

**IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF SINGAPORE**

**FAMILY JUSTICE COURTS PRACTICE DIRECTIONS**

**AMENDMENT NO. 3 OF 2024**

1. It is hereby notified for general information that amendments have been made to Parts I, IV, V and Appendix A of the Family Justice Courts Practice Directions. The amendments are summarised below: -
  - (a) Amendments to paragraph 1 on Introduction;
  - (b) Amendments to paragraph 10A on Providing the Immigration and Checkpoints Authority (“ICA”) with Court orders or injunctions restraining or prohibiting the taking of child out of Singapore;
  - (c) Addition of paragraph 13A on Family Neutral Evaluation process;
  - (d) Addition of paragraph 13B on Confidentiality;
  - (e) Amendments to Form 190A (Request for Assistance to the Immigration and Checkpoints Authority (“ICA”));
  - (f) Addition of Form 190B (Letter of Consent for International Travel of Child(ren));
  - (g) Addition of Form 272 (Joint Consent Form for Family Neutral Evaluation) at Appendix A;
  - (h) Addition of Form 273 (Statement for Family Neutral Evaluation) at Appendix A;
  - (i) Addition of Form 274 (Joint Statement for Family Neutral Evaluation) at Appendix A; and
  - (j) Addition of Form 275 (Agreement for Binding Family Neutral Evaluation) at Appendix A.
2. The amendments will take effect on 15 October 2024 and will be reflected at <https://epd2015-familyjusticecourts.judiciary.gov.sg> from 15 October 2024.
3. Please find attached a document reflecting the marked-up amendments to the Practice Directions.

Dated this 8<sup>th</sup> day of October 2024



KENNETH YAP YEW CHOH  
REGISTRAR  
FAMILY JUSTICE COURTS

# Part I – Preliminary

## 1. Introduction

### *Citation*

- (1) These Practice Directions may, ~~with effect from 1 January 2015,~~ be cited as the Family Justice Courts Practice Directions 2015.

### *Applicability*

- (2) These Practice Directions shall only apply to ~~all~~ proceedings ~~in the Family Courts and the Family Division of the High Court unless otherwise stated~~ that are governed by the Family Justice Rules 2014.
- (3) ~~For the avoidance of doubt, these Practice Directions shall, unless otherwise stated, apply to all proceedings in the Family Courts and the Family Division of the High Court with effect from 1 January 2015 regardless of the commencement date of the proceedings. [deleted]~~

## Part IV – Processes relating to Children

### 10A. ~~Service~~ on Providing the Immigration and Checkpoints Authority (“ICA”) with Court ~~Orders~~ or ~~Injunctions~~ restraining or prohibiting the taking of child out of ~~jurisdiction~~ Singapore

- (1) This ~~P~~paragraph applies to parents and/or parties who intend to seek assistance from the ICA to stop a child from being taken out of ~~jurisdiction~~ Singapore.
- (2) In proceedings under the Women’s Charter, the Guardianship of Infants Act or the International Child Abduction Act, a Court may grant an order or injunction restraining one or both parent(s) or any other party from taking the child out of ~~jurisdiction~~ Singapore without an ~~Order~~ of Court or the consent of the other or both parent(s)/parties.
- (3) Any parent and/or party (hereinafter referred to as “the requestor”) who has been granted an order referred to in sub-paragraph (2) and who intends to seek assistance from the ICA to stop the child from being taken out of ~~jurisdiction~~ Singapore must ~~file, prior to notifying the ICA, an undertaking in the prescribed Form 190A of Appendix A to these Practice Directions signed personally by the requestor. The filing is to be done in the e-Litigation system using the document code “Other Supporting Document”. do the following:~~
  - (a) notify the ICA by providing the ICA with either a copy of the extracted or unextracted Court order referred to in sub-paragraph (2) and a copy of Form 190A of Appendix A of these Practice Directions, duly completed and signed, at least 1 working day before the ICA is required to act on the order; and
  - (b) where the requestor provides an unextracted order referred to in sub-paragraph (3)(a), he or she must provide a copy of the extracted order to the ICA within 8 working days from the date of notification to the ICA of the order.

#### (3A) In the event that:

- (a) the order referred to in sub-paragraph (3)(a) ceases to have effect, is varied or discharged pursuant to a further order of Court (hereinafter referred to as “further order”) such that the travel restrictions no longer apply; or
- (b) consent is given by the relevant party for the other party to take the child out of Singapore (whether for a specific purpose only or generally) (hereinafter

referred to as “the consent”) and such consent is provided for in the order referred to in sub-paragraph 3(a);

the requestor shall immediately notify the ICA of the same (hereinafter referred to as “further notification”), copying the other party, and provide a copy of the extracted further order or a copy of the consent, as the case may be. The consent shall be given in Form 190B of Appendix A of these Practice Directions. The further notification to the ICA must be given at least 1 working day before the ICA is required to stop acting on the order.

(3B) If the order referred to in sub-paragraph (3)(a) is varied pursuant to a further order such that further travel restrictions apply, the requestor shall immediately notify the ICA of the same, copying the other party, and provide a copy of the further order (in which event the requirements set out at sub-paragraphs (3)(a) and (b) would apply). The further notification to the ICA must be given at least 1 working day before the ICA is required to act on the further travel restrictions.

(4) ~~The copy of the extracted court order referred to in sub-paragraph (2) and Form 190A that has been filed pursuant to sub-paragraph (3) are to~~ notification to the ICA referred to in sub-paragraph (3)(a), provision of a copy of the extracted order referred to in sub-paragraph (3)(b) and the further notifications to the ICA referred to in sub-paragraphs (3A) and (3B) must be sent to the ICA via an e-mail (which should not exceeding 5MB in size) to the email address set out below (and copied to the other party or the party’s solicitors via email or ordinary mail, whichever applicable) during the ICA’s working hours only ~~and at least one working day in advance before the ICA is to act on the court order:-~~

ICA’s ~~E~~-email address: ICA\_FJC\_Notification@ica.gov.sg

ICA’s working hours are:-

- Mondays to Fridays: 8.00a.m. to 5.00p.m.
- Public Holiday Eves: 8.00a.m. to 12.00p.m.
- Saturdays, Sundays and Public Holidays: Closed.

(5) The ICA **will not provide assistance** to stop the child from being taken out of ~~jurisdiction~~ Singapore or otherwise take any action under this paragraph if any party fails to comply with the ~~filing and e-mail~~ requirements provided in this ~~P~~paragraph.

(6) “Unextracted order” referred to in this paragraph refers to the draft order of Court that has been duly signed by one party or both parties (as the case may be) and electronically filed in eLitigation for the Family Justice Courts’ approval, but the sealed copy bearing the Court’s seal and Registrar’s signature has not been returned to the party / parties.

## Part V – Alternate Dispute Resolution

### **13A. Family Neutral Evaluation process**

#### **Explanatory Note**

FNE is an alternative dispute resolution process that is available at the Family Dispute Resolution Division (“FDR”) to parties in suitable divorce cases for contested financial issues (such as maintenance and the division of matrimonial assets). With FNE, parties will be able to obtain an early and objective evaluation of their case from a neutral evaluator with subject matter expertise (“Evaluator”). More information on the criteria for FNE and its process is set out at the Singapore Courts website at [www.judiciary.gov.sg](http://www.judiciary.gov.sg).

