

# **IN THE SUPREME COURT OF THE REPUBLIC OF SINGAPORE**

## **SUPREME COURT PRACTICE DIRECTIONS 2013**

### **AMENDMENT NO. 2 OF 2025**

It is notified that amendments have been made to Parts II, VI, VIII, XI, XII, XIII, XX and Appendix A of the Supreme Court Practice Directions 2013. The amendments are summarised below:

- (1) amendments to paragraph 12A on Request for urgent hearing before Judge;
- (2) amendments to paragraph 57 on Form of affidavits;
- (3) amendments to paragraph 59 on Documentary exhibits to affidavits;
- (4) introduction of new paragraph 68A on Formatting requirements for documents filed in or submitted to the General Division of the High Court;
- (5) amendments to paragraph 69 on Filing of documents and authorities for use in Court;
- (6) amendments to paragraph 70 on Bundle of documents filed on setting down;
- (7) amendments to paragraph 71 on Documents for use in trials of writ actions in open Court;
- (8) amendments to paragraph 72 on Bundles of authorities for other open Court Hearings;
- (9) amendments to paragraph 87 on Filing of records of appeal, core bundles and written Cases for civil appeals under Order 56A, Rules 8 and 9 and Order 57, Rules 9 and 9A of the Rules of Court;
- (10) amendments to paragraph 88 on Hard copies and soft copies for hearing of civil appeals before the Court of Appeal and civil appeals before the Appellate Division;
- (11) amendments to paragraph 89 on Preparation of appeal records in civil appeals to the Court of Appeal and civil appeals to the Appellate Division;
- (12) amendments to paragraph 90 on Skeletal arguments for appeals and matters before the General Division, Appellate Division, Court of Appeal and Court of 3 Judges;
- (13) amendments to paragraph 90A on Applications in civil matters before the Court of Appeal and civil matters before the Appellate Division;
- (14) amendments to paragraph 90B on Applications to the Court of Appeal, and applications to the Appellate Division, for leave to appeal in civil matters;
- (15) amendments to paragraph 94 on Form of bill of costs;
- (16) amendments to paragraph 107 on Pagination of documents;
- (17) amendments to paragraph 146 on Documents for use in open Court trials of contested winding-up applications;
- (18) amendments to the following Forms under Appendix A:
  - (a) Form 31A (Submissions for Application for Leave to Appeal against a Decision of the General Division (Applicant));
  - (b) Form 31B (Submissions for Application for Leave to Appeal against a Decision of the General Division (Respondent));
  - (c) Form 32A (Submissions for Application for Leave to Appeal against a Decision of the Appellate Division (Applicant)); and
  - (d) Form 32B (Submissions for Application for Leave to Appeal against a Decision of the Appellate Division (Respondent)).

2 The amendments will take effect on 1 September 2025 and will be reflected at <https://epd2013-supremecourt.judiciary.gov.sg/> from 1 September 2025.

3 Please find attached a document reflecting the marked-up amendments to the Supreme Court Practice Directions 2013.

Dated this 18<sup>th</sup> day of August 2025

A handwritten signature in black ink, appearing to be 'Jill Tan', written over a horizontal line.

JILL TAN  
REGISTRAR  
SUPREME COURT

# Supreme Court Practice Directions 2013 (Amendment No. 2 of 2025)

## Part II: General Matters

### 12A. Request for urgent hearing before Judge

...

(6) The applicant's skeletal submissions ~~should~~ shall be in the following format:

(a) all pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) ~~should~~ shall be paginated such that the printed page numbers correspond to the page numbers in the soft copy Portable Document Format (PDF) version of the document that is filed through the Electronic Filing Service, the page number shall be inserted at the top right hand corner of the page, and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered consecutively;

...

