

IN THE SUPREME COURT OF THE REPUBLIC OF SINGAPORE

PRACTICE DIRECTION NO. 2 OF 2000

ELECTRONIC FILING AND SERVICE –

(1) REDUCTION IN SERVICE BUREAU HANDLING FEE

(2) BUNDLES OF AUTHORITIES

(3) CORE BUNDLES OF DOCUMENTS

Compulsory electronic filing of court documents using the Electronic Filing System will be implemented on 1 March 2000.

2. As not all law firms have been able to acquire the necessary hardware and software needed to file documents electronically from their own offices, the Honourable the Chief Justice has directed that the service bureau handling fee should be reduced by \$10 for the period from 1 March 2000 to 31 May 2000. This will reduce the cost of filing at the service bureau for law firms which need more time to acquire the necessary hardware and software.

3. The Law Society and members of the legal profession have raised concerns over the cost of filing bundles of authorities. The Judiciary has carefully considered these concerns, and agrees that it may not be necessary for bundles of authorities to be filed. Accordingly, bundles of authorities which would otherwise have to be filed electronically may, at the election of the party wishing to use the bundle, be tendered instead and used at hearings in paper form.

4. Concerns have also been raised over the cost of filing bundles of documents. The Judiciary remains of the view that such bundles should be filed, and should be filed electronically. To reduce the cost of filing, parties need only file core bundles containing only the really necessary documents which are to be cited, instead of the voluminous bundles that have been filed indiscriminately until now.

5. This practice direction will come into effect on 1 March 2000.
6. This practice direction should be included in *The Supreme Court Practice Directions (1997 Ed.)* immediately before the first page of the table of contents. Instructions for effecting the amendments to *The Supreme Court Practice Directions (1997 Ed.)* are contained in the Appendix hereto.

Dated this 28th day of February, 2000.

CHIAM BOON KENG
REGISTRAR
SUPREME COURT