#### **Recommendation for Family Neutral Evaluation (“FNE”)**

- (1) Pursuant to rule 22(2) of the Family Justice Rules 2014, if a Judge / mediator having conduct of a divorce case considers the case and its contested financial issues suitable for FNE, the parties will be informed of the same. The parties will usually be given 1 week to consider whether they wish to submit their financial issues for FNE. By default, FNEs are conducted on a non-binding basis. Parties may, by consent, opt for FNE to be conducted on a binding basis.
- (2) If both parties agree to submit their financial issues for FNE, the parties are to file the following documents within 1 week or any other period as directed by the Court:
  - (a) a duly signed Joint Consent Form in Form 272 of Appendix A of these Practice Directions; and
  - (b) an “Other Hearing Related Request” to update the Court and seek directions for FNE.
- (3) A Preliminary Conference for the FNE will be convened by the Court around 3 weeks after the filing and acceptance of the documents referred to in sub-paragraph (2). In the interim, if the parties have not filed their Affidavits of Assets and Means, they may be directed to:
  - (a) exchange a list of assets, liabilities, means and expenses (together with all relevant supporting documents) within 2 weeks or any other period as directed by the Court; and
  - (b) submit to FDR by email their respective Statements for FNE in Form 273 of Appendix A of these Practice Directions, together with all relevant supporting documents at least 3 working days before the Preliminary Conference.

Parties will be given a designated email address (“FDR Email Address”) for the submission of their statements and documents.

- (4) The information and documents referred to in sub-paragraph (3)(a) are similar to the information and documents relevant to the financial issues referred for FNE that parties are required to provide in their Affidavits of Assets and Means.

**Preliminary Conference**

- (5) Unless otherwise directed by the Court, all parties and their solicitors must attend the Preliminary Conference which will be conducted by the Evaluator.

- (6) At the Preliminary Conference, the Evaluator will discuss the following matters with the parties and their solicitors:

- (a) the financial issues referred for FNE;
- (b) the areas of agreement and dispute;
- (c) whether the FNE will be undertaken on a binding or non-binding basis;
- (d) the date for the FNE session; and
- (e) any other matters that will facilitate the efficient conduct of the FNE.

- (7) Parties who have filed and exchanged their respective Affidavits of Assets and Means prior to the Preliminary Conference and who wish to agree upfront to a binding FNE, will be directed by the Evaluator to file the parties’ Agreement for Binding FNE in Form 275 of Appendix A of these Practice Directions before the FNE session is scheduled.

- (8) The Evaluator may give all necessary directions to facilitate the resolution of the case, including directions on submission of the following documents:

- (a) each party’s further documents relevant or material to the FNE;
- (b) parties’ Joint Statement for FNE in Form 274 of Appendix A of these Practice Directions or any other joint summary, at least 3 working days before the FNE session; and
- (c) parties’ respective written submissions including case authorities.

All parties’ statements, summaries, documents, and submissions for FNE are to be sent by email to the FDR Email Address and are not to be filed in the Electronic Filing Service.

(9) At any stage of the FNE process, the Evaluator shall have the discretion to decline the conduct of FNE for a case in respect of any or all of its referred financial issues if the Evaluator is of the view that the case and / or the issue(s) are not suitable or have become unsuitable for FNE.

### **FNE session**

(10) Unless otherwise directed, all parties shall attend the FNE session together with their solicitors. The solicitors having primary conduct over the case shall be present throughout the FNE session.

(11) The FNE session will usually be fixed for half a day. Depending on its complexity, the Evaluator may schedule more than one FNE session to complete the evaluation of a case.

(12) At the FNE session(s), the parties and their solicitors shall present their respective positions and supporting evidence to one another and the Evaluator. Rules of evidence do not apply in this process and cross-examination will generally not take place. The Evaluator may, at any time during the FNE session, ask questions to probe or clarify any submission or evidence presented by the parties. After all presentations and clarifications have been made, the Evaluator will give an evaluation of the relative merits of each party's case and the likely outcome if it goes to trial.

(13) If the parties have entered into an Agreement for Binding FNE, they will be required to prepare a draft consent order to give effect to the Evaluator's evaluation and to submit the same to the Court for consideration and recording of a consent order. If the FNE was conducted on a non-binding basis, the parties will be expected to use the Evaluator's evaluation in their negotiations towards a settlement of their dispute.

### **Post-FNE Case Conference**

(14) For the purpose of case management, a case conference ("Post-FNE Case Conference") will be fixed around 1 week after the delivery of the Evaluator's evaluation. Unless otherwise directed, all parties shall attend the Post-FNE Case Conference together with their solicitors.

(15) If the parties are able to arrive at a settlement at or before the Post-FNE Case Conference, parties may record a consent order at the conference.

(16) In the event that the parties are unable to resolve their dispute, the Evaluator will give such directions as he or she thinks fit, to facilitate the resolution of the case.

(17) If the parties have not previously attended mediation for their contested financial issues, the Evaluator may recommend that parties attend mediation at FDR to explore ways to

resolve their dispute amicably and / or narrow the issues in contention. The results of the FNE may be made available by the Evaluator to the mediator for this purpose.

### **13B. Confidentiality**

(1) Subject to sub-paragraph (2), the following shall be confidential and treated as “without prejudice” and shall not be disclosed to (or used as evidence in proceedings before) the Court dealing with any of the ancillary matters of the parties or in any other proceedings:

(a) all communications made by the parties and the Evaluator during the FNE, including the Evaluator’s evaluation; and

(b) all documents and materials prepared, submitted and / or exchanged in the course of and for the FNE.

(2) To avoid doubt, the following shall not be confidential:

(a) the parties’ Agreement for Binding FNE (if any);

(b) the Evaluator’s written evaluation (only when parties have entered into an Agreement for Binding FNE);

(c) directions given by the Evaluator / Judge after the conclusion of the FNE for the purpose of case management (including directions for the filing and exchange of affidavits); and

(d) documents and materials prepared, submitted and / or exchanged in the course of and for the FNE that would in any event have been subject to discovery in other proceedings.



# Appendix A

## Form 190A

Para 10A

Case No:

### Undertakings given Request for Assistance to the Immigration and Checkpoints Authority (“ICA”) for Request for Assistance

I, (Name of requestor), (NRIC/Passport/Other identification documents No.), am a plaintiff/defendant\* in the abovementioned matter in which there is, in force, an Order of Court from the Family Justice Courts dated (date of Court Order) restraining (~~Details of persons restrained by Court Order (e.g. the plaintiff; the defendant; servants/agents of the plaintiff/defendant)~~) one or both parent(s) from taking the below child(ren) out of Singapore ~~[without an order of Court or the consent of one or both parties to the matter]\*~~ without the consent of the Court or the other or both parent(s), which Court Order is currently in effect (hereinafter referred to as “**the this Order**”) hereby request ICA assistance to stop the child(ren) from being taken out of Singapore.

#### 2. The following are the relevant information:

##### Details of Parties

Name of Plaintiff:

NRIC/FIN No.:

Passport No.:

Address:

E-mail address:

Mobile number:

Contact details of solicitors (if any):

Name of Defendant:

NRIC/FIN No.:

Passport No.:

Address:

E-mail address:

Mobile number:

Contact details of solicitors (if any):

##### Details of Child(ren) [Include particulars of all children if more than 1 child]

Full name of child/~~children~~ involved:

BC/NRIC/FIN No.:

Passport No.:

2. 3. ~~Hereby undertake as follows:~~ In the event I notify the ICA of the Order, I will provide the ICA with:

~~(1) I shall send a copy of the Order and this Form to the ICA via e-mail to the undermentioned email address, copying the other party, during the ICA's working hours only. I understand that the documents have to be served at least one working day in advance before the ICA is to act on the Order:-~~

~~ICA's E-mail address: ICA\_FJC\_Notification@ica.gov.sg~~

~~ICA's working hours are:-~~

~~— Mondays to Fridays: 8am to 5pm~~

~~— Public Holiday Eves: 8am to 12pm~~

~~— Saturdays, Sundays and Public Holidays: Closed.~~

~~(2) I will also provide the ICA with:~~

~~(a) copies of the NRIC/Passport of both parties, where available;~~

~~(b) a copy(ies) of the birth certificate/NRIC of the child(ren), where available;~~

