the Claimant.' An 'OK' button is located at the bottom right of the success message box.

Respondent has to login to CJTS via Singpass/ Business Users/ CJTS Pass and tag to the case by entering the one time reference number (example shown below) which is indicated on their Notice of Consultation so as to access the claim details/ documents.

You **must logon** to Community Justice and Tribunals System at <https://cjts.judiciary.gov.sg> and enter the One-time reference number: **685992** to access the case details.

Starting the e-Negotiation

Steps: 1. **Negotiation** > 2. Acknowledgement

eNEGOTIATION - CONFIRMATION

General Information and Instructions:

1. The eNegotiation process allows parties to settle their dispute on their own without proceeding to a Court hearing.
2. The eNegotiation is conducted without prejudice. After parties have reached an agreement, they may apply for a consent Order of Tribunal or withdraw the Claim.
3. The parties are encouraged to save the settlement agreement for their own reference or to enforce the settlement agreement.
4. Please note that only 5 rounds of eNegotiation is allowed.

Party Details

Claimant Name*

UNION STEEL WORKS PTE. LTD.

Claimant Email*

TESTCMS99@GMAIL.COM

Respondent Name*

ABB PTE LTD

Respondent Email

TESTCJTS@GMAIL.COM

Start eNegotiation

Only the Respondent can start the e-Negotiation process.

eNEGOTIATION

UNION STEEL WORKS PTE. LTD. VS ABB PTE LTD

Brief Summary of Claim :
MY COMPANY SOLD STAINLESS STEEL RODS TO YOUR COMPANY (ABB PTE. LTD.) HOWEVER WE HAVE YET TO RECEIVE PAYMENTS.

Case No: SCT/2451/2019

Negotiation Items:

1

Negotiation Details:

1 + UNION STEEL WORKS PTE. LTD.
Pay SGD 9,850.00 by 28/10/2019 14/10/2019 03:25 PM

Action:
Select Action

Message

remaining 300 / 300

Confirm and Proceed Request for eMediation Cancel



CJTS will show the “Brief Summary of Claim” and case information from the Claim form.

There will be 5 rounds of negotiations. A proposal and counter-proposal is counted as 1 round. Each proposal triggers an e-mail or SMS notification to the other party to log on to CJTS.

Each item of dispute is negotiated separately. The item’s colour shows the status of negotiation for it (e.g. not responded/ responded/ resolved).

- The Respondent can choose:
- To agree to the sum claimed or agree to pay by instalments.
 - Propose alternative amount or an instalment arrangement.
 - Not agree.

Negotiation Details:

1 + UNION STEEL WORKS PTE. LTD.
Pay SGD 9,850.00 by 28/10/2019 14/10/2019 03:25 PM

Action:
Select Action

- I agree
- I agree to pay by Instalments
- I would like to propose another amount / date / instalments
- I do not agree

Click on (+) to see more messages.

Respondent wishes to propose an alternative amount/ date/ pay in instalments.

Note: Claimant will log in subsequently to accept proposed amount/ counter-propose another amount.

Additional messages can be included in free text box.

Negotiation Details:

1 +

UNION STEEL WORKS PTE. LTD.

Pay SGD 9,850.00 by 28/10/2019

14/10/2019 03:25 PM

Action:

I would like to propose another amount / date / instalments

Reason / Proposal Details	Amount*
I would like to pay	SGD 4,500.00
	45.69% of claim amount

Pay in Instalments

Note: Generally cases that have settled with instalments were paid up in 6 months.
In default of any one instalment, the balance sum then owing becomes immediately due and payable.

Instalments

Initial Sum*	Due Date of Initial Sum*	No. of Instalments*	
2250.00	14/11/2019	4	Generate Instalments

Instalment Plan

Amount	Due Date
SGD 562.00	14/12/2019
SGD 562.00	14/01/2020
SGD 562.00	14/02/2020
SGD 564.00	14/03/2020

[Done / Preview](#)

CJTS will show the offer as a % of original claim amount.