(c) except for content reproduced from case authorities, textbook or other commentaries, other documents filed in Court, and extracts of transcripts, which may be in Times New Roman 10 or its equivalent, the minimum font size to be used ~~is~~ shall be Times New Roman 12 or its equivalent;

(d) the print of every page ~~must~~ shall be double-spaced, except for:

(i) cover pages and tables of contents;

(ii) paragraph and section headings or sub-headings;

(iii) content reproduced from case authorities, textbook or other commentaries, and other documents filed in Court; and

(iv) extracts of transcripts,

which may be single-spaced; ~~and~~

(e) every page ~~must~~ shall have a margin on all 4 sides, each of at least 35mm in width;  
and

(f) parties are strongly encouraged to print hard copies on both sides of each page.

## Part VI: Evidence – Witnesses, Affidavits and Exhibits

### 57. Form of affidavits

(1) Affidavits shall have a ~~blank~~ margin ~~not less than 35mm wide~~ on all 4 sides ~~of the page~~ each of at least 35mm in width. ~~They~~ The text of affidavits (as opposed to the exhibits) shall be printed or typed, and the print of every page of the text of affidavits (as opposed to the exhibits) shall be double-spaced, except for:

- (a) cover pages and tables of contents;
- (b) paragraph and section headings or sub-headings;
- (c) content reproduced from case authorities, textbook or other commentaries, and other documents filed in Court; and
- (d) extracts of transcripts,

which may be single-spaced.

...

(5) ~~Every page of the affidavit (including separators and exhibits) shall be paginated consecutively~~ All pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated such that the printed page numbers correspond to the page numbers in the soft copy Portable Document Format (PDF) version of the document that is filed through the Electronic Filing Service, ~~and~~ the page number shall be inserted at the ~~centre~~ top right hand corner of the page, and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered consecutively.

...

(7) ~~Hard copies of affidavits may be printed~~ Parties are strongly encouraged to print hard copies on ~~one side or~~ both sides of each page.

(8) Except for content reproduced from case authorities, textbook or other commentaries, other documents filed in Court, and extracts of transcripts, which may be in Times New Roman 10 or its equivalent, the minimum font size to be used shall be Times New Roman 12 or its equivalent.

...

## **59. Documentary exhibits to affidavits**

...

### ***Pagination***

(3) ~~Every page of the exhibits, including cover pages, dividing sheets or separators between exhibits, shall be consecutively numbered at the top right hand corner of each page, following from the page numbers of the affidavit (i.e. the first page of the exhibits shall take the number following the last sheet of the affidavit's main text). The page number of the affidavit must correspond to the page number in the Portable Document Format (PDF) version that is filed through the Electronic Filing Service.~~ All pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated such that the printed page numbers correspond to the page numbers in the soft copy Portable Document Format (PDF) version of the document that is filed through the Electronic Filing Service, the page number shall be inserted at the top right hand corner of the page, and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered consecutively.

...

### ***Related documents***

(8) Related documents (e.g., correspondence and invoices) may be collected together and collectively exhibited as one exhibit arranged in chronological order, beginning with the earliest at the top, paginated in ~~accordance with~~ the manner provided for in sub-paragraph (3)

above, and the exhibit must have a front page showing the table of contents of the items in the exhibit.

## **Part VIII: Documents and Authorities For Use In Court**

### **68A. Formatting requirements for documents filed in or submitted to the General Division of the High Court**

(1) Pleadings, the text of affidavits (as opposed to the exhibits), opening statements and written submissions filed in or submitted to the General Division of the High Court shall comply with the following requirements:

(a) all pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated such that the printed page numbers correspond to the page numbers in the soft copy Portable Document Format (PDF) version of the document that is filed through the Electronic Filing Service, the page number shall be inserted at the top right hand corner of the page, and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered consecutively;

(b) except for content reproduced from case authorities, textbook or other commentaries, other documents filed in Court, and extracts of transcripts, which may be in Times New Roman 10 or its equivalent, the minimum font size to be used shall be Times New Roman 12 or its equivalent;

(c) the print of every page shall be double-spaced, except for:

(i) cover pages and tables of contents;

(ii) paragraph and section headings or sub-headings;

(iii) content reproduced from case authorities, textbook or other commentaries, and other documents filed in Court; and

(iv) extracts of transcripts,



which may be single-spaced;

(d) every page shall have a margin on all 4 sides, each of at least 35mm in width; and

(e) parties are strongly encouraged to print hard copies on both sides of each page.