~~(c) a copy(ies) of the passport of the child(ren), where available.~~

~~(3)4. If there are any changes to the details of the parties/child/children above information and/or the documents set out in paragraphs 2(2) and (3), I shall inform the ICA immediately.~~

~~(4)5. If I notify the ICA of this Order and ~~the this~~ Order subsequently ceases to have effect or is varied or, ~~if the Order so permits, consent is given by the relevant party for the other to take either party consents for the other party to remove~~ the ~~child/child(ren), out of Singapore~~ (whether for a specific purpose only or generally), I shall **immediately** notify the ICA of the same via ~~the~~ e-mail ~~provided in paragraph 2(1) above at~~ ICA\_FJC\_Notification@ica.gov.sg, copying the other party, during the ICA's working hours only (Mondays to Fridays: 8am to 5pm, Public Holiday Eves: 8am to 12pm, Saturdays, Sundays and Public Holidays: Closed). ~~I understand and agree that the notification to ICA shall be given and~~ at least ~~one~~ 1 working day in advance before ~~the~~ ICA is to stop acting on ~~the this~~ Order.~~

~~(5)6. In the email to the ICA referred to in paragraph 2(4) above, I shall attach to the email copies of the necessary documentation evidencing the cessation or variation of the Order, or the relevant party's consent, whichever is applicable. ~~The consent shall be given in the format below. If the party concerned consents for the other party to remove the child(ren), whether for a specific purpose only or generally, the consent shall be given in Form 190B of Appendix A of these Practice Directions.~~~~

### **Letter of Consent for International Travel of Child**

**[CASE NO.: \_\_\_\_\_]**

~~I, \_\_\_\_\_ (full name of consenting parent/party\*) \_\_\_\_\_, (NRIC/FIN/Passport No.: \_\_\_\_\_) do state that under a Court Order dated \_\_\_\_\_, I am the parent/party\* having sole/joint\* custody of the following child/children, which Order prohibits \_\_\_\_\_ (person prohibited by Court Order) \_\_\_\_\_ from bringing the child/children out of Singapore without my consent:~~

~~[Note: Please insert particulars of child/children **travelling**]~~

1<sup>st</sup> Child

Full name of child:

Gender:

Date of birth:

Nationality:

Passport No.:

BC/NRIC/FIN (if applicable) No.:

2<sup>nd</sup> Child

Full name of child:

Gender:

Date of birth:

Nationality:

Passport No.:

BC/NRIC/FIN (if applicable) No.:

2. ~~I hereby consent for the above child/children\* to be taken out of Singapore by:~~

~~Full name:~~

~~Gender:~~

~~Date of birth:~~

~~Nationality:~~

~~Passport No.:~~

~~NRIC/FIN (if applicable) No.:~~

~~Local Handphone No.:~~

3. ~~This consent [is permanent] / [is for any time during the period~~  
~~—(dd/mm/yyyy) to (dd/mm/yyyy) (both dates inclusive)]\*.~~

4. ~~If there are any questions regarding this consent, I can be contacted at~~  
~~(handphone no. of consenting parent/party).~~

5. ~~I declare that the particulars and information provided are true and correct. I~~  
~~understand that I may be liable for prosecution for any false declarations made herein.~~

\_\_\_\_\_  
Name and Signature

\_\_\_\_\_  
Date

*\*delete where inapplicable*

- ~~(6) If the ICA sustains any loss (including any damages and costs that the ICA incurs or which the ICA becomes liable towards any party) as a result of or due to:-~~
- ~~(a) The ICA acting on the Order after I notify the ICA of the Order;~~
  - ~~(b) The ICA not acting on the Order due to my failure in giving timely notification to the ICA of the Order; and/or~~
  - ~~(c) my breach of the terms of the Order;~~

~~I shall indemnify the ICA and keep the ICA indemnified at all times for that loss.~~

(7). I understand that

- (a) due to practical limitations, the ICA may only be able to act on the Order, ~~or stop acting on the Order, one 1~~ working day after notification;
- (b) if I notify the ICA outside of the ICA's working hours, the ICA may only be able to act on the Order, ~~or stop acting on the Order,~~ after ~~two 2~~ working days; and
- ~~(c) if the Order allows the child/children to be taken out of Singapore only with the leave of the Court, I cannot withdraw this notification unless the Order has ceased to have effect or is varied; and~~
- ~~(d)~~(c) I can consult a solicitor before giving this ~~undertaking form to the ICA.~~

\_\_\_\_\_  
Signature of requestor Plaintiff/Defendant\*

Date: \_\_\_\_\_

**Before me,**

\_\_\_\_\_  
\_\_\_\_\_  
**Commissioner for Oaths/Notary Public/Advocate & Solicitor\***

*\*delete where inapplicable*

**Form 190B**

Para 10A

**Letter of Consent for International Travel of Child(ren)**

**Case No: Enter case no. here**

I, [Enter full name of consenting parent here] ([Enter NRIC/FIN/Passport No. here]), do state that under a Court Order, I am the parent having  sole  joint custody of the following child(ren), which Order prohibits the child(ren) leaving Singapore without my consent:

*[Note: Please insert particulars of child(ren) **travelling**. Insert table for more than 2 children.]*

**1<sup>st</sup> Child**

<u>Full name of child:</u>	<u>Enter name here</u>
<u>Gender:</u>	<input type="checkbox"/> Male <input type="checkbox"/> Female
<u>Date of birth:</u>	<u>Enter date here</u>
<u>Nationality:</u>	<u>Enter nationality here</u>
<u>Passport No.:</u>	<u>Enter passport no. here</u>
<u>BC/NRIC/FIN (if applicable) No.:</u>	<u>Enter BC/NRIC/FIN no. here</u>

**2<sup>nd</sup> Child**

<u>Full name of child:</u>	<u>Enter name here</u>
<u>Gender:</u>	<input type="checkbox"/> Male <input type="checkbox"/> Female
<u>Date of birth:</u>	<u>Enter date here</u>
<u>Nationality:</u>	<u>Enter nationality here</u>
<u>Passport No.:</u>	<u>Enter passport no. here</u>
<u>BC/NRIC/FIN (if applicable) No.:</u>	<u>Enter BC/NRIC/FIN no. here</u>

2. I have notified and provided ICA with a copy of the Order of Court dated [Enter date here] and my Form 190A on [Enter date here].

3. I hereby consent for the above child(ren) to be taken out of Singapore by:

<u>Full name of restricted parent / restricted parent's servant or agent:</u>	<u>Enter name here</u>
<u>Gender:</u>	<input type="checkbox"/> Male <input type="checkbox"/> Female
<u>Date of birth:</u>	<u>Enter date here</u>
<u>Nationality:</u>	<u>Enter nationality here</u>

<u>Passport No.:</u>	<u>Enter passport no. here</u>
<u>NRIC/FIN No. (if applicable):</u>	<u>Enter NRIC/FIN no. here</u>
<u>Local Handphone No.</u>	<u>Enter number here</u>

4. This consent is

permanent.

is for any time during the period [Enter date here] to [Enter date here] (both dates inclusive).

5. If there are any questions regarding this consent, I can be contacted at [Enter handphone no. of consenting parent/legal guardian here].

6. I declare that the particulars and information provided are true and correct. I understand that I may be liable for prosecution for any false declarations made herein.

---

Signature

Name: Enter name here

Date: Enter date here

Form 272

Para 13A(2)(a) PD 2024

JOINT CONSENT FOR FAMILY NEUTRAL EVALUATION

IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF SINGAPORE

Case No.:

Between

[Plaintiff's name]

[ID No.]

... Plaintiff(s)

And

[Defendant's name]

[ID No.]

