

IN THE SUPREME COURT OF THE REPUBLIC OF SINGAPORE

**SINGAPORE INTERNATIONAL COMMERCIAL COURT
PRACTICE DIRECTIONS**

AMENDMENT NO. 1 OF 2023

It is hereby notified that amendments have been made to Parts II and VIII and Appendix B of the Singapore International Commercial Court Practice Directions. The amendments are summarised below:

- a) amendments to paragraph 11, on communications with the SICC Registry;
- b) amendments to paragraph 15, on urgent applications after office hours, on weekends and public holidays;
- c) amendments to paragraph 22, on filing directions to Accountant-General for payment into and out of Court;
- d) amendments to paragraph 44, on documents which must be filed, served, delivered or otherwise conveyed to the Registrar; and
- e) amendments to Form 2A of Appendix B, on request for interpretation services.

2 The amendments will take effect on 6 March 2023 and will be reflected at <https://www.judiciary.gov.sg/news-and-resources/sicc-practice-directions> from 6 March 2023.

3 Please find attached a document reflecting the marked-up amendments to the Practice Directions.

Dated this 24th day of February 2023.



TAN BOON HENG
REGISTRAR
SUPREME COURT

Singapore International Commercial Court Practice Directions

(Amendment No. 1 of 2023)

PART II

GENERAL MATTERS

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11. **Communications with the SICC Registry**

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(3) Unless otherwise ordered by the Court, all requests coming within sub-paragraphs (1) and (2) shall be submitted to the SICC Registry either:

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(b) by way of email forwarded to Supcourt_SICCRegistry@supcourt.gov.sg
SUPCT_SICC_Registry@judiciary.gov.sg;

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15. **Urgent applications after office hours, on weekends and public holidays**

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(2) Before contacting the Registrar on duty, all the necessary papers required for the application must be prepared together with the appropriate draft orders of Court and forwarded by way of an email to this address Supcourt_SICCRegistry@supcourt.gov.sg
SUPCT_SICC_Registry@judiciary.gov.sg.

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22. **Filing directions to Accountant-General for payment into and out of Court**

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Furnishing security for costs by depositing monies in the SICC Registry

(6) Where a party wishes to furnish security for costs for an appeal or an application filed in the SICC by depositing monies in the SICC Registry, he must deposit the monies in one of the following manners:

(a) By electronic payment: The party is to send his case details by email to the Finance Directorate of the Supreme Court at SUPCOURT_FIN_Revenue@supcourt.gov.sg FPD_Revenue@judiciary.gov.sg. The party will be provided with a QR code or the bank account details for electronic payment to be made. Upon receipt of monies, a receipt will be emailed to the party by the Finance Directorate.

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(7) Where security for costs is to be paid out to any party pursuant to the Rules of Court or an order or direction of the Court, the party entitled to payment of the security may write to the SICC Registry to request payment out. Once the request for payment out is approved by the SICC Registry, the party entitled to the payment must send a copy of the SICC Registry's approval to the Finance Directorate of the Supreme Court at SUPCOURT_FIN_Revenue@supcourt.gov.sg FPD_Revenue@judiciary.gov.sg. The Finance Directorate of the Supreme Court will provide instructions on the documents to be furnished to process the release of the monies.

Request for information on balance of monies paid into Court or deposited in the SICC Registry

(8) Where a party wishes to request information on the balance of monies paid into Court or deposited in the SICC Registry, the party or his counsel may send the request, accompanied by the case details and reasons for the request, by email to:

...

(b) SUPCOURT_FIN_Revenue@supcourt.gov.sg FPD_Revenue@judiciary.gov.sg, if the monies were deposited in the SICC Registry.

PART VIII

ELECTRONIC FILING AND USE OF TECHNOLOGY FACILITIES

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44. **Documents which must be filed, served, delivered or otherwise conveyed to the Registrar**

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(7) For the avoidance of doubt, section 13 of the Electronic Transactions Act (Cap. 88) shall apply for the determination of the time and place of despatch and receipt of documents sent or made accessible to the Registrar under sub-paragraph (4A). For the purpose of section 13(2) of the Electronic Transactions Act (Cap. 88), the Registrar hereby designates:

- (a) the following electronic address Supcourt_SICCRegistry@supcourt.gov.sg
SUPCT_SICC_Registry@judiciary.gov.sg in respect of documents sent by the means set out under sub-paragraph (4A)(a) above; and

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APPENDIX B

FORMS

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Form 2A

Para 16(3)

Request for Interpretation Services

Date:

To: Head Interpreter (Chinese) / Head Interpreter (Indian) /
Head Interpreter (Malay) (delete as applicable)
Supreme Court
1 Supreme Court Lane
Singapore 178879
(Email: ~~SUPCOURT_Head_Interpreter@supcourt.gov.sg~~
SUPCT_Head_Interpreter@judiciary.gov.sg)

REQUEST FOR INTERPRETATION SERVICES

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