(2) Sub-paragraph (1) does not apply to any documents for which specific directions on formatting are provided for in these Practice Directions.

## **69. Filing of documents and authorities for use in Court**

...

(2) In the event that it is not possible to file the documents in advance of the hearing, counsel may apply to the Judge or Registrar conducting the hearing for leave to use paper documents during the hearing. ~~The paper documents may be printed~~ Parties are strongly encouraged to print hard copies on ~~one side or~~ both sides of each page. The solicitor must explain why it was not possible to file the documents in advance of the hearing, and must also give an undertaking to file using the Electronic Filing Service all the documents used at the hearing by the next working day after the hearing. Any document not filed using the Electronic Filing Service will not be included in the Court's case file.

### ***Bundle of authorities***

...

(4) The party using the paper copy of the bundle of authorities shall bear the onus of producing the bundle at every hearing at which it is required. ~~The paper copy of the bundle of authorities may be printed~~ Parties are strongly encouraged to print hard copies on ~~one side or~~ both sides of each page. The Court will neither retain nor undertake to produce for hearings the paper copy of the bundle. The Judge or Registrar may, if he or she so chooses, retain the paper copy of the bundle of authorities for his or her own reference. The paper copy so retained will not, however, form part of the Court's record in respect of the proceedings in which it was used.

...

(7) Where electronic bundles of authorities are filed through the Electronic Filing Service, the following shall apply:

...

(c) ~~The page number of each printed bundle must correspond to the page number in the Portable Document Format (PDF) version of that bundle.~~ All pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated such that the printed page numbers correspond to the page numbers in the soft copy Portable Document Format (PDF) version of the document that is filed through the Electronic Filing Service, the page number shall be inserted at the top right corner of the page, and, where there are multiple volumes, ~~E~~ each separate ~~bundle of documents~~ volume shall start at page 1, and every page in that volume shall be numbered consecutively.

## **70. Bundle of documents filed on setting down**

...

### ***Directions for electronic creation and filing of bundles of documents***

(4) The following directions shall apply to the filing of bundles:

...

(d) ~~The~~ All pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated such that the printed page numbers ~~of each bundle of documents must~~ correspond to the page numbers in the soft copy Portable Document Format (PDF) version of ~~that bundle.~~ ~~Each~~ the document that is filed through the Electronic Filing Service, the page number shall be inserted at the top right hand corner of the page, and, where there are multiple volumes, each separate volume ~~bundle of documents~~ shall start at page 1, and every page in that volume shall be numbered consecutively.

## 71. Documents for use in trials of writ actions in open Court

...

(6) The electronic copy must tally in all respects with the hard copy, as it will be uploaded into the case file by the Legal Registry staff and will form part of the electronic case file. ~~The~~ All pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated such that the printed page numbers ~~of the hard copy must~~ correspond to the page numbers in the ~~soft copy~~ Portable Document Format (PDF) version of the document that is filed through the Electronic Filing Service, the page number shall be inserted at the top right hand corner of the page, and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered ~~consecutively~~. Unnecessarily large electronic files should not be submitted. Parties should adhere as far as possible to the guidelines set out on the Electronic Filing Service website ([www.elitigation.sg](http://www.elitigation.sg)) on the resolution to be used when scanning documents into PDF.

...

### *Bundles of documents*

(11) The bundle of documents required to be filed by Order 34, Rule 3A ~~should~~ shall be paginated ~~consecutively throughout at the top right hand corner~~ in the manner provided for in sub-paragraph (6) and ~~may be~~ parties are strongly encouraged to printed hard copies on ~~one side or~~ both sides of each page.