... Defendant(s)

CONSENT FOR FAMILY NEUTRAL EVALUATION

1. We confirm that our respective lawyers have explained to us the available Alternative Dispute Resolution options, including Family Neutral Evaluation ("FNE"), and we are aware of the benefits of an amicable resolution of our case.
2. We agree that:
  - (a) we will submit our dispute(s) on the following matters to a **non-binding** FNE at the Family Justice Courts ("FJC"):
    - Division of Matrimonial Home
    - Division of Other Matrimonial Assets (other than Matrimonial Home)
    - Maintenance for wife / incapacitated husband
    - Maintenance for child(ren)
  - (b) we will provide all facts and circumstances, information and documents relevant and/or material for the evaluation of the dispute(s),
  - (c) we will participate in the FNE in good faith and abide by the Guidelines on Family Neutral Evaluation issued by FJC, and
  - (d) we will keep confidential, treat as "without prejudice" and shall not disclose to (or use as evidence in proceedings before) the Court dealing with any of the ancillary matters of our divorce or in any other proceedings:

- (i) all communications made during the FNE, including the Evaluator's evaluation, and
- (ii) all documents and materials prepared, submitted and/or exchanged in the course of and for the FNE.

3. For the removal of doubt, we further confirm and agree that the following shall *not* be confidential:

- (a) consent orders of court,
- (b) directions given by the Evaluator/Judge after the conclusion of the FNE for the purpose of case management (including directions for the filing and exchange of affidavits), and
- (c) documents and materials prepared, submitted and/or exchanged in the course of and for the FNE that would in any event have been discoverable in other proceedings.

Signed by:

Signed by:

Name of Plaintiff: Enter name here.

Name of Defendant: Enter name here.

Date: Enter date here.

Date: Enter date here.



**Form 273**

Para 13A(3)(b) PD 2024

**STATEMENT FOR FAMILY NEUTRAL EVALUATION**

**IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF SINGAPORE**

Case No.:

Between

[Plaintiff's name]

[ID No.]

... Plaintiff(s)

And

[Defendant's name]

[ID No.]

... Defendant(s)

**PLAINTIFF'S  DEFENDANT'S STATEMENT<sup>1</sup>**

**Section A: Particulars**

- |  |  |
|--|--|
| 1. <u>Age (birth date in brackets):</u>  | <u>Enter age here. (Enter birth date here.)</u>  |
| 2. <u>Date of Marriage:</u>  | <u>Enter date here.</u>  |
| 3. <u>Date of Interim Judgement - including period of separation (if applicable):</u>  | <u>Enter date here.</u>  |
| 4. <u>Occupation &amp; educational /professional qualifications (where applicable):</u>  | <u>Enter your occupation here.</u><br><u>Enter your educational or professional qualifications here.</u> |
| 5. <u>Monthly Income:</u><br><u>(based on average annual income of SGD [Enter your average annual income here] including bonuses based on latest Notice of Assessment)</u> | <u>Enter your monthly income here.</u>   |

---

<sup>1</sup> The completed Form is to be emailed to FJC (refer to paragraph 13A of the Family Justice Courts Practice Directions 2015). Do not file this Form via eLitigation.

## Section B: Division of Matrimonial Assets

Note:

- (a) The full address of each immovable property (including the matrimonial home and all other properties) is to be listed. The date of purchase and purchase price, and if sold, the date of sale and sale price should be listed in the applicable “Remarks” column.
- (b) A liability which is related to an asset must be reflected together with the asset. An example is the mortgage loan.
- (c) A standalone liability must be stated as a negative value. An example is a personal loan.
- (d) An asset/liability should only be stated once in Section B and should not be duplicated in multiple sections. For example, a mortgage loan related to the matrimonial home should not be reflected separately as a standalone liability.
- (e) State only quantifiable assets in Section B2. Quantifiable assets include assets where a party asserts/claims to be of an ascertainable value. Please refer to examples in Section B2(B).

## Section B1: Plaintiff's / Defendant's Position

This is the  Plaintiff's  Defendant's position.

1. I propose division of the matrimonial home as follows:

Enter details here, e.g. what you want in respect of the matrimonial home, and how the sale proceeds, if any, are to be split between parties.

2. I propose division of any other immovable matrimonial property as follows:

Enter details here, e.g. what you want in respect of the real property and how sale proceeds, if any, are to be split between parties.

3. I propose division of the other matrimonial assets as follows:

Enter details here.

**Section B2: List of Matrimonial Assets**

<b>A. Joint Assets (Quantifiable)</b>				
<u>S/n</u>	<u>Asset (with related liability, if any)</u>	<u>Value</u>	<u>As At</u>	<u>Remarks (if any)</u>
<u>1</u>	<u>For e.g. Property ABC (with outstanding mortgage).</u>	<u>Gross value</u> _____ (- <u>liability</u> ) <u>NET VALUE</u>	<u>Enter date here.</u>	<u>Enter details here.</u>
<u>2</u>	<u>For e.g. Company XYZ.</u>	<u>Gross value</u> _____ (- <u>liability</u> ) <u>NET VALUE</u>	<u>Enter date here.</u>	<u>Enter details here.</u>
	<u>Sub-total</u>	<u>Enter sub-total here.</u>		

<b>B. Assets under own name (Quantifiable)</b>				
<u>S/n</u>	<u>Asset (with related liability, if any)</u>	<u>Value</u>	<u>As At</u>	<u>Remarks (if any)</u>
<u>1</u>	<u>For e.g. CPF accounts.</u>	<u>Gross value</u> _____ (- <u>liability</u> ) <u>NET VALUE</u>	<u>Enter date here.</u>	<u>Enter details here.</u>
<u>2</u>	<u>For e.g. Bank Account 123.</u>	<u>Gross value</u> _____ (- <u>liability</u> ) <u>NET VALUE</u>	<u>Enter date here.</u>	<u>Enter details here.</u>
<u>3</u>	<u>For e.g. Car.</u>	<u>Gross value</u> _____ (- <u>liability</u> ) <u>NET VALUE</u>	<u>Enter date here.</u>	<u>Enter details here.</u>
	<u>Sub-total</u>	<u>Enter sub-total here.</u>		

<b>C. <u>Assets under your spouse's name (Quantifiable)</u></b>				
<u>S/n</u>	<u>Asset (with related liability, if any)</u>	<u>Estimated Value</u>	<u>As At</u>	<u>Remarks (if any)</u>
<u>1</u>	<u>For e.g. CPF accounts.</u>	<u>Enter current estimated value here.</u>	<u>Enter date here.</u>	<u>Enter details here.</u>
<u>2</u>	<u>For e.g. Bank Account 123.</u>	<u>Enter current estimated value here.</u>	<u>Enter date here.</u>	<u>Enter details here.</u>
	<u>Sub-total</u>	<u>Enter sub-total here.</u>		

### Section B3: Contribution towards Matrimonial Assets

<b>A. <u>Direct Financial Contributions</u></b> <i>(State your direct financial contributions to the assets stated in Section B2 above.)</i>		
<u>S/n</u>	<u>Item (in accordance with Section B2(A) to (C) above)</u>	<u>Amount</u>
<u>1</u>	<u>For e.g. Property ABC – CPF.</u>	<u>Enter amount here.</u>
	<u>For e.g. Property ABC - Cash downpayment.</u>	<u>Enter amount here.</u>
	<u>For e.g. Property ABC – Renovations.</u>	<u>Enter amount here.</u>
<u>2</u>	<u>For e.g. Company XYZ.</u>	<u>Enter amount here.</u>
<u>3</u>	<u>For e.g. H's CPF accounts.</u>	<u>Enter amount here.</u>
<u>4</u>	<u>For e.g. H's Bank Account.</u>	<u>Enter amount here.</u>
<u>5</u>	<u>For e.g. Car.</u>	<u>Enter amount here.</u>
<u>6</u>	<u>For e.g. W's CPF accounts.</u>	<u>Enter amount here.</u>
<u>7</u>	<u>For e.g. W's Bank Account.</u>	<u>Enter amount here.</u>
	<u>Sub- total</u>	<u>Enter sub-total here.</u>