Note to parties that generally cases are settled with 6 instalments.

Preview button to see a summary of what was proposed before submitting the offer to the other party.

Message

WE WILL PAY ONLY \$4,500.00 BY INSTALMENT AS PART OF THE STAINLESS STEEL RODS WERE DEFECTIVE.

remaining 207 / 300

Example

eNEGOTIATION

UNION STEEL WORKS PTE. LTD. VS **ABB PTE LTD**

Brief Summary of Claim :
MY COMPANY SOLD STAINLESS STEEL RODS TO YOUR COMPANY (ABB PTE. LTD.) HOWEVER WE HAVE YET TO RECEIVE PAYMENTS.

Case No: SCT/2451/2019

Round
1
out of
5

Negotiation Items:

1

Not Responded
Responded
Resolved

Negotiation Details:

1 + Pay SGD 9,850.00 by 28/10/2019 14/10/2019 03:25 PM

ABB PTE LTD
I would like to pay SGD 4,500.00 by way of instalments. The initial sum of SGD 2,250.00 by 14/11/2019 and further instalments as shown in the schedule below.

Amount	Due Date
SGD 562.00	14/12/2019
SGD 562.00	14/01/2020
SGD 562.00	14/02/2020
SGD 564.00	14/03/2020

14/10/2019 03:49 PM

Action:
Select Action

Additional Messages:

WE WILL PAY ONLY S\$4,500.00 BY INSTALMENT AS PART OF THE STAINLESS STEEL RODS WERE DEFECTIVE.

Message

remaining 300 / 300

Confirm and Proceed Request for eMediation Cancel

Negotiation Details:

1 + Pay SGD 9,850.00 by 28/10/2019 14/10/2019 03:25 PM

Pay SGD 9,850.00 by way of instalments. The initial sum of SGD 4,925.00 by 14/11/2019 and further instalments as shown in the schedule below.

Amount	Due Date
SGD 2,462.00	14/12/2019
SGD 2,463.00	14/01/2020

14/10/2019 03:58 PM

Additional Messages:

WE WILL PAY ONLY S\$4,500.00 BY INSTALMENT AS PART OF THE STAINLESS STEEL RODS WERE DEFECTIVE.

THE DEFECTIVE WAS NOT MENTIONED BEFORE.

Request for eMediation Cancel

Acknowledgement

ACKNOWLEDGEMENT

1. Your response has been sent to other party.
2. You have 4 more rounds to eNegotiate.

eNEGOTIATION

Search

eNegotiationNo / CaseNo

Enter eNegotiationNo / CaseNo

Search

eNEGOTIATION NO ▲▼	CASE NO	PARTIES	CREATED ON	LAST UPDATED ON	EXPIRY ON	ROUND	SUMMARY
EN/30324/2019	SCT/2451/2019	UNION STEEL WORKS PTE. LTD. V ABB PTE LTD	14/10/2019	14/10/2019	28/10/2019	1	

Note to parties on available rounds to eNegotiate in acknowledgment page and Home page.

Close

Example – Final Round

Negotiation Details*

1 +

Pay SGD 9,850.00 by 28/10/2019 14/10/2019 03:25 PM

ABB PTE LTD
14/10/2019 04:08 PM

I would like to pay SGD 7,000.00 by 28/10/2019

Action:

I would like to propose another amount / date / instalments ▼

Think Win - Win

The difference between the latest proposals is SGD 1,800.00.

Would you like to settle at the median amount of SGD 7,900.00 ?

Reason / Proposal Details	Amount*	Payment Date / Completion Date*
Pay	SGD 7000.00	28/10/2019

Pay in Instalments
 Done / Preview

Action:

Select Action ▼

I agree

I do not agree

ACKNOWLEDGEMENT

1. Your response has been sent to other party.
2. You may request for the Registry to schedule an eMediation by clicking on the **Request for eMediation** button (not applicable for cases fixed for Hearing).