...

### *Bundles of authorities*

(12) In addition to requirements set out in paragraph 69(5) of these Practice Directions, the bundle of authorities ~~must~~ shall:

...

(e) be paginated ~~consecutively at the top right hand corner of each page. Pagination should commence on the first page of the first bundle and run sequentially to the last page of the last bundle~~ in the manner provided for in sub-paragraph (6); and

...

### ***Opening statements***

...

(d) The following format shall be adhered to when preparing opening statements:

(i) all pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated, ~~with the first page (including the cover page) numbered as 'Page 1' so that the page numbers of the hard copy correspond to the page numbers in the Portable Document Format (PDF) version~~ in the manner provided for in sub-paragraph (6);

(ii) except for content reproduced from case authorities, textbook or other commentaries, other documents filed in Court, and extracts of transcripts, which may be in Times New Roman 10 or its equivalent, the minimum font size to be used ~~is shall be~~ Times New Roman 12 or its equivalent;

(iii) the print of every page shall be double-spaced, ~~except for:~~

(A) cover pages and tables of contents;

(B) paragraph and section headings or sub-headings;

(C) content reproduced from case authorities, textbook or other commentaries, and other documents filed in Court; and

(D) extracts of transcripts,

which may be single-spaced;

(iv) ~~each page may be printed~~ parties are strongly encouraged to print hard copies on ~~one side or~~ both sides of each page; and

(v) every page shall have a margin on all 4 sides, each of at least 35 mm in width.

## **72. Bundles of authorities for other open Court Hearings**

...

(3) With regard to soft copy bundles of authorities, the requirements set out in paragraphs 69(5), 71(12)(a), 71(12)(b) and 71(13) shall be complied with. The soft copy bundle of authorities shall contain electronic bookmarks to each case therein, bearing the name of each of the cases for easy electronic access. ~~The page numbers of any hard copy bundle of authorities must correspond to the page numbers in the Portable Document Format (PDF) version~~ All pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated in the manner provided for in paragraph 71(12).

## Part XI: Appeals and Hearings before Court of 3 Judges

### 87. Filing of records of appeal, core bundles and written Cases for civil appeals under Order 56A, Rules 8 and 9 and Order 57, Rules 9 and 9A of the Rules of Court

...

(4A) The Chief Justice has further directed that the Appellant's Case and the Respondent's Case in civil matters before the Court of Appeal and civil matters before the Appellate Division shall not exceed 50 pages unless leave of the Court of Appeal or the Appellate Division (as the case may be) is obtained. The Appellant's Reply, if any, shall not exceed 30 pages unless leave of the Court of Appeal or the Appellate Division (as the case may be) is obtained. The process for obtaining leave of the Court of Appeal or the Appellate Division may be found in paragraph 87A of these Practice Directions. Any Appellant's Case, Respondent's Case, and Appellant's Reply in breach of this requirement will be rejected. The cover page and backing page shall be excluded from any computation of the number of pages. Parties are reminded to comply with Order 56A, Rule 9 and Order 57, Rule 9A of the Rules of Court (as the case may be) in respect of the preparation of their Cases, and the Appellant's Reply, as well as the following requirements:

- (a) all pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) ~~should~~ shall be paginated, ~~with~~ such that the printed page numbers corresponding to the page numbers in the soft copy Portable Document Format (PDF) version of the Case or the Appellant's Reply, as the case may be;
- (b) except for content reproduced from case authorities, textbook or other commentaries, other documents filed in Court, and extracts of transcripts, which may be in Times New Roman 10 or its equivalent, the minimum font size to be used is shall be Times New Roman 12 or its equivalent;
- (c) the print of every page shall be double-spaced, except for:
  - (i) cover pages and tables of contents;

(ii) paragraph and section headings or sub-headings;

(iii) content reproduced from case authorities, textbook or other commentaries, and other documents filed in Court; and

(iv) extracts of transcripts,

which may be single-spaced; ~~and~~

(d) every page shall have a margin on all 4 sides, each of at least 35 mm in width; and

(e) parties are strongly encouraged to print hard copies on both sides of each page.