<b>B. <u>Indirect Contributions</u></b>		
	<u>Plaintiff</u>	<u>Defendant</u>
I propose the following ratio for Indirect Contributions:	<u>For e.g. 60%.</u>	<u>For e.g. 40%.</u>

<b>I. <u>Indirect Financial Contributions</u></b>			
<u>S/N</u>	<u>Description</u>	<u>Estimated amount / frequency</u>	<u>Remarks (if any)</u>

Without Prejudice  
For Family Neutral Evaluation Only

<u>State payments made other than the Direct Financial Contributions set out above (for example, towards household bills, groceries, children's expenses, etc).</u>	<u>Enter amount/frequency here.</u>	<u>Enter details here.</u>
<b><u>Sub-Total</u></b>	<u>Enter sub-total here.</u>	

**II. Indirect Non-Financial Contributions**

<b><u>S/N</u></b>	<b><u>Description</u></b>
	<u>State in point form the indirect non-financial contributions made towards the family (for example, caring for the children, etc). The summary should not exceed 1 page.</u>

**Section C: Maintenance of Wife / Incapacitated Husband**

Maintenance of  Wife  Incapacitated husband:

<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Remarks (if any)</u></b>
<u>Is there an existing maintenance order or existing voluntary payment for spouse?</u>  <input type="checkbox"/> <u>No. Proceed to Section C1.</u> <input type="checkbox"/> <u>Yes. Provide details in the next column.</u>	<u>For e.g. \$500</u>	<u>Enter details here.</u>
<u>Is there an existing maintenance order or existing voluntary payment for household?</u>  <input type="checkbox"/> <u>No. Proceed to Section C1.</u> <input type="checkbox"/> <u>Yes. Provide details in the next column.</u>	<u>For e.g. \$500</u>	<u>Enter details here.</u>

**Section C1: Plaintiff's / Defendant's Position**

This is the  Plaintiff's  Defendant's position.

I  claim  propose the following expenses for the maintenance of  wife  incapacitated husband:

State quantum of spousal maintenance claimed / offered and how the amount is calculated (i.e., Lumpsum (Multiplier x Multiplicand) (or) Monthly periodic sum).

**Section C2: Paying spouse's / Receiving spouse's estimated expenses**

Paying spouse's  Receiving spouse's estimated expenses:

S/n	Item		Amount	Remarks (if any)
1	<u>Mortgage Loan</u>	<u>Cash</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
		<u>CPF</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
2	<u>Rental</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
3	<u>Telephone (Residence &amp; Mobile)</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
4	<u>Electricity / Water / Gas</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
5	<u>Conservancy Charges</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
6	<u>Cable TV / Internet</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
7	<u>Food / Groceries</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
8	<u>Eating Out</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
9	<u>Clothing</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
10	<u>Personal Insurance</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
11	<u>Medical</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
12	<u>Vehicle Loan</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
13	<u>Motor Insurance and Road Tax</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
14	<u>Public Transport</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
15	<u>Domestic Servant</u>	<u>Levy \$</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
		<u>Salary \$</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
16	<u>Allowance for Parents</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
17	<u>Entertainment, Hobbies and Sports</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
18	<u>Tour and Family Outings</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
19	<u>Others</u>		<u>Enter amount here.</u>	<u>Enter details here.</u>
		<b><u>Total</u></b>	<u>Enter total amount here.</u>	

**Section D: Maintenance of Child(ren)**

<b>Description</b>	<b>Amount</b>	<b>Remarks (if any)</b>
<u>Is there an existing maintenance order or existing voluntary payment for children?</u>  <input type="checkbox"/> <u>No. Proceed to Section D1.</u> <input type="checkbox"/> <u>Yes. Provide details in the next column.</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>Is there an existing maintenance order/existing voluntary payment for household?</u>  <input type="checkbox"/> <u>No. Proceed to Section D1.</u> <input type="checkbox"/> <u>Yes. Provide details in the next column.</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>

### Section D1: Plaintiff's / Defendant's Position

This is the  Plaintiff's  Defendant's position.

I  claim  propose the following expenses for the Child(ren):

*State quantum of maintenance of children claimed / offered and how the children's total expenses should be divided (i.e. whether parties are to bear them equally, whether one party is to bear all the expenses, whether the expenses are to be divided 70:30, etc.).*

### Section D2: Position on the Child(ren)'s estimated expenses

<b>S/n</b>	<b>Item</b>	<b>Amount</b>	<b>Remarks (if any)</b>
<u>1</u>	<u>Food / Groceries</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>2</u>	<u>Clothing / Diaper</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>3</u>	<u>Medical</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>4</u>	<u>Personal Insurance</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>5</u>	<u>School Expenses (Books/Stationery)</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>6</u>	<u>Transport</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>7</u>	<u>Pocket Money</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>8</u>	<u>School Fees</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>9</u>	<u>Childcare</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>10</u>	<u>Enrichment / Tuition</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>11</u>	<u>Entertainment, Hobbies and Sports</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>12</u>	<u>Tour and Family Outings</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
<u>13</u>	<u>Others</u>	<u>Enter amount here.</u>	<u>Enter details here.</u>
	<b>Total</b>	<u>Enter total amount here.</u>	

**Section D3: Plaintiff's / Defendant's estimated expenses**

Plaintiff's  Defendant's estimated expenses:

*Note: To be completed only if Section C2 on spousal maintenance has not been filled.*

S/n	Item	Amount	Remarks (if any)
1	Mortgage Loan	Cash	Enter amount here.
		CPF	Enter amount here.
2	Rental	Enter amount here.	Enter details here.
3	Telephone (Residence & Mobile)	Enter amount here.	Enter details here.
4	Electricity / Water / Gas	Enter amount here.	Enter details here.
5	Conservancy Charges	Enter amount here.	Enter details here.
6	Cable TV / Internet	Enter amount here.	Enter details here.
7	Food / Groceries	Enter amount here.	Enter details here.
8	Eating Out	Enter amount here.	Enter details here.
9	Clothing	Enter amount here.	Enter details here.
10	Personal Insurance	Enter amount here.	Enter details here.
11	Medical	Enter amount here.	Enter details here.
12	Vehicle Loan	Enter amount here.	Enter details here.
13	Motor Insurance and Road Tax	Enter amount here.	Enter details here.
14	Public Transport	Enter amount here.	Enter details here.
15	Domestic Servant	Levy \$	Enter amount here.
		Salary \$	Enter amount here.
16	Allowance for Parents	Enter amount here.	Enter details here.
17	Entertainment, Hobbies and Sports	Enter amount here.	Enter details here.
18	Tour and Family Outings	Enter amount here.	Enter details here.
19	Others	Enter amount here.	Enter details here.
	<b>Total</b>	Enter total amount here.	

**Section E: Confirmation**

**I confirm that the information set out above is correct and accurate. I understand that the Evaluator will be relying on the information set out above for the Family Neutral Evaluation.**

\_\_\_\_\_  
Signature

Name of  Plaintiff  Defendant: Enter name here.

Date: Enter date here.