Request for eMediation
Close

Suggestion to settle at median amount.

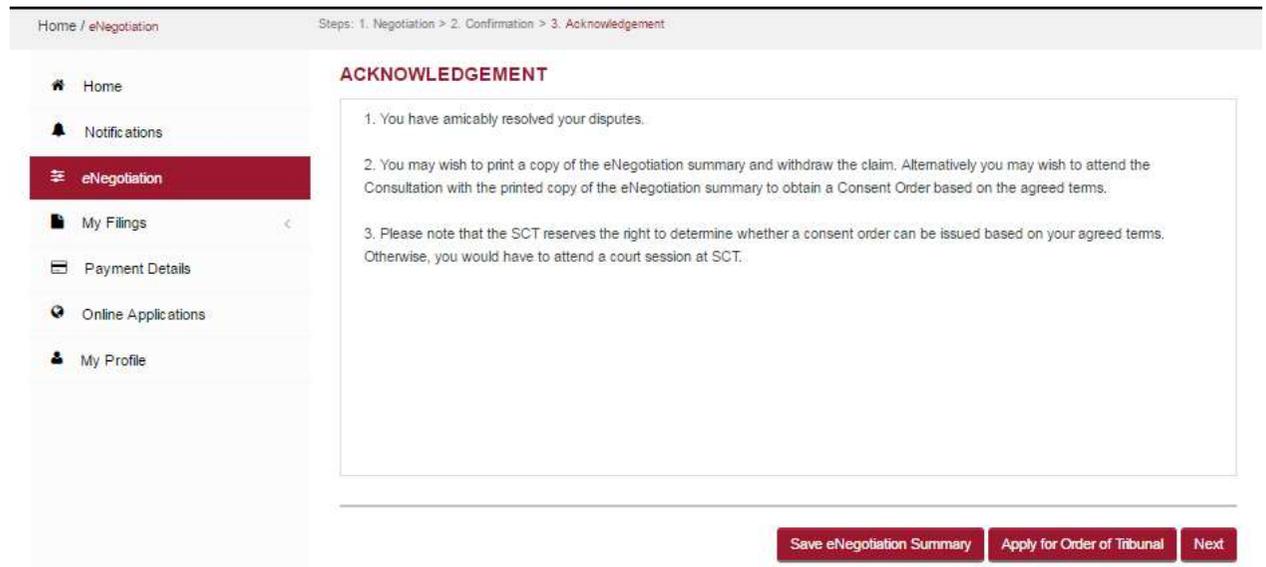
If there is still no settlement, parties may request for eMediation.



End of eNegotiation

After 5 rounds of eNegotiation, if there is a settlement, parties can:

- Save the eNegotiation Summary
- Apply for Order of Tribunal
- Withdraw the claim using the e-service if they choose not to pursue the matter at SCT.



Home / eNegotiation Steps: 1. Negotiation > 2. Confirmation > 3. Acknowledgement

ACKNOWLEDGEMENT

1. You have amicably resolved your disputes.
2. You may wish to print a copy of the eNegotiation summary and withdraw the claim. Alternatively you may wish to attend the Consultation with the printed copy of the eNegotiation summary to obtain a Consent Order based on the agreed terms.
3. Please note that the SCT reserves the right to determine whether a consent order can be issued based on your agreed terms. Otherwise, you would have to attend a court session at SCT.

[Save eNegotiation Summary](#) [Apply for Order of Tribunal](#) [Next](#)

E-Negotiation Successful

eNegotiation Summary

eNegotiation No: [redacted] Case No: [redacted]

Claim Details:
 Claimant: [redacted]
 Respondent: [redacted]
 Brief Summary: [redacted]

Negotiation Details:

No.	Details																								
1	<p>[redacted] (14/10/2019 03:25 PM)</p> <p>Pay S\$ 9850.00 by 28/10/2019</p> <p>[redacted] (14/10/2019 03:49 PM)</p> <p>I would like to pay S\$ 4500.00 by way of instalments. The initial sum of S\$ 2250.00 by 14/11/2019 and further instalments as shown in the schedule below.</p> <p>Instalment Plan</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Due date</th> </tr> </thead> <tbody> <tr> <td>SGD 562.00</td> <td>14/12/2019</td> </tr> <tr> <td>SGD 562.00</td> <td>14/01/2020</td> </tr> <tr> <td>SGD 562.00</td> <td>14/02/2020</td> </tr> <tr> <td>SGD 564.00</td> <td>14/03/2020</td> </tr> </tbody> </table> <p>[redacted] (14/10/2019 03:58 PM)</p> <p>Pay S\$ 9850.00 by way of instalments. The initial sum of S\$ 4925.00 by 14/11/2019 and further instalments as shown in the schedule below.</p> <p>Instalment Plan</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Due date</th> </tr> </thead> <tbody> <tr> <td>SGD 2,462.00</td> <td>14/12/2019</td> </tr> <tr> <td>SGD 2,463.00</td> <td>14/01/2020</td> </tr> </tbody> </table> <p>[redacted] (14/10/2019 04:00 PM)</p> <p>I would like to pay S\$ 5800.00 by way of instalments. The initial sum of S\$ 2900.00 by 14/11/2019 and further instalments as shown in the schedule below.</p> <p>Instalment Plan</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Due date</th> </tr> </thead> <tbody> <tr> <td>SGD 966.00</td> <td>14/12/2019</td> </tr> <tr> <td>SGD 966.00</td> <td>14/01/2020</td> </tr> <tr> <td>SGD 968.00</td> <td>14/02/2020</td> </tr> </tbody> </table> <p>[redacted] (14/10/2019 04:03 PM)</p>	Amount	Due date	SGD 562.00	14/12/2019	SGD 562.00	14/01/2020	SGD 562.00	14/02/2020	SGD 564.00	14/03/2020	Amount	Due date	SGD 2,462.00	14/12/2019	SGD 2,463.00	14/01/2020	Amount	Due date	SGD 966.00	14/12/2019	SGD 966.00	14/01/2020	SGD 968.00	14/02/2020
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SGD 966.00	14/01/2020																								
SGD 968.00	14/02/2020																								

ACKNOWLEDGEMENT

- You have amicably resolved your disputes.
- You may wish to print a copy of the eNegotiation summary and apply for a consent Order of Tribunal or withdraw the claim.
- Please note that the SCT reserves the right to determine whether a consent order can be issued based on your agreed terms. Otherwise, you would have to attend a court session at SCT.

Save eNegotiation Summary Apply for Order of Tribunal OK

✔ Confirm to Proceed
✕

We note that you have successfully reached a settlement and would like to apply for an Order of Tribunal.

Please note that SCT reserves the right to record an Order of Tribunal. SCT will not be able to record an Order where:-

- (a) The settlement terms cannot be put into an Order of Tribunal; or
- (b) The settlement terms may not be enforceable; or
- (c) The settlement terms and/or claim is not within Tribunal's jurisdiction.

In such cases, the Tribunal may require parties to attend the Consultation and make submissions to the Registrar.

Confirm
Cancel

E-Negotiation Unsuccessful

ACKNOWLEDGEMENT

1. Your response has been sent to other party.
2. As the eNegotiation was not successful, you are required to attend the Consultation at the Tribunal.
3. You may still contact the other party before the Consultation date to reach an amicable settlement.
4. You may request for the Registry to schedule an eMediation by clicking on the **Request for eMediation** button (not applicable for cases fixed for Hearing).

Request for eMediation

Close

 **Success** ✕

Your request for eMediation has been submitted successfully. Registry will schedule the date and contact the parties.

[Ok](#)

ACTIVE CASE(S) 101					
S/N	CASE NO	PARTIES	NEXT COURT DATE	STATUS	REMARKS / ACTION
1	SCT/2452/2019	CAROLINE V RABIAH	04/11/2019	Scheduled for Consultation	Request eMediation