...

(5) If a party wishes to rely on a document which does not exist in the electronic case file, he must file the document *together* with the respective forms of appeal bundles. Further, a table of contents must be included for these documents. ~~These~~ All pages in these documents (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) ~~must~~ shall be paginated ~~consecutively~~ in the manner provided for in sub-paragraph (4A), the page number shall be inserted at the centre top of the page, and the solicitor must ensure that the pagination takes into account the pages comprising the respective forms of appeal bundles and the table of contents for these additional documents. For example, if the form of the core bundle is 5 pages and the table of contents for the additional documents is 2 pages, the first page of the first document should be paginated as page 8.

...

**88. Hard copies and soft copies for hearing of civil appeals before the Court of Appeal and civil appeals before the Appellate Division**

...

(2) The directions set out in paragraph 89 apply in relation to the preparation of the appeal bundles in hard copy, ~~which may be printed on one side or~~ and parties are strongly encouraged to print hard copies on both sides of each page.

...

## **89. Preparation of appeal records in civil appeals to the Court of Appeal and civil appeals to the Appellate Division**

...

### ***Pagination in soft copy***

(2) This sub-paragraph sets out the manner of paginating soft copy appeal records.

...

(b) ~~The page number of each volume of the appeal records must correspond to the page number in the Portable Document Format (PDF) version of that volume. Each separate volume~~ All pages of the appeal records (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall start at page 1 and every page shall be numbered consecutively. ~~If separator sheets are used, these shall also be numbered~~ be paginated in the manner provided for in paragraph 87(4A)(a), and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered consecutively.

...

### ***Core bundles – Order 56A, Rule 8(3) and Order 57, Rule 9(2A)***

(5) The documents to be included in the core bundle are stipulated in Order 56A, Rule 8(3) and Order 57, Rule 9(2A). The contents of the core bundle shall be arranged in the following separate volumes:

...



Each volume of the core bundle shall ~~begin~~ start at page 1, every page in that volume shall be numbered consecutively, ~~and the page number of the core bundle shall correspond to the page number of the PDF version~~ and all pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated in the manner provided for in paragraph 87(4A)(a).

## **90. Skeletal arguments for appeals and matters before the General Division, Appellate Division, Court of Appeal and Court of 3 Judges**

...

(3) Counsel should submit skeletal arguments for the hearing of the appeal or matter and give a copy to counsel for the other parties. ~~Hard copies of skeletal arguments may be printed on one side or both sides of each page.~~

...

(4) Skeletal arguments are abbreviated notes of the arguments that will be presented. Skeletal arguments are not formal documents and do not bind parties. They are a valuable tool to the Judges and are meant to expedite the hearing of the appeal. These notes should comply with the following requirements:

...

(d) all pages (including, where applicable, table of contents, separator sheets and exhibit sheets) ~~should~~ shall be paginated, with the first page (not including any cover page) numbered as “Page 1”;

(e) ~~except for content reproduced from case authorities, textbook or other commentaries, other documents filed in Court, and extracts of transcripts, which may be in Times New Roman 10 or its equivalent,~~ the minimum font size to be used ~~is~~ shall be Times New Roman 12 or its equivalent;

(f) the print of every page ~~must~~ shall be double-spaced, ~~except for:~~

(i) cover pages and tables of contents;

(ii) paragraph and section headings or sub-headings;

(iii) content reproduced from case authorities, textbook or other commentaries, and other documents filed in Court; and

(iv) extracts of transcripts,

which may be single-spaced; ~~and~~

(g) every page shall have a margin on all 4 sides, each of at least 35mm in width; ~~and~~

(h) parties are strongly encouraged to print hard copies on both sides of each page.