## Section F: Supporting Documents

<u>S/N</u>	<u>Description</u>	<u>Page No</u>
<u>1</u>	<u>Pay-slips for [state time frame]</u>	<u>Enter page no.</u>
<u>2</u>	<u>Contract of employment/Letter from employer confirming salary</u>	<u>Enter page no.</u>
<u>3</u>	<u>Notices of Assessment from the Inland Revenue Authority of Singapore (IRAS) dated [Enter date here]</u>	<u>Enter page no.</u>
<u>4</u>	<u>ACRA search dated [Enter date here] (in respect of the business(es) I own)</u>	<u>Enter page no.</u>
<u>5</u>	<u>Valuation report(s) for immovable property/properties</u>	<u>Enter page no.</u>
<u>6</u>	<u>Tenancy agreement(s)</u>	<u>Enter page no.</u>
<u>7</u>	<u>Hire purchase agreement(s)</u>	<u>Enter page no.</u>
<u>8</u>	<u>Insurance policies/letters from insurance companies showing the surrender values of the insurance policies</u>	<u>Enter page no.</u>
<u>9</u>	<u>Central Depository (Pte) Ltd (CDP) statement(s) dated [Enter date here]</u>	<u>Enter page no.</u>
<u>10</u>	<u>Central Provident Fund (CPF) Investment account statement(s) dated [Enter date here]</u>	<u>Enter page no.</u>
<u>11</u>	<u>Bank statement(s) for [state time frame]</u>	<u>Enter page no.</u>
<u>12</u>	<u>CPF statement(s) dated [Enter date here] on contribution to purchase of immovable property</u>	<u>Enter page no.</u>
<u>13</u>	<u>CPF statement(s) dated [Enter date here] on balances in Special, Medisave and Ordinary Accounts</u>	<u>Enter page no.</u>
<u>14</u>	<u>Renovation receipt(s)</u>	<u>Enter page no.</u>
<u>15</u>	<u>Receipt(s) evidencing payment for furnishings</u> <u>Receipts supporting expenses, e.g. utilities bills, telephone bills, conservancy charges, school fees, etc.</u>	<u>Enter page no.</u>
<u>16</u>	<u>Others: Please specify</u>	<u>Enter page no.</u>

---

<sup>2</sup> Please note that the list of documents in this section is intended as a guide only. It is not intended to set a minimum standard, nor to be an exhaustive list, in relation to each party's duty to disclose all relevant information and documents for the purposes of the neutral evaluation. The extent of disclosure which must be made in each case will depend on the facts of that case. Parties must exercise their own minds regarding the extent of disclosure to be made in the light of these facts, and in accordance with their discovery / interrogatories obligations under the Family Justice Rules 2014.

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

**Form 274**

Para 13A(8)(b) PD 2024

**JOINT STATEMENT FOR FAMILY NEUTRAL EVALUATION**

**IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF SINGAPORE**

Case No.:

Between

[Plaintiff's name]

[ID No.]

... Plaintiff(s)

And

[Defendant's name]

[ID No.]

... Defendant(s)

**JOINT STATEMENT FOR FAMILY NEUTRAL EVALUATION**

**(of parties' respective positions as at [Enter date here])<sup>3</sup>**

---

<sup>3</sup> The completed Form is to be emailed to FJC (refer to paragraph 13A of the Family Justice Courts Practice Directions 2015). Do not file this Form via eLitigation.

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

**Section 1: Background Information**

Parties shall refer to their respective Statements for FNE as their Core Bundle (CB) in this Joint Statement. The Husband's CB shall be referred to as "HCB" and the Wife's CB as "WCB".

<u>S/No</u>	<u>Particulars</u>	<u>Plaintiff</u> Husband / Wife	<u>Defendant</u> Husband / Wife	<u>Remarks</u>
<u>1.</u>	<u>Current age of parties (birth date in brackets)</u>	Enter age here. (Enter birth date here.)	Enter age here. (Enter birth date here.)	
<u>2.</u>	<u>Date of Marriage</u>	Enter date here.		
<u>3.</u>	<u>Date of Interim Judgment - including period of separation (if applicable)</u>	Enter date here.		
<u>4.</u>	<u>Occupation and educational /professional qualifications where applicable</u>	Enter _____ Plaintiff's occupation here. Enter _____ Plaintiff's educational _____ or professional qualifications here.	Enter _____ Defendant's occupation here. Enter _____ Defendant's educational _____ or professional qualifications here.	
<u>5.</u>	<u>Monthly Income</u>	Enter _____ Plaintiff's monthly income here. (based on average annual income of SGD [Enter _____ Plaintiff's average annual income here] including bonuses	Enter _____ Defendant's monthly income here. (based on average annual income of SGD [Enter _____ Defendant's average annual income here] including bonuses based	<u>include Pg Ref to WCB/HCB if applicable.</u>

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

		<u>based on latest Notice of Assessment)</u>	<u>on latest Notice of Assessment)</u>	
--	--	--	--	--

**Section 2: Child(ren)'s Details**

<u>Full Name</u>	<u>Current Age (birth date in brackets)</u>	<u>Parenting Arrangements (i.e. Custody / care and control / access)</u>	<u>Remarks (include educational/ professional qualifications where applicable / whether child has special needs)</u>
<u>Enter full name as per NRIC/Passport here.</u>	<u>Enter age here. (Enter birth date here.)</u>	<u>Enter details here.</u>	<u>Enter details here.</u>

**Section 3: Division of Assets**

Where parties are in dispute over an item, parties are to set out their positions and reasons with references to their respective supporting documents (eg. HCB pg x, WCB pg x).

Where parties agree on the value of an item, to set out the agreed value and valuation date, with references to the supporting documents.

**Section 3A: Joint Assets (Quantifiable)**

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

<u>S/n</u>	<u>Asset (with related liability)</u>	<u>Husband's Position</u>	<u>Wife's Position</u>
<u>1</u>	<u>For e.g. Property ABC (with outstanding mortgage).</u>	<u>For e.g. Market value (-outstanding loan) NET VALUE / As at DDMMYY [HCB pg x]</u>	<u>For e.g. Agreed NET VALUE / As at DDMMYY</u>
<u>2</u>	<u>For e.g. Company XYZ.</u>	<u>For e.g. Market value (-outstanding loan) NET VALUE / As at DDMMYY [HCB pg x]</u>	<u>For e.g. Agreed NET VALUE / As at DDMMYY</u>
	<b><u>Sub-total</u></b>	<u>Enter sub-total here.</u>	<u>Enter sub-total here.</u>

**Section 3B: Husband's Assets (Quantifiable)**

<u>S/n</u>	<u>Asset (with related liability)</u>	<u>Husband's position</u>	<u>Wife's position</u>
<u>3</u>	<u>For e.g. CPF accounts.</u>	<u>For e.g.  Xxx /As at DDMMYY</u>	<u>For e.g. Disputed Yxx/As at DDMMYY [set out reasons, with reference to supporting documents in WCB]</u>
<u>4</u>	<u>For e.g. Bank Account.</u>	<u>For e.g. Xxx /As at DDMMYY</u>	<u>For e.g. Agreed</u>
<u>5</u>	<u>For e.g. Car.</u>	<u>For e.g.</u>	<u>For e.g.</u>

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

		<u>Xxx /As at DDMMYY</u>	<u>Agreed</u>
	<b><u>Sub-total</u></b>	<u>Enter sub-total here.</u>	<u>Enter sub-total here.</u>

**Section 3C: Wife's Assets (Quantifiable)**

<u>S/n</u>	<u>Asset (with related liability)</u>	<u>Husband's Position</u>	<u>Wife's Position</u>
<u>6</u>	<u>For e.g. CPF accounts.</u>	<u>For e.g. Disputed Yxx/As at DDMMYY [set out reasons, with reference to supporting documents in HCB]</u>	<u>For e.g. Xxx /As at DDMMYY</u>
<u>7</u>	<u>For e.g. Bank Account.</u>	<u>For e.g. Agreed</u>	<u>For e.g. Xxx /As at DDMMYY</u>
	<b><u>Sub-total</u></b>	<u>Enter sub-total here.</u>	<u>Enter sub-total here.</u>

**Section 3D: Parties' position on unquantifiable assets (if any)**

To note:

- (a) State parties' positions on unquantifiable assets (if any).
- (b) Include assets which value is unknown to both parties and any assertion of non-disclosure.
- (c) Ensure 'Reasons' are summarised succinctly with relevant page references to the HCB/WCB where applicable.

<u>S/n</u>	<u>Asset</u>	<u>Husband's Value</u>	<u>Reasons</u>
------------	--------------	------------------------	----------------

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

<u>1</u>			
<u>2</u>			
	<b><u>Submission</u></b>	<b><u>To adjust average ratio by y%</u></b>	

<b><u>S/n</u></b>	<b><u>Asset</u></b>	<b><u>Wife's value</u></b>	<b><u>Reasons</u></b>
<u>1</u>			
<u>2</u>			
	<b><u>Submission</u></b>	<b><u>To adjust average ratio by y%</u></b>	

**Section 3E: Direct contributions**

*State parties' respective direct financial contributions to the assets stated in Sections 3A to 3C, and whether this is disputed or agreed. The s/n of each item in this section must match with the s/n of the corresponding item in Sections 3A to 3C.*

<b><u>S/n</u></b>	<b><u>Item</u></b> <b><u>(in accordance</u></b> <b><u>with 3a–3c)</u></b>	<b><u>Husband's position</u></b>		<b><u>Pg Refs</u></b>	<b><u>Wife's position</u></b>		<b><u>Pg Refs</u></b>
		<b><u>Husband's</u></b> <b><u>Direct</u></b> <b><u>Contributions</u></b>	<b><u>Wife's</u></b> <b><u>Direct</u></b> <b><u>Contributions</u></b>		<b><u>Husband's</u></b> <b><u>Direct</u></b> <b><u>Contributions</u></b>	<b><u>Wife's</u></b> <b><u>Direct</u></b> <b><u>Contributions</u></b>	
<u>1</u>	<i>For e.g. Property ABC – CPF.</i>	<i>For e.g. 123</i>	<i>For e.g. 456</i>		<i>For e.g. Agreed</i>	<i>For e.g. Agreed</i>	
	<i>For e.g. Property ABC - Cash downpayment.</i>	<i>For e.g. 123</i>	<i>For e.g. 456</i>		<i>For e.g. Agreed</i>	<i>For e.g. Agreed</i>	
<u>2</u>	<i>For e.g. Company XYZ.</i>	<i>For e.g. 123</i>	<i>For e.g. 456</i>		<i>For e.g. 789</i>	<i>For e.g. 123</i>	
<u>3</u>	<i>For e.g. H's CPF accounts.</i>						

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

<u>4</u>	<u>For e.g. H's Bank Account.</u>						
<u>5</u>	<u>For e.g. H's Car.</u>						
<u>6</u>	<u>For e.g. W's CPF accounts.</u>						
<u>7</u>	<u>For e.g. W's Bank Account.</u>						
	<b><u>Sub- total</u></b>	<u>Enter sub-</u> <u>total here.</u>	<u>Enter sub-</u> <u>total here.</u>		<u>Enter sub-</u> <u>total here.</u>	<u>Enter sub-</u> <u>total here.</u>	
	<u>Ratio (%)</u> <u>(This should form the basis</u> <u>of the ratio of Direct</u> <u>Contributions in Section 3G</u> <u>below)</u>	<u>Enter ratio of</u> <u>direct</u> <u>contributions</u> <u>here.</u>	<u>Enter ratio of</u> <u>direct</u> <u>contributions</u> <u>here.</u>		<u>Enter ratio of</u> <u>direct</u> <u>contributions</u> <u>here.</u>	<u>Enter ratio of</u> <u>direct</u> <u>contributions</u> <u>here.</u>	

**Section 3F: Indirect contributions**

*State parties' respective indirect contributions, and whether this is disputed or agreed.*

<u>S/n</u>	<u>Item</u>	<u>Husband's position</u>		<u>Pg Refs</u>	<u>Wife's position</u>		<u>Pg Refs</u>
		<u>Husband's</u> <u>Contributions</u>	<u>Wife's</u> <u>Contributions</u>		<u>Husband's</u> <u>Contributions</u>	<u>Wife's</u> <u>Contributions</u>	
<u>1</u>	<b><u>Indirect Financial</u></b> <b><u>Contributions</u></b>						
<u>(i)</u>	<u>Description of contributions</u>	<u>For e.g. 123</u>	<u>For e.g. 456</u>		<u>For e.g. 987</u>	<u>For e.g.</u> <u>Agreed</u>	



**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

(ii)	<u>Description of contributions</u>	<u>For e.g. 123</u>	<u>For e.g. 456</u>		<u>For e.g. Agreed</u>	<u>For e.g. 987</u>	
(iii)	<u>Description of contributions</u>	<u>For e.g. 123</u>	<u>For e.g. 456</u>		<u>For e.g. Agreed</u>	<u>For e.g. Agreed</u>	
	<b><u>Sub-total</u></b>						
<u>2</u>	<b><u>Indirect Non-Financial Contributions</u></b>			<u>See para xx of Plaintiff/Defendant's Statement</u>			<u>See para xx of Plaintiff/Defendant's Statement</u>
	<u>Ratio (%) (This should form the basis of the ratio of Indirect Contributions in Section 3G below)</u>	<u>Enter ratio of indirect contributions here.</u>	<u>Enter ratio of indirect contributions here.</u>		<u>Enter ratio of indirect contributions here.</u>	<u>Enter ratio of indirect contributions here.</u>	

**Section 3G: Proposed structured approach ratios**

*State the proposed ratios, if applicable.*

	<b><u>Husband's Position</u></b>		<b><u>Wife's Position</u></b>	
	<b><u>Husband</u></b>	<b><u>Wife</u></b>	<b><u>Husband</u></b>	<b><u>Wife</u></b>
<b><u>Direct Contributions</u></b>	<u>Enter ratio of direct contributions here.</u>	<u>Enter ratio of direct contributions here.</u>	<u>Enter ratio of direct contributions here.</u>	<u>Enter ratio of direct contributions here.</u>
<u>Weightage for Direct Contributions</u>	<u>Enter weightage to be accorded to direct contributions here.</u>		<u>Enter weightage to be accorded to direct contributions here.</u>	

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

<b><u>Indirect Contributions</u></b>	<u>Enter ratio of indirect contributions here.</u>	<u>Enter ratio of indirect contributions here.</u>	<u>Enter ratio of indirect contributions here.</u>	<u>Enter ratio of indirect contributions here.</u>
<u>Weightage for Indirect Contributions</u>	<u>Enter weightage to be accorded to indirect contributions here.</u>		<u>Enter weightage to be accorded to indirect contributions here.</u>	
<b><u>Average Ratio</u></b>	<u>Enter average ratio based on weightage to direct contributions here.</u>	<u>Enter average ratio based on weightage to direct contributions here.</u>	<u>Enter average ratio based on weightage to indirect contributions here.</u>	<u>Enter average ratio based on weightage to indirect contributions here.</u>
<u>Adjustment to Ratio (if any) and brief reasons</u>				
<b><u>Final Ratio</u></b> <i>(inclusive of adjustment or changes due to weightage, if any)</i>	<u>Enter final ratio here.</u>	<u>Enter final ratio here.</u>	<u>Enter final ratio here.</u>	<u>Enter final ratio here.</u>

**Section 4: Maintenance of Wife / Incapacitated Husband**

Maintenance for  Wife  Incapacitated Husband:

<u>S/n</u>	<u>Item</u>	<u>Husband's estimate</u>	<u>Pg Refs</u>	<u>Wife's estimate</u>	<u>Pg Refs</u>	<u>Remarks</u>
<u>1</u>	<u>Is there an existing maintenance order or existing voluntary payment for spouse?</u>	<u>For e.g. \$500</u>		<u>For e.g. \$100</u>		<u>Enter details here.</u>

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

	<input type="checkbox"/> No. <input type="checkbox"/> Yes. <i>Provide details.</i>					
<u>2</u>	<u>Is there an existing maintenance order or existing voluntary payment for household?</u>  <input type="checkbox"/> No. <input type="checkbox"/> Yes. <i>Provide details.</i>	<i>For e.g. \$500</i>		<i>For e.g. \$100</i>		<u>Enter details here.</u>
	<b><u>Total</u></b>	<u>Enter total estimate here.</u>		<u>Enter total estimate here.</u>		

**Section 4A: Main proposals**

	<b><u>Position of receiving spouse</u></b>	<b><u>Position of paying spouse</u></b>
<u>Lump sum (Multiplier x Multiplicand) or Monthly periodic sum</u>	<u>Enter position of receiving spouse here.</u>	<u>Enter position of paying spouse here.</u>

**Section 4B: Parties' respective positions on the spouse's estimated expenses**

<b><u>S/n</u></b>	<b><u>Item</u></b>	<b><u>Receiving spouse's estimate</u></b>	<b><u>Pg Refs</u></b>	<b><u>Paying spouse's estimate</u></b>	<b><u>Pg Refs</u></b>	<b><u>Remarks</u></b>
<u>1</u>	<i>For e.g. clothes.</i>	<i>For e.g. \$500.</i>		<i>For e.g. \$100.</i>		<u>State the reasons for the dispute here (whether it is on principle or quantum or both, as applicable).</u>

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

<u>2</u>					
<u>3</u>					
	<b><u>Total</u></b>	Enter total estimate here.		Enter total estimate here.	

**Section 5: Maintenance for Child(ren)**

<u>S/n</u>	<u>Item</u>	<u>Husband's estimate</u>	<u>Pg Refs</u>	<u>Wife's estimate</u>	<u>Pg Refs</u>	<u>Remarks</u>
<u>1</u>	<u>Is there an existing maintenance order or existing voluntary payment for children?</u>  <input type="checkbox"/> No. <input type="checkbox"/> Yes. <i>Provide details.</i>	<i>For e.g. \$500.</i>		<i>For e.g. \$100.</i>		<u>Enter details here.</u>
<u>2</u>	<u>Is there an existing maintenance order or existing voluntary payment for household?</u>  <input type="checkbox"/> No. <input type="checkbox"/> Yes. <i>Provide details.</i>	<i>For e.g. \$500.</i>		<i>For e.g. \$100.</i>		<u>Enter details here.</u>
	<b><u>Total</u></b>	Enter total estimate here.		Enter total estimate here.		

**Section 5A: Main proposals**

<u>S/n</u>	<u>Husband's <input type="checkbox"/> claim <input type="checkbox"/> offer for maintenance for the children</u>
------------	---

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

<u>1</u>	<i>State how the children's total expenses should be divided (i.e. whether parties are to bear them equally, whether one party is to bear all the expenses, whether the expenses are to be divided 70:30, etc.) and the quantum of maintenance claimed / offered.</i>
<b><u>Wife's <input type="checkbox"/> claim <input type="checkbox"/> offer for maintenance for the children</u></b>	
<u>2</u>	<i>State how the children's total expenses should be divided (i.e. whether parties are to bear them equally, whether one party is to bear all the expenses, whether the expenses are to be divided 70:30, etc.) and the quantum of maintenance claimed / offered.</i>

**Section 5B: Parties' positions on the children's estimated expenses**

*Use a separate table for each child if the list of expenses is not common for all children.*

<u>S/n</u>	<u>Item</u>	<u>Husband's estimate</u>	<u>Pg Refs</u>	<u>Wife's estimate</u>	<u>Pg Refs</u>	<u>Remarks</u>
<u>1</u>	<i>For e.g. Toys.</i>	<i>For e.g. \$500.</i>		<i>For e.g. \$100.</i>		<i>State the reasons for the dispute here (whether it is on principle or quantum or both, as applicable).</i>
<u>2</u>						
<u>3</u>						
	<b><u>Total</u></b>	<u>Enter total estimate here.</u>		<u>Enter total estimate here.</u>		

**Section 6: Declaration**

**Without Prejudice for Family Neutral Evaluation Only**

Case No.: Enter case no. here

Date: Enter date of FNE Hearing here.

**The parties understand that the Evaluator will rely on the parties' respective positions in this Joint Statement when evaluating the parties' dispute in respect of the ancillary matters referred for Family Neutral Evaluation. Where this Joint Statement discloses material facts or questions of law which are agreed between the parties, the Evaluator may rely on the agreed facts or questions of law when making his/her evaluation.**

The Plaintiff accepts the Joint Statement to be his/her final position for the purposes of the Family Neutral Evaluation.

The Defendant accepts the Joint Statement to be his/her final position for the purposes of the Family Neutral Evaluation.

Signature

Name of Plaintiff: Enter name here.

Date: Enter date here.

Signature

Name of Defendant: Enter name here.

Date: Enter date here.

**Form 275**

Para 13A(7) PD 2024

**AGREEMENT FOR BINDING FAMILY NEUTRAL EVALUATION**

**IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF SINGAPORE**

Case No.:

Between

[Plaintiff's name]

[ID No.]

... Plaintiff(s)

And

[Defendant's name]

[ID No.]

... Defendant(s)

**AGREEMENT FOR BINDING FAMILY NEUTRAL EVALUATION**

1. We confirm that we have been fully advised by our respective lawyers on the procedure and nature of the Family Neutral Evaluation process and we understand that the default position is that it would be non-binding.
2. However, in the interests of resolving the disputes between us amicably and without any further escalation of costs, we hereby confirm and agree to all the following:
  - (a) that the Family Neutral Evaluation (“FNE”) on the matters set out below shall be final and binding on us:
    - Division of the Matrimonial Home: *To provide details.*
    - Division of Other Matrimonial Assets (other than Matrimonial Home)
    - Spousal Maintenance for: *To provide details of wife/incapacitated husband.*
    - Maintenance for Child(ren): *To provide details of the Child(ren).*
  - (b) that we have filed our ancillary affidavits and will provide all facts and circumstances, information and documents relevant and/or material for the binding evaluation of the above matters;
  - (c) that we will participate in the FNE in good faith and abide by the Guidelines on Family Neutral Evaluation issued by the Family Justice Courts, and

- (d) at the end of the FNE, we shall forthwith submit a draft consent order to the court for its approval to give effect to the written binding evaluation of the Evaluator (“Binding Evaluation”).
3. We acknowledge and agree that if any party is in default of his/her obligations under paragraph 2(d) above (“defaulting party”), the other party (“non-defaulting party”) may at the appropriate juncture make submissions to the court for costs to be awarded against the defaulting party. We understand that the court has full discretion to make any cost orders as it deems fit.
4. We further confirm and agree that all communications made and all documents and materials prepared, submitted and/or exchanged in the course of and for the FNE shall be confidential and on a without prejudice basis except for the following:
- (a) this Agreement and the Binding Evaluation;
  - (b) the consent orders of court;
  - (c) directions given by the Evaluator/Judge after the conclusion of the FNE for the purpose of case management (including directions for the filing and exchange of affidavits), and
  - (d) documents and materials prepared, submitted and/or exchanged in the course of and for the FNE that would in any event have been discoverable in other proceedings.

Signed by:

Signed by:

\_\_\_\_\_  
Name of Plaintiff: Enter name here.

Date: Enter date here.

\_\_\_\_\_  
Name of Defendant: Enter name here.

Date: Enter date here.