#### **90A. Applications in civil matters before the Court of Appeal and civil matters before the Appellate Division**

...

(4) The written submissions ~~should~~ shall comply with the following requirements:

...

(b) all pages (including, where applicable, table of contents, separator sheets and exhibit sheets) ~~should~~ shall be paginated, with the first page (not including any cover page) numbered as "Page 1";

(c) except for content reproduced from case authorities, textbook or other commentaries, other documents filed in Court, and extracts of transcripts, which may be in Times New Roman 10 or its equivalent, the minimum font size to be used ~~is~~ shall be Times New Roman 12 or its equivalent;

(d) the print of every page shall be double-spaced, ~~except for:~~

(i) cover pages and tables of contents;

(ii) paragraph and section headings or sub-headings;

(iii) content reproduced from case authorities, textbook or other commentaries, and other documents filed in Court; and

(iv) extracts of transcripts,

which may be single-spaced;~~and~~

(e) every page shall have a margin on all 4 sides, each of at least 35mm in width; ~~and~~

(f) parties are strongly encouraged to print hard copies on both sides of each page.

**90B. Applications to the Court of Appeal, and applications to the Appellate Division, for leave to appeal in civil matters**

...

(3) The written submissions mentioned in sub-paragraphs (1) and (2) ~~should~~ shall comply with the following requirements:

...

(b) all pages (including, where applicable, table of contents, separator sheets and exhibit sheets) ~~should~~ shall be paginated, with the first page (not including any cover page) numbered as “Page 1”;

(c) ~~except for content reproduced from case authorities, textbook or other commentaries, other documents filed in Court, and extracts of transcripts, which may be in Times New Roman 10 or its equivalent,~~ the minimum font size to be used ~~is~~ shall be Times New Roman 12 or its equivalent;

(d) the print of every page shall be double-spaced, **except for:**

(i) cover pages and tables of contents;

(ii) paragraph and section headings or sub-headings;

(iii) content reproduced from case authorities, textbook or other commentaries,  
and other documents filed in Court; and

(iv) extracts of transcripts,

which may be single-spaced; ~~and~~

(e) every page shall have a margin on all 4 sides, each of at least 35mm in width; **and**

(f) parties are strongly encouraged to print hard copies on both sides of each page.

## Part XII: Taxation Matters and Costs

### 94. Form of bill of costs

The attention of solicitors is drawn to Rules 24 and 31 and Appendix 1 of Order 59 of the Rules of Court. In addition, solicitors ~~are to~~ shall abide by the following requirements:

#### *Margin*

- (1) ~~A blank margin not less than~~ Every page shall have a margin on all 4 sides, each of at least 10 mm ~~wide on all four sides is required for each page of the bill of costs in width.~~

#### *Pagination*

- (2) ~~Every~~ All pages ~~of a bill of costs~~ (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated ~~consecutively at the centre of the top of the page~~ such that the printed page numbers correspond to the page numbers in the soft copy Portable Document Format (PDF) version of the document that is filed through the Electronic Filing Service, the page number shall be inserted at the top right hand corner of the page, and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered consecutively.

...

## Part XIII: Electronic Filing and Service

### 107. Pagination of documents

~~Every single~~ All pages (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) of a document ~~must~~ shall be paginated ~~so~~ such that the ~~pagination on the actual document~~ printed page numbers corresponds ~~with~~ to the ~~pagination of~~ page numbers in the soft copy Portable Document Format (PDF) version of the document ~~in the electronic ease file~~ filed through the Electronic Filing Service, the page number shall be inserted at the top right hand corner of the page, and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered consecutively. Solicitors' attention is drawn to paragraphs 57(5) and 59(3) in this regard. This is to facilitate hearings involving reference to both printed and soft copies of the same document.

## Part XX: Bankruptcy and Winding Up Matters

### 146. Documents for use in open Court trials of contested winding-up applications

...

#### *Bundles of documents*

(3) For bundles of documents:

(a) Documents to be used at trial ~~should be consolidated into bundles paginated consecutively throughout~~ (including, where applicable, the cover page, table of contents, separator sheets and exhibit sheets) shall be paginated such that the printed page numbers correspond to the page numbers in the soft copy Portable Document Format (PDF) version of the document that is filed through the Electronic Filing Service, the page number shall be inserted at the top right hand corner of the page, and, where there are multiple volumes, each separate volume shall start at page 1, and every page in that volume shall be numbered consecutively. An index of the contents of each bundle in the manner and form set out in Form 10 of Appendix A of these Practice Directions must also be furnished. No bundle of documents is necessary in cases where parties are not relying on any document at the trial.

...

## Appendix A

### 31A.

Para. 90B(1)

#### **Submissions for Application for Leave to Appeal against a Decision of the General Division (Applicant)**

...

Note: These written submissions ~~should~~ shall comply with the ~~following~~ requirements (~~see also~~ in paragraph 90B(3) of the Supreme Court Practice Directions):

- ~~(a) they should not exceed 12 pages, excluding the cover page and the backing page;~~
- ~~(b) all pages should be paginated, with the first page (not including any cover page) numbered as “Page 1”;~~
- ~~(c) the minimum font size to be used is Times New Roman 12 or its equivalent;~~
- ~~(d) the print of every page shall be double spaced; and~~
- ~~(e) every page shall have a margin on all 4 sides, each of at least 35mm in width.~~

...



**31B.**

Para. 90B(1)

**Submissions for Application for Leave to Appeal against a Decision of the General Division (Respondent)**

...

Note: These written submissions ~~should~~ shall comply with the ~~following~~ requirements (~~see also~~ in paragraph 90B(3) of the Supreme Court Practice Directions):

- ~~(a) they should not exceed 12 pages, excluding the cover page and the backing page;~~
- ~~(b) all pages should be paginated, with the first page (not including any cover page) numbered as “Page 1”;~~
- ~~(c) the minimum font size to be used is Times New Roman 12 or its equivalent;~~
- ~~(d) the print of every page shall be double spaced; and~~
- ~~(e) every page shall have a margin on all 4 sides, each of at least 35mm in width.~~

...

32A.

Para. 90B(2)

**Submissions for Application for Leave to Appeal against a Decision of the Appellate Division (Applicant)**

...

Note: These written submissions ~~should~~ shall comply with the ~~following~~ requirements (~~see also~~ in paragraph 90B(3) of the Supreme Court Practice Directions):

- ~~(a) they should not exceed 12 pages, excluding the cover page and the backing page;~~
- ~~(b) all pages should be paginated, with the first page (not including any cover page) numbered as “Page 1”;~~
- ~~(c) the minimum font size to be used is Times New Roman 12 or its equivalent;~~
- ~~(d) the print of every page shall be double spaced; and~~
- ~~(e) every page shall have a margin on all 4 sides, each of at least 35mm in width.~~

...

**32B.**

Para. 90B(2)

**Submissions for Application for Leave to Appeal against a Decision of the Appellate Division (Respondent)**

...

Note: These written submissions ~~should~~ shall comply with the ~~following~~ requirements (~~see also~~ in paragraph 90B(3) of the Supreme Court Practice Directions):

- ~~(a) they should not exceed 12 pages, excluding the cover page and the backing page;~~
- ~~(b) all pages should be paginated, with the first page (not including any cover page) numbered as “Page 1”;~~
- ~~(c) the minimum font size to be used is Times New Roman 12 or its equivalent;~~
- ~~(d) the print of every page shall be double spaced; and~~
- ~~(e) every page shall have a margin on all 4 sides, each of at least 35mm in width.~~

...